



AGENDA
Foothills Regional Services Commission
Landfill Operations

Monday June 24, 2024 at 9:30 a.m.

Foothills County Administration Office – Meeting Room M02

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday May 27, 2024 be accepted as presented.
5. *ACCOUNTS PAYABLE
Recommendation: The Accounts Payable dated June 24, 2024 in the amount of \$371,171.95 be accepted for payment.
6. *TONNAGE REPORTS
Recommendation: The Tonnage Reports for the month of May 2024 be accepted as presented.
7. BUSINESS
 - A. Operations Update – Joe Angevine.
 - B. Concrete Crushing options – Joe Angevine.
 - C. Technical Advisory Group (TAG) meetings – Joe Angevine.
 - D. *Adopted FRSC Technical Advisory Group (TAG) minutes dated December 7, 2023.
 - E. *Statement of Operating Revenues and Expenses dated May 31, 2024 - Christine Hummel.
 - F. *Request for Write Off – Christine Hummel.
 - G.
 - H.
 - I. Round Table Discussion.
8. NEXT MEETING
Next scheduled Regular meeting held on Monday August 26, 2024 at 9:30 a.m. via Zoom Virtual Meeting. No meeting in July.
9. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday May 27, 2024 at 9:30 a.m.
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO

Directors: Delilah Miller, Chair, Foothills County Director
Rachel Swendseid, Okotoks Director
Michael Nychyk, High River Director
Hazel Martin, Diamond Valley Director
Dave Mitchell, Nanton Director

Staff: Joe Angevine, Landfill Manager
Krista Conrad, Legislative Services Assistant

Absent: Christine Hummel, Director of Corporate Services
Reginald Hammond, Deputy Director of Corporate Services
Paul Lyons, Manager, Waste Services Town of Okotoks

Meeting Call
to Order: Chair Delilah Miller called the meeting to order at 9:33 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 058/2024**
Moved by Director Michael Nychyk that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 059/2024**
Moved by Director Rachel Swendseid that the minutes of the meeting held on Monday April 22, 2024 be accepted.

CARRIED

Accounts Payable: **RESOLUTION 060/2024**
Moved by Director Hazel Martin that the accounts payable dated May 27, 2024 in the amount of \$475,637.15 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 061/2024**
Moved by Director Rachel Swendseid that the tonnage reports for the month of April 2024 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. Large impacted soil job still delayed due to weather conditions.
2. New shop design and RFP is complete.
3. With all the rain, perimeter ponds have breached to the ditch. New cell is causing the leachate collection system to breach during rain events. Breach was reported to AEP and tested water to ensure it meets release criteria. May need to look into a second water truck to keep up manage water levels.
4. Site closed on May 7 due to wind gusts over 70 km/hr. Repairs needed to the equipment tent from the wind.



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5. Had some downtime with the roll off truck needing repairs.
6. GPS system updated in packer and working well. Helps with compaction in real time.
7. Biocover hydroseeding waiting until it dries up/
8. Perimeter litter fencing by next month.
9. Raspalt and road repairs starting this week.

Long-term Development Plan: Joe Angevine discussed. Report to be posted on Foothills Landfill & Resource Recovery Centre (Foothills LRRC) website.

Road Repair Quotes: Joe Angevine discussed road repairs and bin area drainage repair.

RESOLUTION 062/2024

Moved by Director Dave Mitchell that the Board accept the estimate from Dyller Dynamics Ltd. to repair roads and bin area drainage for \$33,050.00 plus applicable taxes.

CARRIED

Preliminary Statement of Operating Revenues & Expenses dated April 30, 2024.

RESOLUTION 063/2024

Moved by Director Rachel Swendseid that the Board accept the Preliminary Statement of Operating Revenues & Expenses dated April 30, 2024 for information, as presented.

CARRIED

There was round table discussion.

Next Meeting: Next scheduled in person meeting held on Monday June 24, 2024 at the Foothills County Administration building, downstairs in meeting room L04.

Adjournment: **RESOLUTION 064/2024**
Moved by Director Hazel Martin that the May 27, 2024 Foothills Regional Services Commission – Landfill Operations meeting be adjourned at 10:15 a.m.

