



AGENDA
Foothills Regional Services Commission
Landfill Operations
Monday September 23, 2024 at 9:30 a.m.
Zoom Virtual Meeting

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday August 26, 2024 be accepted as presented.
5. *ACCOUNTS PAYABLE
Recommendation: The Accounts Payable dated September 23, 2024 in the amount of \$216,678.73 be accepted for payment.
6. *TONNAGE REPORTS
Recommendation: The Tonnage Reports for the month of August 2024 be accepted as presented.
7. BUSINESS
 - A. *Fibre Optic Services Memorandum – Harry Riva Cambrin.
 - B. Operations Update – Joe Angevine.
 - C. *Statement of Operating Revenues and Expenses dated August 31, 2024 – Christine Hummel.
 - D. *Financial Audit Proposal 2024-2028 (5 years) – Christine Hummel.
 - E.
 - F.
 - G. Round Table Discussion.
8. NEXT MEETING
Next scheduled Regular meeting held on Monday October 28, 2024 at 9:30 a.m. via Zoom Virtual Meeting.
9. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday August 26, 2024 at 9:30 a.m.
Zoom Virtual Meeting

-
- Officers: Harry Riva Cambrin, CAO
- Directors: Delilah Miller, Chair, Foothills County Director
Rachel Swendseid, Okotoks Director
Michael Nychyk, High River Director
Hazel Martin, Diamond Valley Director
Dave Mitchell, Nanton Director
- Staff: Reginald Hammond, Deputy Director of Corporate Services
Joe Angevine, Landfill Manager
Courtney Russell, Landfill Coordinator
Krista Conrad, Legislative Services Assistant
- Guests: Paul Lyons, Manager, Waste Services Town of Okotoks
- Absent: Christine Hummel, Director of Corporate Services
- Meeting Call to Order: Chair Delilah Miller called the meeting to order at 9:32 a.m.
- Additions: There were no additions to the agenda.
- Agenda Adoption: **RESOLUTION 084/2024**
Moved by Director Michael Nychyk that the agenda be accepted as presented.

CARRIED
- Minutes: **RESOLUTION 085/2024**
Moved by Director Hazel Martin that the minutes of the meeting held on Monday June 24, 2024 be accepted.

CARRIED
- Accounts Payable: **RESOLUTION 086/2024**
Moved by Director Rachel Swendseid that the accounts payable dated July 31, 2024 in the amount of \$340,293.01 be accepted for payment.

CARRIED
- RESOLUTION 087/2024**
Moved by Director Dave Mitchell that the accounts payable dated August 26, 2024 in the amount of \$257,086.26 be accepted for payment.

CARRIED



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday August 26, 2024 at 9:30 a.m.
Zoom Virtual Meeting

Tonnage Reports: **RESOLUTION 088/2024**
Moved by Director Hazel Martin that the tonnage reports for the month of June 2024 and July 2024 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. Fire in the fill at the Landfill last Thursday. No injuries or damages to equipment. Suspect it could have been aerosols that caused it.
2. Large, impacted soil job starting up again.
3. Litter fencing being installed currently.
4. Trommel screening of compost began this week.
5. GPS system upgrade is still working well on the packer, getting better compaction across multiple operators.
6. Leachate pump was running slow and was plugged, cleaned out manhole and flushed leachate lines with a hydrovac. Pump is running well again.
7. Concrete crushing postponed until winter.
8. Fibre upgrade report due in the fall.
9. Design build RFP for new shop closes on August 28th, options should be available in September.

Compost Screen
Rental: Joe Angevine discussed compost screen rental options.

RESOLUTION 089/2024
Moved by Director Hazel Martin that the Board approve the compost screening trommel rental for \$18,000 plus \$2,000 for mobilization and extras from Tyalta Rentals.

CARRIED

Preliminary Statement of Operating Revenues & Expenses dated July 31, 2024 – Reginald Hammond.

RESOLUTION 090/2024
Moved by Director Hazel Martin that the Board accept the Preliminary Statement of Operating Revenues & Expenses dated July 31, 2024 for information, as presented.

CARRIED



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday August 26, 2024 at 9:30 a.m.
Zoom Virtual Meeting

Next Meeting: Next scheduled in person meeting held on Monday September 23, 2024, by Zoom virtual meeting.

