



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday February 26, 2024 at 9:30 a.m.  
Zoom Virtual Meeting

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- Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services
- Directors: Delilah Miller, Chair, Foothills County Director  
Rachel Swendseid, Okotoks Director  
Michael Nychyk, High River Director  
Hazel Martin, Diamond Valley Director  
Dave Mitchell, Nanton Director
- Staff: Reginald Hammond, Deputy Director of Corporate Services  
Joe Angevine, Landfill Manager  
Krista Conrad, Legislative Services Assistant
- Guests: Paul Lyons, Manager, Waste Services Town of Okotoks
- Meeting Call to Order: Chair Delilah Miller called the meeting to order at 9:34 a.m.
- Additions: There were no additions to the agenda.
- Agenda Adoption: **RESOLUTION 012/2024**  
Moved by Director Hazel Martin that the agenda be accepted as amended to include Perimeter Litter Fencing and Mobile Litter Screens.  
  
CARRIED
- Minutes: **RESOLUTION 013/2024**  
Moved by Director David Mitchell that the minutes of the meeting held on Monday January 22, 2024 be accepted.  
  
CARRIED
- Accounts Payable: **RESOLUTION 014/2024**  
Moved by Director Hazel Martin that the accounts payable dated February 26, 2024 in the amount of \$730,971.74 be accepted for payment.  
  
CARRIED
- Tonnage Reports: **RESOLUTION 015/2024**  
Moved by Director Rachel Swendseid that the tonnage reports for the month of January 2024 be accepted as presented.



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CARRIED

Operations Update: Joe Angevine

1. Extended producer responsibility program is starting to roll out. Circular Materials is managing the paper, plastics, and packaging portion.
2. Landfill compactor 836 is in on warranty and has been offsite for a week for repair. Currently using the D7 model for compaction.
3. The roll-off truck is also in the shop, so T&T Disposal Services has been contracted to dump landfill bins.
4. The Alberta Environment annual report has been completed, waiting on ground water report and will be submitted to Alberta Environment prior to the next meeting.
5. Posted a wood grinding Request for Proposals. The contract with Syncor has come up and proposals should be prepared for the March meeting.
6. Filling a Sea-Can almost every week with mattresses, the program seems to be working well. More promotion of the service will be forthcoming.
7. A massive job started hauling out of the Ghost Lake area, nearly 4,000 metric tonnes of impacted soil, which will generate revenue.
8. Thurber Engineering is doing a geotechnical report for the new shop, to determine whether the site is suitable for the proposed building size.
9. Seasonal staff is starting to return.
10. Hydroseeding for the bio cover will commence in the next couple of months, depending on weather.
11. GPS system for the packer will be updated in the next month.

2024 Fee Bylaw: BYLAW 001/2024 was reintroduced into the meeting to authorize tipping fees for the Foothills Regional Landfill & Resource Recovery Centre for 2024.

**RESOLUTION 016/2024**

Director Michael Nychyk moved second reading.

THE BYLAW WAS PASSED FOR ONE READING

Director Rachel Swendseid moved third reading.

THE BYLAW WAS PASSED



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Excavator Operations: Joe Angevine

**RESOLUTION 017/2024**

Moved by Director Michael Nychyk that the Board approve purchase of a 2018 John Deere 160GLC excavator from Iron Edge for a total of \$215,000.00 plus applicable taxes, and that administration be directed to investigate possible warranty on the unit.

CARRIED

Perimeter Litter Fencing: Joe Angevine

**RESOLUTION 018/2024**

Moved by Director Rachel Swendseid that the Board approve the purchase of perimeter litter fencing by Precision Fencing for a total of \$82,958.00 plus applicable taxes.

CARRIED

Mobile Litter Screens

**RESOLUTION 019/2024**

Moved by Director Rachel Swendseid that the Board approve the purchase of 11 mobile litter screen units by Varga Custom for a total of \$4,357.00 plus applicable taxes.

CARRIED

There was round table discussion.

Next Meeting: Next Regular meeting on Monday March 25, 2024 at 9:30 a.m., by Zoom virtual meeting.

Adjournment: **RESOLUTION 020/2024**  
Moved by Director Hazel Martin that the February 26, 2024 Foothills Regional Services Commission – Landfill Operations meeting be adjourned at 10:14 a.m.

CARRIED



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Chairman

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CAO