CARRIED

Chairman

CAO

FOOTHILLS REGIONAL SERVICES COMMISSION
Accounts for Approval
Cheque Run dated June 24, 2024

<u>Cheque No.</u>	<u>Payable to:</u>	<u>Amount Payable</u>
7325	Cintas Canada Limited Inv 5213484826 - first aid supplies	\$ 221.34
7326	Clean Harbors Canada Inc. Inv 1005048842, 1005072321 -household hazardous waste	\$ 6,315.19
7327	Fired-Up Automotive Performance and Service Inv 47203 - 723 repairs	\$ 1,971.19
7328	G. Goss & Sons Construction Ltd. Inv 17161 - crushed gravel	\$ 4,095.00
7329	Home Depot Credit Services Inv 9200654, 7201007, 9027853 - garden & shop supplies	\$ 357.55
7330	Olio Technology Solutions Inv OLIO-321 - GPS system subscription	\$ 17,419.50
7331	Superior North America Inc. Inv 38764S - tarp for roll off	\$ 330.75
7332	SWANA Northern Lights Chapter Inv 7400 - staff training	\$ 1,076.25
7333	Tracker Pipeline & Utility Locating Inc. Inv 240869 - private locates	\$ 379.05
7334	UniFirst Canada Ltd. Inv 7573471012, 7573472548, 7573474159, 7573475714, 7573477324 - coverall service	\$ 570.41
CHEQUE TOTAL		\$ 32,736.23
EFT Payments		
EFT000000000467	Foothills County Inv 33905, 33907 - May Expenses, insurance	\$ 167,673.02
EFT000000000468	NAPA Okotoks Inv 159-090372 - hydraulic oil	\$ 238.12

EFT000000000469	Gregg Distributors Co. Ltd. Inv 069-386249 - shop & equipment supplies	\$	611.46
EFT000000000470	Angevine, Joe May/June24 expenses	\$	1,571.55
EFT000000000471	Propane Busters Inc. Inv FH-27 - cylinder disposal	\$	1,695.75
EFT000000000472	Iron Edge Equipment Ltd. Inv 19383, 19384, 19386, 19443, 19495, 19488 excavator repairs, rock truck repairs	\$	48,542.76
EFT000000000473	Advantage Vac & Septic Services Inv 6173 - clean septic tanks & disposal	\$	609.75
EFT000000000474	AGAT Laboratories Inv 24261627E - water sampling	\$	431.55
EFT000000000475	Poullins Pest Control Inv 1685458 - pest control	\$	309.91
EFT000000000476	ABC Waste Potties Ltd. Inv 37342, 37359, 37534, 37731, 37751, 37950 portable toilet rental & handwash stations	\$	1,974.00
EFT000000000477	Wearpro Equipment & Supply Inv C147301 - cutting edges	\$	549.52
EFT000000000478	Synchor Recycling Inc. Inv 12202 - road razphalt installation	\$	69,982.50
EFT000000000479	Styro-Go Canada Inc. Inv 240197 - styrofoam recycling	\$	493.50
EFT000000000480	EcoAg Initiatives Inc. Inv 71192, 71198 - manure	\$	4,299.75
EFT000000000481	Meag's Cleaning Services Inv 2725 - clean scalehouse & office	\$	682.50
EFT000000000482	Brown, Jim June/24 expenses	\$	61.72
EFT000000000483	Sobeys Okotoks Inv 122850 - purified water	\$	103.87

EFT000000000484	Dyller Dynamics Ltd. Inv 184, 185 - road repairs	\$	16,296.00
EFT000000000485	GFL Environmental Services Inc. Inv LQ02269689, LQ02294893 - fuel filters	\$	264.60
EFT000000000486	XL Electrical Contracting Inv 2437 - crush tubes & bulbs	\$	998.55
EFT000000000487	Challenger Geomatics Ltd. Inv 87130, 87248 - bio cover survey	\$	3,795.75
EFT000000000488	Hifab Holdings Ltd. Inv 82316 - parts delivery	\$	27.39
EFT000000000489	Associated Engineering Alberta Ltd. Inv 3006968 - shop design RFP	\$	6,085.17
EFT000000000490	Murray Chrysler Okotoks Inv 814340 - #728 oil change	\$	241.65
EFT000000000491	Re-Matt Inc. Inv 3638 - mattress recycling	\$	5,029.50
EFT000000000492	Outlaw Brothers Inv 1 - freon disposal	\$	3,003.00

