



AGENDA
Foothills Regional Services Commission
Waste Water Operations
Monday December 16, 2024
Zoom Virtual Meeting

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday November 25, 2024 be accepted as presented.
5. *ACCOUNTS PAYABLE
Recommendation: The Accounts Payable dated December 16, 2024 in the amount of \$4,090.16 be accepted for payment.
6. BUSINESS
 - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
 - B. *Waste Water Flow Table – October and November 2024 – Harry Riva Cambrin.
 - C. *2025 Frank Lake Operating Budget – Reginald Hammond. (Pg. 7-8)
 - D.
 - E.
 - F. Round Table Discussion.
7. NEXT MEETING
Next scheduled regular meeting held in via Zoom Virtual meeting on January 27, 2025 or as determined at the Landfill Operations Meeting.
8. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Waste Water Operations
Monday November 25, 2024
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Rachel Swendseid, Chair, Okotoks Director
Delilah Miller, Foothills County Director

Staff: Reginald Hammond, Deputy Director of Corporate Services
Courtney Russell, Landfill Coordinator
Sherri Barrett, Legislative Services Manager

Absent: Michael Nychyk, Vice-Chair, High River Director

Meeting
Call to Order: Chair Rachel Swendseid called the meeting to order at 10:08 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 129/2024**
Moved by Director Delilah Miller that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 130/2024**
Moved by Director Delilah Miller that the minutes of the meeting held Monday
October 28, 2024 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 131/2024**
Moved by Director Delilah Miller that the accounts payable dated November 25,
2024, in the amount of \$2,911.46 be accepted for payment.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin

1. Pump went down at the end of October.

Next Meeting: Next Organizational & Regular meetings on Monday December 16, 2024 at 9:30
a.m., immediately following the Landfill Operations meeting.



MINUTES
Foothills Regional Services Commission
Waste Water Operations
Monday November 25, 2024
Zoom Virtual Meeting

Adjournment:

RESOLUTION 132/2024

Moved by Director Rachel Swendseid that the Foothills Regional Services Commission – Waste Water Operations meeting of November 25, 2024 be adjourned at 10:12 a.m.

CARRIED

Chairman

CAO

Foothills Regional Services Commission - Frank Lake
Accounts for Approval
December 16, 2024

<u>Cheque #</u>	<u>Vendor Name</u>		<u>Cheque Amt</u>
1776	Foothills County Inv 34861, 34902 - insurance	\$	1,655.28
1777	Town of High River Inv 107542, 107543 - Oct & Nov maintenance	\$	2,434.88
Cheque Total			<u>\$4,090.16</u>

Preauthorized Payments

no PAP's

Pre-Authorized Payment Total	<u>\$0.00</u>
Grand Total	<u><u>\$4,090.16</u></u>

Table 1: 2024 YTD Breakdown of Wastewater Pumped to Frank Lake

2024	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from F.C. 000,000 IG	Average Flow from F.C. IGPM
Jan-24	67.7	1517	40.2	901	26.7	598	0.6	13
Feb-24	62.5	1550	36.6	876	24.7	613	1.1	27
Mar-24	69.2	1550	40.2	901	27.7	687	1.2	27
Apr-24	64.7	1498	34.1	789	29.6	685	0.9	21
May-24	73.9	1655	34.1	764	38.6	894	1.2	27
Jun-24	70.7	1637	35.0	810	34.2	792	1.6	37
Jul-24	67.9	1521	36.1	809	31.1	697	0.6	13
Aug-24	87.3	1956	61.1	1369	25.8	578	0.4	9
Sep-24	62.4	1398	35.3	791	26.4	591	0.7	16
Oct-24	57.3	1284	32.8	735	24.2	542	0.3	7
Nov-24	0.0	0	0.0	0	0.0	0	0.0	0
Dec-24	0.0	0	0.0	0	0.0	0	0.0	0
YTD Totals	684		386		289		8.6	

