



MINUTES
Foothills Regional Services Commission
Waste Water Operations
Monday March 24, 2025
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO

Directors: Rachel Swendseid, Chair, Okotoks Director
Delilah Miller, Foothills County Director
Michael Nychyk, Vice-Chair, High River Director

Staff: Reginald Hammond, Deputy Director of Corporate Services
David Taylor, Director of Public Works
Courtney Russell, Landfill Coordinator
Krista Conrad, Legislative Services Assistant

Meeting
Call to Order: Chair Rachel Swendseid called the meeting to order at 9:55 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 034/2025**
Moved by Director Michael Nychyk that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 035/2025**
Moved by Director Delilah Miller that the minutes of the meeting held Monday February 24, 2025 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 036/2025**
Moved by Director Michael Nychyk that the accounts payable dated March 24, 2025, in the amount of \$5,503.69 be accepted for payment.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin

1. Flows increased last month.
2. Pumped repaired and running well.

Waste Water Flows: Discussed the Waste Water flows for February 2025.

RESOLUTION 037/2025
Moved by Director Delilah Miller that the Frank Lake lift station update and Waste Water Volumes for February 2025 be accepted for information.

CARRIED



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2024 Reserve Transfer: Reginald Hammond discussed.

RESOLUTION 038/2025

Moved by Director Delilah Miller that administration transfer \$69,253.09 to Equipment Replacement Reserves for 2024.

CARRIED

Next Meeting: Next meeting on Monday April 28, 2025, immediately following the Landfill Operations meeting. In-person meeting to be scheduled in June.

Adjournment: **RESOLUTION 039/2025**

Moved by Director Rachel Swendseid that the Foothills Regional Services Commission – Waste Water Operations meeting of March 24, 2025 be adjourned at 10:00 a.m.

CARRIED

Chairman

CAO