EFT TOTAL	\$ 335,572.84
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Pre-Authorized Payments

2024-06-10	Telus Mobility	\$120.49
2024-06-11	Direct Energy	\$337.42
2024-06-11	Direct Energy	\$39.85
2024-06-21	EPCOR	\$787.60
2024-06-21	EPCOR	\$242.08
2024-07-04	Telus Communications	\$601.49
2024-07-05	Xplore	\$733.95

PAP TOTAL	\$2,862.88
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GRAND TOTAL	\$ 371,171.95
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**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTHLY TONNAGE
MAY 2024**

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	DIAMOND VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	321.31	504.78	331.79	124.92	61.56	1,605.71	18.57	2,968.64	5,392
FEBRUARY	287.56	448.97	281.06	114.18	49.23	9,790.62	17.75	10,989.37	5,378
MARCH	301.56	491.83	425.71	119.37	119.29	5,320.02	33.98	6,811.76	5,580
APRIL	476.02	766.46	594.10	175.19	83.15	2,004.32	116.26	4,215.50	8,229
MAY	618.85	937.78	727.14	240.96	83.29	2,382.48	353.52	5,344.02	9,447
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JULY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
AUGUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
SEPTEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
OCTOBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
NOVEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL	2,005.30	3,149.82	2,359.80	774.62	396.52	21,103.15	540.08	30,329.29	34,026
POPULATION	14,324	30,405	23,200	5,341	2,167	75,437	75,437	75,437	
Tonnes/Capita	0.14	0.10	0.10	0.15	0.18	0.28	0.01	0.40	

**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTH TO YEAR COMPARISON
MAY 2024**

	MAY 2023	MAY 2024	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2023	YR TO DATE 2024	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	653.70	618.85	-34.85	-5.33%	2,175.70	2,005.30	-170.40	-7.83%
OKOTOKS	2,005.25	937.78	-1,067.47	-53.23%	4,226.40	3,149.82	-1,076.58	-25.47%
FOOTHILLS COUNTY	2,261.05	727.14	-1,533.91	-67.84%	3,964.25	2,359.80	-1,604.45	-40.47%
DIAMOND VALLEY	376.10	240.96	-135.14	-35.93%	874.35	774.62	-99.73	-11.41%
NANTON	84.66	83.29	-1.37	-1.62%	357.63	396.52	38.89	10.87%
COMMERCIAL	2,283.19	2,382.48	99.29	4.35%	9,226.75	21,103.15	11,876.40	128.72%
NO CHARGE FILL	434.71	353.52	-81.19	-18.68%	1,004.23	540.08	-464.15	-46.22%
TOTALS	8,098.66	5,344.02	-2,754.64	-34.01%	21,829.31	30,329.29	8,499.98	38.94%
VEHICLES	10,828	8,229	-2,599	-24.00%	34,186	34,026	-160	-0.47%
AVG. TONNAGE/VEHICLE	0.75	0.65	-0.10	-13.41%	0.64	0.89	0.25	39.27%

2024 BUDGET TONNAGE 56,967
% TO DATE 53.24%

Leaves, Grass and other compostable Material included in above amounts

	MAY 2023	MAY 2024	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2023	YR TO DATE 2024	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	185.13	175.24	-9.89	-5.34%	288.73	291.69	2.96	1.03%
OKOTOKS	442.87	353.48	-89.39	-20.18%	611.33	537.31	-74.02	-12.11%
FOOTHILLS COUNTY	218.60	184.48	-34.12	-15.61%	364.24	327.32	-36.92	-10.14%
DIAMOND VALLEY	60.02	61.22	1.20	2.00%	82.58	91.30	8.72	10.56%
NANTON	3.99	27.39	23.40	586.47%	11.22	33.45	22.23	198.13%
COMMERCIAL	157.35	142.30	-15.05	-9.56%	379.47	377.79	-1.68	-0.44%
	1,067.96	944.11	-123.85	-11.60%	1,737.57	1,658.86	-78.71	-4.53%