Table 2: Historical Flows to Frank Lake

Month	2015 Total Flow 000,000 IG	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG
January	68	65	60	54	60	60	60	64	69
February	64	57	55	52	55	57	57	57	59
March	74	65	64	61	65	66	65	65	67
April	68	61	62	65	58	43	61	64	61
May	73	65	67	67	65	61	64	68	65
June	73	65	71	62	67	71	66	76	62
July	71	67	63	58	72	68	71	75	62
August	64	71	62	58	67	62	69	67	59
September	66	65	60	57	67	61	60	64	63
October	66	69	62	58	67	64	65	68	67
November	60	62	61	59	64	64	60	66	67
December	59	60	58	57	58	62	58	63	67
Totals:	806	772	745	708	765	739	756	797	768

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Mar-24	69.2	1550	40.2	901	27.7	687	1.2	27
Apr-24	64.7	1498	34.1	789	29.6	685	0.9	21
May-24	73.9	1655	34.1	764	38.6	894	1.2	27
Jun-24	70.7	1637	35.0	810	34.2	792	1.6	37
Jul-24	67.9	1521	36.1	809	31.1	697	0.6	13
Aug-24	87.3	1956	61.1	1369	25.8	578	0.4	9
Sep-24	62.4	1398	35.3	791	26.4	591	0.7	16
Oct-24	57.3	1284	32.8	735	24.2	542	0.3	7
Nov-24	59.8	1340	35.9	804	23.5	526	0.3	7
Dec-24	0.0	0	0.0	0	0.0	0	0.0	0
YTD Totals	743		421		313		8.9	

Table 2: Historical Flows to Frank Lake

Month	2015 Total Flow 000,000 IG	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG
January	68	65	60	54	60	60	60	64	69
February	64	57	55	52	55	57	57	57	59
March	74	65	64	61	65	66	65	65	67
April	68	61	62	65	58	43	61	64	61
May	73	65	67	67	65	61	64	68	65
June	73	65	71	62	67	71	66	76	62
July	71	67	63	58	72	68	71	75	62
August	64	71	62	58	67	62	69	67	59
September	66	65	60	57	67	61	60	64	63
October	66	69	62	58	67	64	65	68	67
November	60	62	61	59	64	64	60	66	67
December	59	60	58	57	58	62	58	63	67
Totals:	806	772	745	708	765	739	756	797	768

**Foothills Regional Services Commission
Frank Lake Operations
2025 Operating Budget
December 16, 2024
Final**

	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
Revenue					
Pumping Revenue	142,822	141,567	193,390	147,013	149,701
Other Interest	22,000	30,000	33,000	33,825	34,671
Other Income	7,500	7,500	7,500	7,500	7,500
Total Revenues	172,322	179,067	233,890	188,338	191,872
Expenditures					
Power and Heat	40,000	42,000	43,050	44,126	45,229
Phone	1,700	1,700	1,743	1,786	1,831
Maintenance Contract	22,000	22,000	22,550	23,114	23,692
Insurance	1,200	1,200	1,500	1,538	1,576
Audit & Legal	2,000	2,000	2,050	2,101	2,154
Administration	10,000	10,300	10,506	10,716	10,930
Amortization	134,489	129,467	129,467	129,467	129,467
Repairs	27,300	25,000	25,625	26,266	26,922
Engineering Services	5,000	5,000	5,000	5,000	5,000
Bank Charges	0	0	0	0	0
Miscellaneous	0	0	49,000	0	0
Total Expenditure	243,689	238,667	290,491	244,114	246,801
Excess of Revenues over Expenditures	-71,367	-59,600	-56,600	-55,775	-54,930
Add Back Amortization	134,489	129,467	129,467	129,467	129,467
Transfer From (To) Reserves	-63,122	-69,867	-72,867	-73,692	-74,537
Surplus (Deficit)	0	0	0	0	0

Frank Lake Operations

Equipment Replacement Reserve

Balance December 31, 2023	\$ 612,386.09
2024 budgetted transfer to reserve	69,866.75
2025 budgetted transfer to reserve	<u>72,866.75</u>
Projected Balance December 31, 2025	<u><u>\$ 755,119.59</u></u>