



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday April 22, 2024 at 9:30 a.m.
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director
Rachel Swendseid, Okotoks Director
Michael Nychyk, High River Director
Hazel Martin, Diamond Valley Director

Staff: Reginald Hammond, Deputy Director of Corporate Services
Joe Angevine, Landfill Manager
Krista Conrad, Legislative Services Assistant

Guests: James Nakashima, Avail LLP
Michelle Lutz, Avail LLP
Paul Lyons, Manager, Waste Services Town of Okotoks

Absent: Dave Mitchell, Nanton Director

Meeting Call
to Order: Chair Delilah Miller called the meeting to order at 9:33 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 043/2024**
Moved by Director Rachel Swendseid that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 044/2024**
Moved by Director Hazel Martin that the minutes of the meeting held on Monday
March 25, 2024 be accepted.

CARRIED

Accounts Payable: **RESOLUTION 045/2024**
Moved by Director Rachel Swendseid that the accounts payable dated
April 22, 2024 in the amount of \$529,218.07 be accepted for payment.

CARRIED



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Tonnage Reports: **RESOLUTION 046/2024**
Moved by Director Hazel Martin that the tonnage reports for the month of March 2024 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. 836K CAT packer repairs complete after 2.5 months of warranty work.
2. Impacted soil job delayed due to weather.
3. Shop design build RFP will be completed over the next few weeks.
4. Staff training over the last month.
5. First litter fence from Varga Kustom was well built, 10 more units to be fabricated.
6. Hydroseeding the biocover delayed due to weather. Filling in areas that have eroded.
7. GPS system will be updated now that the packer is back on site.

Paving Options: Joe Angevine discussed paving options.

RESOLUTION 047/2024
Moved by Director Rachel Swendseid that the Board approve rasphalt paving to LP Driveways for \$74,000 plus applicable taxes.

CARRIED

P. Lyons left the meeting at 9:54 a.m.

CONFIDENTIAL CLOSED MEETING
RESOLUTION 048/2024
Director Hazel Martin moved that, in accordance with Section 197 of the *Municipal Government Act*, the board move into a Closed Meeting at 9:54 a.m. to discuss Agenda item 8A., Landfill Fibre Project RFP, as per Section 16 of the *Freedom of Information and Protection of Privacy Act (FOIP)*. H. Riva Cambrin, C. Hummel, R. Hammond, J. Angevine, C. Russell and K. Conrad attended the closed session for the purpose of providing information to the Board.

CARRIED



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RETURN TO OPEN MEETING

RESOLUTION 049/2024

Director Hazel Martin moved that the board return to the open meeting at 10:02 a.m.

CARRIED

There was round table discussion.

Financial Statements: 2023 Draft Financial Statements Presentation – James Nakashima & Michelle Lutz, Avail LLP.

RESOLUTION 050/2024

Moved by Director Rachel Swendseid that the Board accept the 2023 Draft Financial Statements, as prepared by Avail, LLP.

CARRIED

James Nakashima and Michelle Lutz and left the meeting at 10:15 a.m.

Michael Nychyk entered the meeting at 10:15 a.m.

MOTIONS ARISING FROM CONFIDENTIAL CLOSED SESSION

RESOLUTION 051/2024

Moved by Director Rachel Swendseid that the Board approve Alpin Martin to complete the preliminary engineering design for the Landfill fibre project not to exceed \$26,062, plus applicable taxes.

CARRIED

Next Meeting: Next Regular meeting on Monday May 27, 2024 at 9:30 a.m., by Zoom virtual meeting. June meeting to be held in person.

Adjournment:

RESOLUTION 052/2024

Moved by Chair Delilah Miller that the April 22, 2024 Foothills Regional Services Commission – Landfill Operations meeting be adjourned at 10:18 a.m.

CARRIED



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Chairman

CAO