**FOOTHILLS REGIONAL SERVICES COMMISSION
COMPARISON - TRUCK AND RESIDENT HAULING
MAY 2024**

MONTH	DIAMOND VALLEY		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	90.12	34.80	262.88	58.43	15.88	315.91	347.48	157.30	50.25	11.31
FEBRUARY	82.64	31.54	228.38	59.18	9.22	271.84	284.73	164.24	30.46	18.77
MARCH	74.89	44.48	223.08	78.48	49.38	376.33	273.99	217.84	74.89	44.40
APRIL	89.53	85.66	316.03	159.99	29.14	564.96	353.26	413.20	48.86	34.29
MAY	147.66	93.30	483.71	135.14	30.41	696.73	415.22	522.56	56.36	26.93
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JULY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AUGUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEPTEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OCTOBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NOVEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	484.84	289.78	1,514.08	491.22	134.03	2,225.77	1,674.68	1,475.14	260.82	135.70
	62.59%	37.41%	75.50%	24.50%	5.68%	94.32%	53.17%	46.83%	65.78%	34.22%

FOOTHILLS REGIONAL SERVICES COMMISSION

Summary of Waste Streams **Landfilled** vs. Diverted
January 1, 2024 to December 31, 2024

Waste Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
100 Mixed Solid Waste	2,616.51	2,332.06	2,445.89	3,193.08	3,332.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,920.42
101 Hard To Handle	22.90	15.12	10.32	29.95	25.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.71
102 Animal Products	4.72	5.90	4.84	4.02	3.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103 Hard to Handle - Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104 Out of Boundary Penalty Rate	0.00	0.00	0.00	0.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.32
200 Demolition Waste	0.00	0.00	31.47	79.00	59.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	169.73
201 Wood	75.82	90.76	99.00	161.27	218.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	645.17
202 Clean Wood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203 Clean Drywall	6.75	5.56	15.35	5.46	3.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.93
204 Asphalt Shingles (mixed)	1.44	1.72	5.59	16.01	39.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64.10
205 Concrete (big)	11.16	4.04	2.76	33.75	43.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.34
206 Asphalt	0.38	0.24	0.00	0.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.80
207 Concrete (small)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208 Concrete (clean)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209 Clean Shingles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210 Mixed Garbage - FLOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
212 Const and Demo Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
213 Special Handling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
214 C & D Grind	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
215 Cln Mixed Construction Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 Grass/Leaves	10.10	20.15	11.29	163.46	525.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	730.65
302 Yard Waste	5.60	10.76	8.40	58.14	200.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	283.04
303 Manure	5.88	0.58	2.70	10.64	19.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.14
307 Compost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Sandstone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
309 Gypsum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310 Compost Bulk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 Mixed Soil	2.80	13.77	3.06	87.54	99.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	206.26
401 Cover with Debris	0.00	0.05	0.00	9.19	6.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.45
402 Clean Cover (Sand/Clay/No Debris)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403 Clean Topsoil	0.00	0.00	0.00	8.52	27.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.82
404 Street Sweepings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
405 Sludge	6.63	7.41	3.71	3.57	4.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.87
406 Approved Cover N/C	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
408 Flood Silt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
409 Flood Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
410 Hydrovac Slurry	48.62	131.10	162.92	106.76	240.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	690.06
500 Metal	15.27	16.44	29.12	36.11	40.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136.96
501 White Goods (Fridges/Freezers)	5.76	4.28	5.53	8.82	11.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.77
502 Batteries	0.60	0.44	0.17	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.25
600 Mixed recycling	46.34	56.77	66.57	165.36	253.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	588.56
601 Cardboard	2.34	2.91	2.86	3.68	2.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.59
602 E-Waste	6.07	1.79	4.96	4.91	7.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.17
603 Tires	7.56	6.86	27.88	16.90	22.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81.33
604 Latex Paint	1.17	1.38	0.61	1.82	3.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.02
605 Oil Paint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 Oil	1.12	1.81	1.20	3.65	6.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.71
607 Household Hazardous Waste	0.46	0.27	1.06	1.12	0.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
608 Propane Tanks	0.14	0.06	0.08	0.39	0.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
609 Ag Plastics	1.47	0.83	0.03	1.64	1.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610 Fluorescent Bulbs Commercial	0.06	0.15	0.11	0.15	0.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 Underlay	0.00	0.53	0.04	0.01	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.60
612 Salvage Material	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10
613 Tire Shred	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614/15 Styrofoam	0.00	0.03	0.00	0.08	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.12
700 Mixed Industrial/Oilfield	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 Light Hydrocarbon Soils	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
702 Industrial Contaminated Soils	60.87	0.00	26.69	0.00	145.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	232.98
703 Industrial Cover	0.00	0.00	77.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77.66
705 Institutional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 Cement Returns	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
708 Drill Cuttings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 Industrial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710 Large Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
711 Contaminated Soil Discount Rate	0.00	8,253.48	3,759.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,013.37
714 Light Hydrocarbon Soils 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
716 Light Hydrocarbon Soils 6	0.00	2.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Asbestos Flat Rate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Received	2,968.64	10,989.37	6,811.76	4,215.50	5,344.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,294.00
Landfilled	2,645.57	2,354.80	2,498.11	3,322.06	3,460.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,257.96
Diverted/Cover Material	323.07	8,634.57	4,313.65	893.44	1,883.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,036.04