Adjournment: **RESOLUTION 091/2024**
Moved by Director Dave Mitchell that the June 24, 2024 Foothills Regional Services Commission – Landfill Operations meeting be adjourned at 9:54 a.m.

CARRIED

Chairman

CAO

FOOTHILLS REGIONAL SERVICES COMMISSION
Accounts for Approval
Cheque Run dated September 23, 2024

<u>Cheque No.</u>	<u>Payable to:</u>	<u>Amount Payable</u>
7351	Clean Harbors Canada, Inc. Inv 1005153443, 1005164535 - HHW	\$ 5,651.42
7352	Dynovac Plus Security Inv 18167 - security system repairs	\$ 409.50
7353	Home Depot Credit Services Inv 2600516, 7021808 - shop supplies	\$ 88.56
7354	779257 Alberta Ltd/ o/a Little Chinook Inv 12758 - gravel & road grading	\$ 2,879.23
7355	Tyalta Industries Inc. Inv 26518 - trommel rental	\$ 21,000.00
7356	Unifirst Canada Ltd. Inv 7573488281, 7573489886, 7573491422, 7573493031, 7573494559, 7573496175 - coverall service	\$ 797.18
CHEQUE TOTAL		\$ 30,825.89

EFT Payments

EFT000000000544	Foothills County Inv 34423 - August/24 Expenses	\$ 149,332.00
EFT000000000545	Napa Okotoks Inv 159-104310, 159-105880, 159-106298, 159-106664	\$ 1,360.07
EFT000000000546	Finning International Inc. Inv 950175126, 962641078 - parts & extended lease warranty	\$ 1,581.56
EFT000000000547	Highwood Printing Inc. Inv 16934 - voucher scale ticket booklets	\$ 630.00
EFT000000000548	Recycling Council of Alberta Inv 18818 - membership renewal	\$ 630.00
EFT000000000549	Staples #281 Okotoks Inv 2917964 - office supplies	\$ 200.24

EFT000000000550	Gregg Distributors Co. Ltd. Inv 069-433051, 069-433052, 069-437833, 069-447713 shop supplies	\$	2,426.95
EFT000000000551	Angevine, Joe Aug/24 expenses	\$	328.44
EFT000000000552	TransWestern Truck Centres Inv X101091784:01 - parts	\$	195.15
EFT000000000553	Propane Busters Inc. Inv FH-29 - cylinder disposal	\$	2,092.91
EFT000000000554	Iron Edge Equipment Ltd. Inv 19716, 19751, 19768, 19773 - equipment repairs	\$	4,786.04
EFT000000000555	Advantage Vac & Septic Services Inv 6242 - clean septic tanks	\$	609.75
EFT000000000556	Poullins Pest Control Inv 1702292 - pest control	\$	309.91
EFT000000000557	CDI Wash Services Inv 26575 - wash bay charges	\$	29.75
EFT000000000558	ABC Waste Potties Ltd. Inv 39112, 39140, 39364 - portable toilet rental, handwash station rental	\$	987.00
EFT000000000559	Grassland Environmental Services Ltd. Inv 2267 - mowing	\$	525.00
EFT000000000560	Brown, Jim Sept/24 expenses	\$	114.02
EFT000000000561	Sobeys Okotoks Inv 219446 - purified water	\$	79.90
EFT000000000562	XL Electrical Contracting Inv 2451 - crush tubes & bulbs	\$	996.45
EFT000000000563	Associated Engineering Alberta Ltd. Inv 3008453 - shop design & RFP	\$	2,335.92
EFT000000000564	Re-Matt Inc. Inv 3701 - mattress recycling	\$	6,856.50

EFT000000000565	Outlaw Brothers Inv 5 - freon removal	\$	4,179.00
EFT000000000566	Recycle West Inc. Inv 51425, 52088 - waste glycol	\$	752.64
EFT000000000567	Double M Construction Group Ltd. Inv 1845 - hydrovac for fencing	\$	2,320.50

EFT TOTAL	\$ 183,659.70
------------------	----------------------

Pre-Authorized Payments

2024-09-09	Telus Mobility	\$114.24
2024-09-13	Direct Energy	\$100.21
2024-09-16	Epcor	\$387.29
2024-09-20	Epcor	\$857.45
2024-10-05	Xplore	\$733.95

