



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday October 28, 2024 at 9:30 a.m.
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director
Rachel Swendseid, Okotoks Director
Michael Nychyk, High River Director
Hazel Martin, Diamond Valley Director

Staff: Reginald Hammond, Deputy Director of Corporate Services
Courtney Russell, Landfill Coordinator
Krista Conrad, Legislative Services Assistant

Absent: Dave Mitchell, Nanton Director
Joe Angevine, Landfill Manager

Meeting Call
to Order: Chair Delilah Miller called the meeting to order at 9:32 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 112/2024**
Moved by Director Rachel Swendseid that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 113/2024**
Moved by Director Hazel Martin that the minutes of the meeting held on Monday September 23, 2024 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 114/2024**
Moved by Director Michael Nychyk that the accounts payable dated October 28, 2024 in the amount of \$430,966.63 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 115/2024**
Moved by Director Rachel Swendseid that the tonnage reports for the month of September 2024 be accepted as presented.

CARRIED



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday October 28, 2024 at 9:30 a.m.
Zoom Virtual Meeting

Operations Update: Harry Riva Cambrin

1. Advertising about proper disposal of household hazardous waste went into local papers and the Okotoks Western Wheel ran a newspaper story about the landfill fire.
2. Litter fencing installed this last month.
3. Biocover completed and hydroseeding is done.
4. Phyto-remediation discussions are ongoing with AEP and Ramo Consulting.

Preliminary Statement of Operating Revenues & Expenses dated September 30, 2024 – Christine Hummel.

RESOLUTION 116/2024

Moved by Director Michael Nychyk that the Board accept the Preliminary Statement of Operating Revenues & Expenses dated September 30, 2024 for information, as presented.

CARRIED

New Shop Request for Proposals (RFP) recommendation – Harry Riva Cambrin

CONFIDENTIAL CLOSED MEETING

Director Rachel Swendseid moved that, in accordance with Section 197 of the *Municipal Government Act*, the board move into a Closed Meeting at 9:40 a.m. to discuss Agenda item 7C. New shop Request for Proposals (RFP) recommendations, as per Section 16 of the *Freedom of Information and Protection of Privacy Act (FOIP)*. Municipal Manager (CAO) H. Riva Cambrin, C. Hummel, R. Hammond, C. Russell and K. Conrad attended the closed session for the purpose of providing information to the Board.

CARRIED

RETURN TO OPEN MEETING

Director Rachel Swendseid moved that the board return to their open meeting at 9:47 a.m.

CARRIED



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday October 28, 2024 at 9:30 a.m.
Zoom Virtual Meeting

RESOLUTION 117/2024

Moved by Director Hazel Martin that the Board award the new shop tender to the lowest bidder, Everest Construction Management Ltd. for \$3,859,134.32 subject to obtaining legal advice to determine a suitable contract.

CARRIED

Next Meeting: Next scheduled in person Organizational meeting and Regular meeting held on Monday November 25, 2024, at 9:30 a.m., by Zoom virtual meeting.

Adjournment: **RESOLUTION 118/2024**
Moved by Director Rachel Swendseid that the October 28, 2024 Foothills Regional Services Commission – Landfill Operations meeting be adjourned at 9:53 a.m.

CARRIED

Chairman

CAO