



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday December 15, 2025  
Zoom Virtual meeting

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Officers: Harry Riva Cambrin, CAO  
Reginald Hammond, Director of Corporate Services

Directors: Michael Nychyk, Chair, High River Director  
Benita Estes, Vice-Chair, Foothills County Director  
Oliver Hallmark, Okotoks Director

Staff: Wiaan Kruger, Director of Public Works  
Courtney Russell, Commissions Coordinator  
Sherri Barrett, Legislative Services Manager

Meeting  
Call to Order: Chair Michael Nychyk called the meeting to order at 10:30 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 132/2025**  
Moved by Director Benita Estes that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 133/2025**  
Moved by Director Benita Estes that the Organizational minutes of the meeting held Monday November 24, 2025 be accepted as presented.

CARRIED

**RESOLUTION 134/2025**  
Moved by Director Oliver Hallmark that the minutes of the meeting held Monday November 24, 2025 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 135/2025**  
Moved by Director Oliver Hallmark that the accounts payable dated December 15, 2025 in the amount of \$5,559.93 be accepted for payment.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin  
1. Cargill waste water meter not operational, flows based on last year’s data.

Waste Water Flows: Discussed the Waste Water flows for November 2025.



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2026 Budget: Reginald Hammond discussed the 2026 Frank Lake Operating Budget.

**RESOLUTION 136/2025**

Moved by Director Oliver Hallmark that the 2026 Frank Lake Operating Budget be approved as presented.

CARRIED

There was round table discussion.

Next Meeting:

Next scheduled virtual meeting held on Monday January 26, 2026, immediately following the Landfill Operations meeting.

**RESOLUTION 137/2025**

Moved by Director Michael Nychyk that the Foothills Regional Services Commission – Waste Water Operations meeting of December 15, 2025 be adjourned at 10:55 a.m.

CARRIED

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Chairman

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CAO