



AGENDA
Foothills Regional Services Commission
Waste Water Operations
Monday January 22, 2024
Zoom Virtual Meeting

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC ORGANIZATIONAL MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday December 18, 2023 be accepted as presented.

*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday December 18, 2023 be accepted as presented.
5. *ACCOUNTS PAYABLE
Recommendation: The Accounts Payable dated January 22, 2024 in the amount of \$4,470.08 be accepted for payment.
6. BUSINESS
 - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
 - B. *Waste Water Flow Table – December 2023.
 - C.
 - D.
 - E. Round Table Discussion.
7. NEXT MEETING
Next scheduled Regular meeting held on Monday February 26, 2024 or as determined at the Landfill Operations Meeting.
8. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Waste Water Operations Organizational Meeting
Monday December 18, 2023
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Rachel Swendseid, Chair, High River Director
Michael Nychyk, Vice-Chair, Okotoks Director
Delilah Miller, Foothills County Director

Staff: Reginald Hammond, Deputy Director of Corporate Services Manager
Courtney Russell, Landfill Coordinator
Krista Conrad, Legislative Services Assistant
Morgan Nesom, Legislative Services Assistant

ORGANIZATIONAL MEETING

Call to order: CAO Harry Riva Cambrin called the meeting to order at 10:50 a.m.

Chair Nominations: Director Delilah Miller nominated Rachel Swendseid as Chair.
Director Rachel Swendseid accepted the nomination.

No further nominations were received.
Director Rachel Swendseid was declared Chair by acclamation.

Vice-Chair
Nominations: Director Delilah Miller nominated Michael Nychyk as Vice-Chair.
Director Michael Nychyk accepted the nomination.

No further nominations were received.
Director Michael Nychyk was declared Vice-Chair by acclamation.

Banking/Signing
Officers: **RESOLUTION 147/2022**
Moved by Director Michael Nychyk that the banking/signing officers shall be the
Vice-Chair, Director Delilah Miller, CAO & Director of Corporate Services.

CARRIED

Meeting Time and
Date: **RESOLUTION 148/2022**
Moved by Director Michael Nychyk that the meeting time and date remain the
fourth Monday of each month, immediately following the Landfill Operations
meeting or at the call of the Chair.

CARRIED



MINUTES
Foothills Regional Services Commission
Waste Water Operations Organizational Meeting
Monday December 18, 2023
Zoom Virtual Meeting

Adjournment:

RESOLUTION 149/2022

Moved by Director Rachel Swendseid that the meeting be adjourned at 10:53 a.m.

CARRIED

Chairman

CAO



MINUTES
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Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Rachel Swendseid, Chair, Okotoks Director
Michael Nychyk, Vice-Chair, High River Director
Delilah Miller, Foothills County Director

Staff: Reginald Hammond, Deputy Director of Corporate Services
Courtney Russell, Landfill Coordinator
Krista Conrad, Legislative Services Assistant
Morgan Nesom, Legislative Services Assistant

Meeting

Call to Order: Vice-Chair Michael Nychyk called the meeting to order at 10:54 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 150/2023**
Moved by Director Delilah Miller that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 151/2023**
Moved by Director Michael Nychyk that the minutes of the meeting held Monday November 27, 2023 be accepted as presented.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin

1. No issues to report.

Waste Water Flows: Discussed the Waste Water flows for November 2023.

RESOLUTION 152/2023
Moved by Director Delilah Miller that the Waste Water Volumes for November 2023 be accepted for information.

CARRIED

2024 Budget: Christine Hummel discussed the 2024 Operating Budget Final.



MINUTES
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RESOLUTION 153/2023

Moved by Director Michael Nychyk that the 2024 Operating Budget Final & Equipment Replacement Reserve be approved as presented.

CARRIED

Next Meeting: Next meeting on Monday January 22, 2024 at 9:30 a.m., by Zoom virtual meeting.

Adjournment: Chair Rachel Swendseid adjourned the meeting at 11:05 a.m.

Chairman

CAO

Foothills Regional Services Commission - Frank Lake
Accounts for Approval
January 22, 2024

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1762	Town of High River Inv 105776, 105794 - Dec/23 maint., phone	\$1,020.94
Cheque Total		\$1,020.94

Preauthorized Payments

2024-01-19	Telus Communications	\$136.61
2024-01-29	Alberta Municipal Services Corp (power)	\$3,312.53
Pre-Authorized Payment Total		\$3,449.14
Grand Total		\$4,470.08

Table 1: 2023 YTD Breakdown of Wastewater Pumped to Frank Lake

2023	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from F.C. 000,000 IG	Average Flow from F.C. IGPM
Jan-23	68.7	1539	43.9	983	24.7	553	0.1	2
Feb-23	58.8	1458	36.8	881	21.8	541	0.1	2
Mar-23	66.8	1496	41.3	925	25.3	627	0.1	2
Apr-23	61.1	1414	34.5	799	26.4	611	0.1	2
May-23	65.5	1467	34.5	773	30.7	711	0.1	2
Jun-23	61.7	1428	34.0	787	27.6	639	0.2	5
Jul-23	62.5	1400	38.0	851	24.1	540	0.1	2
Aug-23	59.2	1326	36.0	806	22.8	511	0.1	2
Sep-23	62.5	1400	39.1	876	23.2	520	0.1	2
Oct-23	66.7	1494	40.3	903	26.3	589	0.1	2
Nov-23	67.0	1501	41.2	923	25.3	567	0.4	9
Dec-23	67.0	1501	40.7	912	25.8	578	0.4	9
YTD Totals	768		460		304		1.9	

Table 2: Historical Flows to Frank Lake

Month	2014 Total Flow 000,000 IG	2015 Total Flow 000,000 IG	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG
January	80	68	65	60	54	60	60	60	64
February	107	64	57	55	52	55	57	57	57
March	37	74	65	64	61	65	66	65	65
April	91	68	61	62	65	58	43	61	64
May	94	73	65	67	67	65	61	64	68
June	105	73	65	71	62	67	71	66	76
July	74	71	67	63	58	72	68	71	75
August	71	64	71	62	58	67	62	69	67
September	76	66	65	60	57	67	61	60	64
October	72	66	69	62	58	67	64	65	68
November	73	60	62	61	59	64	64	60	66
December	71	59	60	58	57	58	62	58	63
Totals:	952	806	772	745	708	765	739	756	797