PAP TOTAL	\$2,193.14
------------------	-------------------

GRAND TOTAL	\$ 216,678.73
--------------------	----------------------

**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTHLY TONNAGE
AUGUST 2024**

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	DIAMOND VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	321.31	504.78	331.79	124.92	61.56	1,605.71	18.57	2,968.64	5,392
FEBRUARY	287.56	448.97	281.06	114.18	49.23	9,790.62	17.75	10,989.37	5,378
MARCH	301.56	491.83	425.71	119.37	119.29	5,320.02	33.98	6,811.76	5,580
APRIL	476.02	766.46	594.10	175.19	83.15	2,004.32	116.26	4,215.50	8,229
MAY	618.85	937.78	727.14	240.96	83.29	2,382.48	353.52	5,344.02	9,447
JUNE	547.93	998.20	790.19	254.81	90.92	3,786.44	384.12	6,852.61	9,921
JULY	632.44	983.22	801.85	296.75	88.36	2,722.01	292.85	5,817.48	10,052
AUGUST	534.62	914.35	770.62	201.09	82.40	3,974.07	257.44	6,734.59	10,369
SEPTEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
OCTOBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
NOVEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL	3,720.29	6,045.59	4,722.46	1,527.27	658.20	31,585.67	1,474.49	49,733.97	64,368
POPULATION	14,324	30,405	23,200	5,341	2,167	75,437	75,437	75,437	
Tonnes/Capita	0.26	0.20	0.20	0.29	0.30	0.42	0.02	0.66	

**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTH TO YEAR COMPARISON
AUGUST 2024**

	AUGUST 2023	AUGUST 2024	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2023	YR TO DATE 2024	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	527.24	534.62	7.38	1.40%	3,767.25	3,720.29	-46.96	-1.25%
OKOTOKS	961.06	914.35	-46.71	-4.86%	7,225.36	6,045.59	-1,179.77	-16.33%
FOOTHILLS COUNTY	1,022.73	770.62	-252.11	-24.65%	6,434.00	4,722.46	-1,711.54	-26.60%
DIAMOND VALLEY	209.59	201.09	-8.50	-4.06%	1,422.34	1,527.27	104.93	7.38%
NANTON	117.93	82.40	-35.53	-30.13%	627.28	658.20	30.92	4.93%
COMMERCIAL	2,344.59	3,974.07	1,629.48	69.50%	17,690.56	31,585.67	13,895.11	78.55%
NO CHARGE FILL	806.84	257.44	-549.40	-68.09%	2,439.85	1,474.49	-965.36	-39.57%
TOTALS	5,989.98	6,734.59	744.61	12.43%	39,606.64	49,733.97	10,127.33	25.57%
VEHICLES	9,552	10,369	817	8.55%	63,056	64,368	1,312	2.08%
AVG. TONNAGE/VEHICLE	0.63	0.65	0.02	3.09%	0.63	0.77	0.14	22.64%

2024 BUDGET TONNAGE 56,967
% TO DATE 87.30%

Leaves, Grass and
other compostable
Material included in
above amounts

	AUGUST 2023	AUGUST 2024	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2023	YR TO DATE 2024	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	80.27	115.95	35.68	44.45%	610.98	701.33	90.35	14.79%
OKOTOKS	220.69	228.16	7.47	3.38%	1,471.62	1,400.95	-70.67	-4.80%
FOOTHILLS COUNTY	169.02	177.45	8.43	4.99%	864.80	833.99	-30.81	-3.56%
DIAMOND VALLEY	37.85	36.88	-0.97	-2.56%	227.61	222.29	-5.32	-2.34%
NANTON	3.35	17.58	14.23	424.78%	24.36	107.34	82.98	340.64%
COMMERCIAL	125.87	1,555.23	1,429.36	1135.58%	661.56	2,261.79	1,600.23	241.89%
	637.05	2,131.25	1,494.20	234.55%	3,860.93	5,527.69	1,666.76	43.17%

