



## AGENDA

### Foothills Regional Services Commission

### Waste Water Operations

Monday May 26, 2025

Zoom Virtual Meeting

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\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the meeting held on Monday April 28, 2025 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated May 26, 2025 in the amount of \$5,161.88 be accepted for payment.
6. BUSINESS
  - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
  - B. \*Waste Water Flow Table – April 2025 – Harry Riva Cambrin.
  - C.
  - D.
  - E. Round Table Discussion.
7. NEXT MEETING  
Next scheduled regular In-person/hybrid meeting held on June \_\_\_, 2025 at 9:30 a.m.
8. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday April 28, 2025  
Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CAO  
Reginald Hammond, Director of Corporate Services

Directors: Rachel Swendseid, Chair, Okotoks Director  
Delilah Miller, Foothills County Director  
Michael Nychyk, Vice-Chair, High River Director

Staff: David Taylor, Director of Public Works  
Courtney Russell, Landfill Coordinator  
Krista Conrad, Legislative Services Assistant

Meeting  
Call to Order: Chair Rachel Swendseid called the meeting to order at 9:55 a.m.

Additions: There was one addition to the agenda. 6C. 2024 Draft Financial Statement approval.

Agenda Adoption: **RESOLUTION 049/2025**  
Moved by Director Delilah Miller that the agenda be accepted with one addition, 6C. 2024 Draft Financial Statement approval.

CARRIED

Minutes: **RESOLUTION 050/2025**  
Moved by Director Michael Nychyk that the minutes of the meeting held Monday March 24, 2025 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 051/2025**  
Moved by Director Michael Nychyk that the accounts payable dated April 28, 2025, in the amount of \$31,694.08 be accepted for payment.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin

1. Another pump issue. Pump has been removed and is out for repairs, it is expected to be more costly than the last pump repair.

Waste Water Flows: Discussed the Waste Water flows for March 2025.



## MINUTES

### Foothills Regional Services Commission

### Waste Water Operations

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#### **RESOLUTION 052/2025**

Moved by Director Delilah Miller that the Frank Lake lift station update and Waste Water Volumes for March 2025 be accepted for information.

CARRIED

2024 Draft Financial Statement approval.

#### **RESOLUTION 053/2025**

Moved by Director Michale Nychyk that the Board accept the 2024 Draft Financial Statements, as prepared by Avail LLP.

CARRIED

There was Round Table discussion.

Next Meeting:

Next meeting on Monday May 26, 2025, immediately following the Landfill Operations meeting. In-person meeting to be scheduled in June.

Adjournment:

#### **RESOLUTION 054/2025**

Moved by Director Michael Nychyk that the Foothills Regional Services Commission – Waste Water Operations meeting of April 28, 2025 be adjourned at 10:42 a.m.

CARRIED

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Chairman

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CAO

**Foothills Regional Services Commission - Frank Lake**  
**Accounts for Approval**  
**May 26, 2025**

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1786	Avail LLP Inv EN09507 - 2024 finanical audit	\$556.50
1787	Town of High River Inv 109483 - Apr/25 maintenance	\$1,014.94
<b>Cheque Total</b>		<u>\$1,571.44</u>

Preauthorized Payments

05-19-25	Telus Communications	\$136.61
05-28-25	Alberta Municipal Services (power)	\$3,453.83
<b>Pre-Authorized Payment Total</b>		<u>\$3,590.44</u>
<b>Grand Total</b>		<u><u>\$5,161.88</u></u>

**Table 1: 2025 YTD Breakdown of Wastewater Pumped to Frank Lake**

2025	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from F.C. 000,000 IG	AverageFlow from F.C. IGPM
Jan-25	89.1	1996	34.6	775	54.2	1214	0.3	7
Feb-25	58.8	1458	28.0	670	30.5	756	0.4	10
Mar-25	63.3	1418	33.7	755	29.0	719	0.5	11
Apr-25	59.1	1368	33.3	771	25.2	583	0.5	12
May-25	0.0	0	0.0	0	0.0	0	0.0	0
Jun-25	0.0	0	0.0	0	0.0	0	0.0	0
Jul-25	0.0	0	0.0	0	0.0	0	0.0	0
Aug-25	0.0	0	0.0	0	0.0	0	0.0	0
Sep-25	0.0	0	0.0	0	0.0	0	0.0	0
Oct-25	0.0	0	0.0	0	0.0	0	0.0	0
Nov-25	0.0	0	0.0	0	0.0	0	0.0	0
Dec-25	0.0	0	0.0	0	0.0	0	0.0	0
<b>YTD Totals</b>	<b>270</b>		<b>130</b>		<b>139</b>		<b>1.7</b>	

**Table 2: Historical Flows to Frank Lake**

Month	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG	2024 Total Flow 000,000 IG
January	65	60	54	60	60	60	64	69	68
February	57	55	52	55	57	57	57	59	62
March	65	64	61	65	66	65	65	67	69
April	61	62	65	58	43	61	64	61	65
May	65	67	67	65	61	64	68	65	74
June	65	71	62	67	71	66	76	62	71
July	67	63	58	72	68	71	75	62	68
August	71	62	58	67	62	69	67	59	87
September	65	60	57	67	61	60	64	63	63
October	69	62	58	67	64	65	68	67	57
November	62	61	59	64	64	60	66	67	60
December	60	58	57	58	62	58	63	67	60
<b>Totals:</b>	<b>772</b>	<b>745</b>	<b>708</b>	<b>765</b>	<b>739</b>	<b>756</b>	<b>797</b>	<b>768</b>	<b>804</b>