% Diverted or used for cover 10.88% 78.57% 63.33% 21.19% 35.25% #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! 52.93%

**ADOPTED MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY
GROUP**

**Thursday, December 7, 2023
Town of Okotoks Operations Centre**

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Bill Woytiuk, Operations Manager, Town of Nanton Joe Angevine, Landfill Manager, Foothills Regional Services Commission Craig Beaton, Manager of Operations, Town of Diamond Valley
MEMBERS ABSENT	Harry Riva Cambrin, CAO, Foothills County Peter Leek, Roads and Solid Waste Supervisor, Town of High River

1. CALL TO ORDER

The Chair called the meeting to order at 10:43 a.m.

2. ADOPTION OF AGENDA

2.1 ADDITIONS / DELETIONS

None.

2.2 ADOPTION

MOTION: By C. Beaton that the agenda for the December 7, 2023 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as presented.

Carried Unanimously

3. APPROVAL OF MINUTES

MOTION: By J. Angevine that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held September 7, 2023 be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 Matters arising from the previous minutes

None.

4.2 Extended Producer Responsibility (EPR)

4.2.1 Registration for Hazardous and Special Products (HSP)

Member municipalities (excluding Okotoks) had failed to pre-register for HSP.

The landfill over the years provides HSP services to municipalities within the region. As allowed under the EPR Bylaws, the Towns of Diamond Valley and Nanton delegated J. Angevine to act on their behalf in negotiating with Producer Responsible Organization (PRO's) to continue provide the service. J. Angevine indicated that he was already delegated by Foothills County and the Town of High River. The group agreed that the Landfill will negotiate with the PRO's to continue providing both drop-off and round-ups to residents within the region.

The group also discussed single-use products, packaging and printed paper products (PPP) registration and potential challenges that will could be encountered.

Diamond Valley indicated that they will delegate Okotoks (P. Lyons) to act on their behalf in completing the registration and negotiate terms with the PRO's.

4.3 Waste collaboration

Okotoks is exploring green funding for managing organic material within the region. This initiative will be in collaboration with the Landfill.

4.4 Updates

4.4.1 Diamond Valley

- No waste collection issues.
- Working through amalgamation.

4.4.2 Foothills Regional Landfill & Resource Recovery Centre

- The bio cover exercise will continue into 2024.
- The new cell is completed and receiving waste.

- A mattress recycling (with ReMatt) pilot was started. Diverting the mattresses from landfill has numerous benefits which includes protecting air space and equipment.
- Planning for a new shop and fleet storage building.
- There will be a rate increase in April.
- The landfill will be closed Boxing Day.

