



**AGENDA**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday February 26, 2024  
Zoom Virtual Meeting

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\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the meeting held on Monday January 22, 2024 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated February 26, 2024 in the amount of \$5,100.18 be accepted for payment.
6. BUSINESS
  - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
  - B. \*Waste Water Flow Table – January 2024.
  - C.
  - D.
  - E. Round Table Discussion.
7. NEXT MEETING  
Next scheduled Regular meeting held on Monday March 25, 2024 or as determined at the Landfill Operations Meeting.
8. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday January 22, 2024  
Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services

Directors: Rachel Swendseid, Chair, Okotoks Director  
Michael Nychyk, Vice-Chair, High River Director  
Delilah Miller, Foothills County Director

Staff: Reginald Hammond, Deputy Director of Corporate Services  
Courtney Russell, Landfill Coordinator  
Krista Conrad, Legislative Services Assistant

Meeting  
Call to Order: Chair Rachel Swendseid called the meeting to order at 9:57 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 007/2024**  
Moved by Director Michael Nychyk that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 008/2024**  
Moved by Director Michael Nychyk that the Organizational minutes of the meeting held Monday December 18, 2023 with corrections.

CARRIED

**RESOLUTION 009/2024**  
Moved by Director Delilah Miller that the minutes of the meeting held Monday December 18, 2023 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 010/2024**  
Moved by Director Michael Nychyk that the accounts payable dated January 22, 2024, 2023 in the amount of \$4,470.08 be accepted for payment.

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin

1. No issues to report.

Waste Water Flows: Discussed the Waste Water flows for December 2023.



**MINUTES**  
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**RESOLUTION 011/2024**

Moved by Director Delilah Miller that the Waste Water Volumes for December 2023 be accepted for information.

CARRIED

There was round table discussion.

Next Meeting: Next meeting on Monday February 26, 2024 at 9:30 a.m., by Zoom virtual meeting.

Adjournment: Chair Rachel Swendseid adjourned the meeting at 10:05 a.m.

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Chairman

\_\_\_\_\_  
CAO

**Foothills Regional Services Commission - Frank Lake**  
**Accounts for Approval**  
**February 26, 2024**

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1763	Town of High River Inv 105892 - Jan/24 maintenance	\$1,066.44
	<b>Cheque Total</b>	<u>\$1,066.44</u>

Preauthorized Payments

2024-02-19	Telus Communications	\$136.61
2024-02-28	Alberta Municipal Services Corp (power)	\$3,897.13
	<b>Pre-Authorized Payment Total</b>	<u>\$4,033.74</u>
	<b>Grand Total</b>	<u><u>\$5,100.18</u></u>

**Table 1: 2024 YTD Breakdown of Wastewater Pumped to Frank Lake**

2024	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from F.C. 000,000 IG	Average Flow from F.C. IGPM
Jan-24	67.7	1517	40.2	901	26.7	598	0.6	13
Feb-24	0.0	0	0.0	0	0.0	0	0.0	0
Mar-24	0.0	0	0.0	0	0.0	0	0.0	0
Apr-24	0.0	0	0.0	0	0.0	0	0.0	0
May-24	0.0	0	0.0	0	0.0	0	0.0	0
Jun-24	0.0	0	0.0	0	0.0	0	0.0	0
Jul-24	0.0	0	0.0	0	0.0	0	0.0	0
Aug-24	0.0	0	0.0	0	0.0	0	0.0	0
Sep-24	0.0	0	0.0	0	0.0	0	0.0	0
Oct-24	0.0	0	0.0	0	0.0	0	0.0	0
Nov-24	0.0	0	0.0	0	0.0	0	0.0	0
Dec-24	0.0	0	0.0	0	0.0	0	0.0	0
<b>YTD Totals</b>	<b>68</b>		<b>40</b>		<b>27</b>		<b>0.6</b>	

**Table 2: Historical Flows to Frank Lake**

Month	2015 Total Flow 000,000 IG	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG	2023 Total Flow 000,000 IG
January	68	65	60	54	60	60	60	64	69
February	64	57	55	52	55	57	57	57	59
March	74	65	64	61	65	66	65	65	67
April	68	61	62	65	58	43	61	64	61
May	73	65	67	67	65	61	64	68	65
June	73	65	71	62	67	71	66	76	62
July	71	67	63	58	72	68	71	75	62
August	64	71	62	58	67	62	69	67	59
September	66	65	60	57	67	61	60	64	63
October	66	69	62	58	67	64	65	68	67
November	60	62	61	59	64	64	60	66	67
December	59	60	58	57	58	62	58	63	67
<b>Totals:</b>	<b>806</b>	<b>772</b>	<b>745</b>	<b>708</b>	<b>765</b>	<b>739</b>	<b>756</b>	<b>797</b>	<b>768</b>