**FOOTHILLS REGIONAL SERVICES COMMISSION
COMPARISON - TRUCK AND RESIDENT HAULING
AUGUST 2024**

MONTH	DIAMOND VALLEY		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	90.12	34.80	262.88	58.43	15.88	315.91	347.48	157.30	50.25	11.31
FEBRUARY	82.64	31.54	228.38	59.18	9.22	271.84	284.73	164.24	30.46	18.77
MARCH	74.89	44.48	223.08	78.48	49.38	376.33	273.99	217.84	74.89	44.40
APRIL	89.53	85.66	316.03	159.99	29.14	564.96	353.26	413.20	48.86	34.29
MAY	147.66	93.30	483.71	135.14	30.41	696.73	415.22	522.56	56.36	26.93
JUNE	116.76	138.05	361.97	185.96	17.88	772.31	330.92	667.28	65.32	25.60
JULY	112.18	184.57	404.84	227.60	41.53	760.32	378.10	605.12	52.44	35.92
AUGUST	107.00	94.09	355.44	179.18	31.64	738.98	365.53	548.82	49.94	32.46
SEPTEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OCTOBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NOVEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	820.78	706.49	2,636.33	1,083.96	225.08	4,497.38	2,749.23	3,296.36	428.52	229.68
	53.74%	46.26%	70.86%	29.14%	4.77%	95.23%	45.47%	54.53%	65.10%	34.90%

FOOTHILLS REGIONAL SERVICES COMMISSION

Summary of Waste Streams **Landfilled** vs. Diverted
 January 1, 2024 to December 31, 2024