4.4.3 High River

- Not present at the meeting.

4.4.4 Nanton

- Will be reviewing Request For Proposal (RFP) submissions for a dewatering unit for the waste water plant.

4.4.5 Okotoks

- Is in the process of doing a waste program review.
- Looking at options for reducing its carbon footprint.
- There is a proposed increase in the processing fee for organics in 2024.

5. **NEXT MEETING**

The next meeting will be Thursday, March 7, 2024 at the Town of Okotoks Operations Centre in the White Spruce boardroom.

6. **ADJOURNMENT**

MOTION: By C. Beaton that the December 7, 2023 Foothills Regional Services Commission Technical Advisory Group Meeting be adjourned at 11:37 a.m.

Carried Unanimously

Foothills Regional Services Commission
Landfill
Preliminary Statement of Operating Revenues and Expenses
For Month Ended May 31, 2024 (58% of year remaining)

Revenues	2024 Budget	2024 Actual	Balance Remaining	% Left
Waste fees	\$ 4,925,006	1,851,406	\$ 3,073,600	62.41%
Scrap Metal/Batteries	200,000	21,747	178,253	89.13%
Hydrovac Revenue	132,000	45,871	86,129	65.25%
Other income	57,250	18,086	39,164	68.41%
Lease income	28,513	14,257	14,256	50.00%
Interest	500,000	224,753	275,247	55.05%
Composting program	30,000		30,000	100.00%
Gain on Sale of Equipment		45,000		
	\$ 5,872,769	2,221,121	\$ 3,696,648	62.95%
Expenses				
Wages and benefits	\$ 1,751,737	667,971	\$ 1,083,766	61.87%
Cell closure/final cover	100,000		100,000	100.00%
Amortization of TCA	886,079		886,079	100.00%
Engineering fees	152,250	65,289	86,961	57.12%
Work contracted	86,256	60,371	25,885	30.01%
Maintenance - Building	10,000		10,000	100.00%
Maintenance - Landfill	45,390	24,398	20,992	46.25%
Equipment repair and maintenance	325,000	214,638	110,362	33.96%
Fuel and oil	275,000	107,426	167,574	60.94%
Bank charges & interest	36,720	12,306	24,414	66.49%
Telephone and utilities	49,650	21,036	28,614	57.63%
Household hazardous waste program	125,000	32,419	92,581	74.07%
Small tools & supplies	34,000	14,515	19,485	57.31%
Administration services	45,000	18,750	26,250	58.33%
Memberships	1,000	339	661	66.09%
Insurance	40,000	61	39,939	99.85%
Wood chipping/concrete crushing	150,000		150,000	100.00%
Staff training	7,000	3,370	3,630	51.86%
Office and shop supplies	38,000	16,751	21,249	55.92%
Travel & Conference	5,000	1,605	3,395	67.90%
Composting expenses	5,000		5,000	100.00%
Audit and legal fees	12,500	11,787	713	5.70%
Advertising	9,000	1,102	7,898	87.76%
Miscellaneous	10,000	8,184	1,816	18.16%
Debenture interest	2,772	2,702	70	2.52%
Postage	1,500	501	999	66.58%
Bad debts	2,000		2,000	100.00%
Discount Ticket Sales	0	1,557	(1,557)	0.00%
	\$ 4,205,854	1,287,079	\$ 2,918,775	69.40%
Gain (Loss) before the following	\$ 1,666,915	934,042	\$ 777,873	
Capital expenditures				
Cap Construction	\$ 100,000		\$ 100,000	100.00%
Land & Improvements	820,000	88,551	731,449	89.20%
Trucks & Equipment	424,445	172,550	251,895	59.35%
Buildings	75,000	27,009	47,991	63.99%
Transfer to (from) Reserve - Closure	250,000		250,000	100.00%
Transfer to (from) Reserve - Capital	(55,000)		(55,000)	100.00%
Debt payment - composting	50,053	23,711	26,342	52.63%
EXCESS OF REVENUES (EXPENSES)	\$ 2,417	\$ 622,221	\$ (574,804)	
FOR THE YEAR				

