



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday March 25, 2024  
Zoom Virtual Meeting

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- Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services
- Directors: Rachel Swendseid, Chair, Okotoks Director  
Michael Nychyk, Vice-Chair, High River Director  
Delilah Miller, Foothills County Director
- Staff: Reginald Hammond, Deputy Director of Corporate Services  
Courtney Russell, Landfill Coordinator  
Morgan Nesom, Legislative Services Assistant
- Meeting  
Call to Order: Chair Rachel Swendseid called the meeting to order at 10:03 a.m.
- Additions: There were no additions to the agenda.
- Agenda Adoption: **RESOLUTION 036/2024**  
Moved by Director Delilah Miller that the agenda be accepted as presented.  
  
CARRIED
- Minutes: **RESOLUTION 037/2024**  
Moved by Director Michael Nychyk that the minutes of the meeting held Monday February 26, 2024 be accepted as presented.  
  
CARRIED
- Accounts Payable: **RESOLUTION 038/2024**  
Moved by Director Delilah Miller that the accounts payable dated March 25, 2024, in the amount of \$5,283.42 be accepted for payment.
- Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin  
  
  1. The University of Lethbridge, Ducks Unlimited, Cargill and the province are doing a study on Frank Lake. There is a meeting about the study findings on April 18, 2024.
  2. The Town of High River and Foothills County looking into funding for a joint wastewater treatment plant. There will be a study to determine the capacity of the Frank Lake pipeline.
- Waste Water Flows: Discussed the Waste Water flows for February 2024.  
  
**RESOLUTION 039/2024**  
Moved by Director Michael Nychyk that the Waste Water Volumes for February 2024 be accepted for information.  
  
CARRIED
- Financial Statement: Draft Statement of Financial Activities and Change in Fund Balance dated December 31, 2023: Christine Hummel discussed.  
  
**RESOLUTION 040/2024**  
Moved by Director Delilah Miller that the Board accept the Draft Statement of Financial Activities and Change in Fund Balance dated December 31, 2023 for information, as presented.  
  
CARRIED



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2023 Reserve Transfer: Christine Hummel.

**RESOLUTION 041/2024**

Moved by Director Michael Nychyk that administration transfer \$66,122.00 to Equipment Replacement Reserves for 2023.

There was round table discussion.

Next Meeting: Next meeting on Monday April 22, 2024 at 9:30 a.m., by Zoom virtual meeting. June 2024 meeting to be held in person.

Adjournment:

**RESOLUTION 042/2024**

Moved by Director Rachel Swendseid that the Foothills Regional Services Commission – Waste Water Operations meeting of March 25, 2024 be adjourned at 10:16 a.m.

CARRIED

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Chairman

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CAO