Waste Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
100 Mixed Solid Waste	2,616.51	2,332.06	2,445.89	3,193.08	3,332.88	3,338.98	3,334.61	3,362.50	0.00	0.00	0.00	0.00	23,956.51
101 Hard To Handle	22.90	15.12	10.32	29.95	25.42	3.25	0.00	0.00	0.00	0.00	0.00	0.00	106.96
102 Animal Products	4.72	5.90	4.84	4.02	3.60	4.56	4.38	2.08	0.00	0.00	0.00	0.00	0.00
103 Hard to Handle - Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104 Out of Boundary Penalty Rate	0.00	0.00	0.00	0.32	0.00	0.00	0.94	0.00	0.00	0.00	0.00	0.00	1.26
200 Demolition Waste	0.00	0.00	31.47	79.00	59.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	169.73
201 Wood	75.82	90.76	99.00	161.27	218.32	217.48	217.94	1,662.75	0.00	0.00	0.00	0.00	2,743.34
202 Clean Wood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203 Clean Drywall	6.75	5.56	15.35	5.46	3.81	6.88	7.58	10.26	0.00	0.00	0.00	0.00	61.65
204 Asphalt Shingles (mixed)	1.44	1.72	5.59	16.01	39.34	46.24	51.40	25.52	0.00	0.00	0.00	0.00	187.26
205 Concrete (big)	11.16	4.04	2.76	33.75	43.63	59.37	74.72	44.79	0.00	0.00	0.00	0.00	274.22
206 Asphalt	0.38	0.24	0.00	0.18	0.00	12.38	7.20	3.42	0.00	0.00	0.00	0.00	23.80
207 Concrete (small)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208 Concrete (clean)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209 Clean Shingles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210 Mixed Garbage - FLOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
212 Const and Demo Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
213 Special Handling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
214 C & D Grind	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
215 Cln Mixed Construction Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 Grass/Leaves	10.10	20.15	11.29	163.46	525.65	537.56	396.56	296.64	0.00	0.00	0.00	0.00	1,961.41
302 Yard Waste	5.60	10.76	8.40	58.14	200.14	187.54	180.50	171.86	0.00	0.00	0.00	0.00	822.94
303 Manure	5.88	0.58	2.70	10.64	19.34	9.58	17.67	6.05	0.00	0.00	0.00	0.00	72.44
307 Compost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Sandstone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
309 Gypsum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310 Compost Bulk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 Mixed Soil	2.80	13.77	3.06	87.54	99.09	203.62	348.81	167.34	0.00	0.00	0.00	0.00	926.03
401 Cover with Debris	0.00	0.05	0.00	9.19	6.21	29.76	44.68	13.20	0.00	0.00	0.00	0.00	103.09
402 Clean Cover (Sand/Clay/No Debris)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403 Clean Topsoil	0.00	0.00	0.00	8.52	27.30	18.28	41.93	11.22	0.00	0.00	0.00	0.00	107.25
404 Street Sweepings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
405 Sludge	6.63	7.41	3.71	3.57	4.55	9.30	8.42	9.94	0.00	0.00	0.00	0.00	53.53
406 Approved Cover N/C	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
408 Flood Silt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
409 Flood Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
410 Hydrovac Slurry	48.62	131.10	162.92	106.76	240.66	139.62	375.81	354.38	0.00	0.00	0.00	0.00	1,559.87
500 Metal	15.27	16.44	29.12	36.11	40.02	38.26	39.23	47.64	0.00	0.00	0.00	0.00	262.09
501 White Goods (Fridges/Freezers)	5.76	4.28	5.53	8.82	11.38	16.92	16.40	15.97	0.00	0.00	0.00	0.00	85.06
502 Batteries	0.60	0.44	0.17	0.00	0.04	0.30	0.46	0.54	0.00	0.00	0.00	0.00	2.55
600 Mixed recycling	46.34	56.77	66.57	165.36	253.52	278.29	336.00	318.76	0.00	0.00	0.00	0.00	1,521.61
601 Cardboard	2.34	2.91	2.86	3.68	2.80	3.42	2.69	2.64	0.00	0.00	0.00	0.00	23.34
602 E-Waste	6.07	1.79	4.96	4.91	7.44	3.44	2.60	5.28	0.00	0.00	0.00	0.00	36.49
603 Tires	7.56	6.86	27.88	16.90	22.13	14.45	22.46	21.54	0.00	0.00	0.00	0.00	139.78
604 Latex Paint	1.17	1.38	0.61	1.82	3.04	1.83	2.39	2.72	0.00	0.00	0.00	0.00	14.96
605 Oil Paint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 Oil	1.12	1.81	1.20	3.65	6.93	4.15	2.92	5.76	0.00	0.00	0.00	0.00	27.54
607 Household Hazardous Waste	0.46	0.27	1.06	1.12	0.34	1.02	1.01	0.96	0.00	0.00	0.00	0.00	0.00
608 Propane Tanks	0.14	0.06	0.08	0.39	0.51	0.66	0.59	0.32	0.00	0.00	0.00	0.00	0.00
609 Ag Plastics	1.47	0.83	0.03	1.64	1.18	0.30	1.68	4.16	0.00	0.00	0.00	0.00	0.00
610 Fluorescent Bulbs Commercial	0.06	0.15	0.11	0.15	0.04	0.10	0.03	0.00	0.00	0.00	0.00	0.00	0.00
611 Underlay	0.00	0.53	0.04	0.01	0.02	0.26	0.11	0.24	0.00	0.00	0.00	0.00	1.21
612 Salvage Material	0.10	0.00	0.00	0.00	0.00	0.40	0.48	14.12	0.00	0.00	0.00	0.00	15.10
613 Tire Shred	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614/15 Styrofoam	0.00	0.03	0.00	0.08	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.12
700 Mixed Industrial/Oilfield	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 Light Hydrocarbon Soils	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
702 Industrial Contaminated Soils	60.87	0.00	26.69	0.00	145.42	1,664.44	275.28	151.99	0.00	0.00	0.00	0.00	2,324.69
703 Industrial Cover	0.00	0.00	77.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77.66
705 Institutional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 Cement Returns	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
708 Drill Cuttings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 Industrial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710 Large Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
711 Contaminated Soil Discount Rate	0.00	8,253.48	3,759.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,013.37
714 Light Hydrocarbon Soils 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
716 Light Hydrocarbon Soils 6	0.00	2.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Asbestos Flat Rate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Received	2,968.64	10,989.37	6,811.76	4,215.50	5,344.02	6,852.64	5,817.48	6,734.59	0.00	0.00	0.00	0.00	49,676.86
Landfilled	2,645.57	2,354.80	2,498.11	3,322.06	3,460.50	3,393.03	3,390.39	3,390.10	0.00	0.00	0.00	0.00	24,420.46
Diverted/Cover Material	323.07	8,634.57	4,313.65	893.44	1,883.52	3,459.61	2,427.09	3,344.49	0.00	0.00	0.00	0.00	25,256.40

% Diverted or used for cover 10.88% 78.57% 63.33% 21.19% 35.25% 50.49% 41.72% 49.66% #DIV/0! #DIV/0! #DIV/0! #DIV/0! 50.84%

Foothills Regional Services Commission
Landfill
Preliminary Statement of Operating Revenues and Expenses
For Month Ended August 31, 2024 (33% of year remaining)

Revenues	2024 Budget	2024 Actual	Balance Remaining	% Left
Waste fees	\$ 4,925,006	3,342,401	\$ 1,582,605	32.13%
Scrap Metal/Batteries	200,000	166,924	33,076	16.54%
Hydrovac Revenue	132,000	104,154	27,846	21.10%
Other income	57,250	31,828	25,422	44.40%
Lease income	28,513	21,385	7,128	25.00%
Interest	500,000	416,595	83,405	16.68%
Composting program	30,000		30,000	100.00%
Gain on Sale of Equipment		45,000		
	\$ 5,872,769	4,128,287	\$ 1,789,482	30.47%
Expenses				
Wages and benefits	\$ 1,751,737	1,084,055	\$ 667,682	38.12%
Cell closure/final cover	100,000		100,000	100.00%
Amortization of TCA	886,079		886,079	100.00%
Engineering fees	152,250	78,369	73,881	48.53%
Work contracted	86,256	104,944	(18,688)	-21.67%
Maintenance - Building	10,000	8,967	1,033	10.33%
Maintenance - Landfill	45,390	24,120	21,271	46.86%
Equipment repair and maintenance	325,000	264,454	60,546	18.63%
Fuel and oil	275,000	168,733	106,267	38.64%
Bank charges & interest	36,720	20,362	16,358	44.55%
Telephone and utilities	49,650	26,091	23,559	47.45%
Household hazardous waste program	125,000	50,019	74,981	59.98%
Small tools & supplies	34,000	20,828	13,172	38.74%
Administration services	45,000	30,000	15,000	33.33%
Memberships	1,000	856	144	14.39%
Insurance	40,000	41,796	(1,796)	-4.49%
Wood chipping/concrete crushing	150,000	61,918	88,082	58.72%
Staff training	7,000	4,156	2,844	40.63%
Office and shop supplies	38,000	23,425	14,575	38.35%
Travel & Conference	5,000	1,677	3,323	66.47%
Composting expenses	5,000	5,890	(890)	-17.80%
Audit and legal fees	12,500	11,787	713	5.70%
Advertising	9,000	1,342	7,658	85.09%
Miscellaneous	10,000	10,143	(143)	-1.43%
Debenture interest	2,772	2,702	70	2.52%
Postage	1,500	646	854	56.94%
Bad debts	2,000		2,000	100.00%
Discount Ticket Sales	0	2,779	(2,779)	0.00%
	\$ 4,205,854	2,050,058	\$ 2,155,796	51.26%
Gain (Loss) before the following	\$ 1,666,915	2,078,229	\$ (366,314)	
Capital expenditures				
Cap Construction	\$ 100,000		\$ 100,000	100.00%
Land & Improvements	820,000	92,448	727,552	88.73%
Trucks & Equipment	424,445	172,550	251,895	59.35%
Buildings	75,000	34,560	40,440	53.92%
Transfer to (from) Reserve - Closure	250,000		250,000	100.00%
Transfer to (from) Reserve - Capital	(55,000)		(55,000)	100.00%
Debt payment - composting	50,053	23,711	26,342	52.63%
EXCESS OF REVENUES (EXPENSES)	\$ 2,417	\$ 1,754,961	\$ (1,707,544)	
FOR THE YEAR				



Financial Audit Proposal For the years ending 2024 – 2028 (5 years)

PURPOSE OF REQUEST

The current audit contract ended December 31, 2023. Administration put out a request for financial audit and assurance services on June 25, 2024.

BACKGROUND

Two firms responded: Avail LLP Chartered Professional Accountants and Meyers Noris Penny (MNP).

After careful evaluation using criteria that was made public, Avail LLP came out as the successful proponent with fees starting at \$10,000 for the 2024 year-end services for the Foothills Regional Services Commission.

Avail LLP has a large client base in the municipal sector and is extremely knowledgeable with regards to municipal operations. They are available to finance staff throughout the year for inquiries and advice at no additional charge. They have proven to be very professional and work well with staff. The last five years have been virtual (off-site) audits and have been completed with no issues. Their submitted fee is very competitive.

RECOMMENDATION

Administration recommends that the FRSC board award the five-year contract for financial audit and assurance services for the years ending December 31, 2024 – 2028 to Avail LLP Chartered Professional Accountants.