



AGENDA
Foothills Regional Services Commission
Landfill Operations
Monday November 27, 2023 at 9:30 a.m.
Zoom Virtual Meeting

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday October 23, 2023 be accepted as presented.
5. *TONNAGE REPORTS
Recommendation: The Tonnage Reports for the month of October 2023 be accepted as presented.
6. BUSINESS
 - A. Operations Update – Joe Angevine.
 - B. EPR registration – Joe Angevine.
 - C. Mattress recycling pilot – Joe Angevine.
 - D. New shop design – Joe Angevine.
 - E. *Statement of Operating Revenues and Expenses dated October 31, 2023 – Reg Hammond.
 - F.
 - G.
 - H. Round Table Discussion.
7. NEXT MEETING
Next scheduled Regular & Organizational meeting held on Monday December 18, 2023 via Zoom Virtual Meeting.
8. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday October 23, 2023 at 9:30 a.m.
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director
Rachel Swendseid, Vice-Chair, Okotoks Director
Michael Nychyk, High River Director
Hazel Martin, Diamond Valley Director
Dave Mitchell, Nanton Director

Staff: Joe Angevine, Landfill Manager
Courtney Russell, Landfill Coordinator
Felicia Fairweather, Legislative Services Assistant

Guests: Don Waldorf, Foothills County Councillor
Paul Lyons, Manager, Waste Services Town of Okotoks

Absent: Reginald Hammond, Deputy Director of Corporate Services

Meeting Call
to Order: Chair Delilah Miller called the meeting to order at 9:30 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 118/2023**
Moved by Director Dave Mitchell that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 119/2023**
Moved by Director Rachel Swendseid that the minutes of the meeting held on Monday September 18, 2023 be accepted as presented.

CARRIED

Michael Nychyk and Paul Lyons entered the meeting at 9:31 a.m.

Accounts Payable: **RESOLUTION 120/2023**
Moved by Director Hazel Martin that the accounts payable dated October 23, 2023 in the amount of \$811,321.47 be accepted for payment.

CARRIED



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Tonnage Reports: **RESOLUTION 121/2023**
Moved by Director Michael Nychyk that the tonnage reports for the month of September 2023 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. Cell 7 construction has been slow going with an issue with a section of the liner that was improperly installed by the sub-contractor. Should be able to place waste in new cell by the end of the week.
2. Biocover hydroseeding scheduled this week but may be delayed due to snow in the forecast.
3. Household Hazardous Waste round ups held at the Diamond Valley and Priddis transfer sites held in September. Collected a lot of material.
4. Installing a new directional sign past the scales and snow guards for the scales for winter.
5. 1st draft of the shop design should be available by the next meeting.

Biocover hydroseeding: **RESOLUTION 122/2023**
Moved by Director Hazel Martin that the board approve biocover hydroseeding by Alberta Hydroseeding for \$22,500.00 as presented.

CARRIED

Statement of Operating Revenues & Expenses: Christine Hummel discussed.

RESOLUTION 123/2023
Moved by Director Rachel Swendseid to accept the Preliminary Statement of Operating Revenues and Expenses dated September 30, 2023 as presented.

CARRIED

There was round table discussion.



MINUTES
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Next Meeting: Next Organizational & Regular meeting on Monday November 27, 2023 at 9:30 a.m., by Zoom virtual meeting.

Adjournment: Chair Delilah Miller adjourned the meeting at 9:50 a.m.

Chairman

CAO

**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTHLY TONNAGE
OCTOBER 2023**

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	DIAMOND VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	332.86	545.97	382.42	130.49	93.54	1,584.33	415.08	3,484.69	5,716
FEBRUARY	269.94	401.33	290.31	100.26	50.71	1,450.21	10.28	2,573.04	4,192
MARCH	326.94	508.18	338.40	105.31	46.75	2,260.19	24.99	3,610.76	5,254
APRIL	592.26	765.67	692.07	162.19	81.97	1,648.83	119.17	4,062.16	8,196
MAY	653.70	2,005.25	2,261.05	251.62	84.66	2,407.67	434.71	8,098.66	10,828
JUNE	545.39	952.24	664.64	219.93	67.86	3,598.69	367.16	6,415.91	9,687
JULY	518.92	1,085.66	782.38	242.95	83.86	2,396.05	261.62	5,371.44	9,631
AUGUST	527.24	961.06	1,022.73	209.59	117.93	2,344.59	806.84	5,989.98	9,552
SEPTEMBER	509.44	863.03	799.68	186.63	168.42	2,648.86	183.86	5,359.92	9,199
OCTOBER	608.20	783.18	703.81	174.26	73.01	3,035.74	431.48	5,809.68	8,302
NOVEMBER									
DECEMBER									
TOTAL	4,884.89	8,871.57	7,937.49	1,783.23	868.71	23,375.16	3,055.19	50,776.24	80,557
POPULATION	14,324	30,405	23,200	5,341	2,167	75,437	75,437	75,437	
Tonnes/Capita	0.34	0.29	0.34	0.33	0.40	0.31	0.04	0.67	

**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTH TO YEAR COMPARISON
OCTOBER 2023**

	OCTOBER 2022	OCTOBER 2023	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2022	YR TO DATE 2023	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	597.60	608.20	10.60	1.77%	4,835.92	4,884.89	48.97	1.01%
OKOTOKS	859.14	783.18	-75.96	-8.84%	7,554.93	8,871.57	1,316.64	17.43%
FOOTHILLS COUNTY	725.64	703.81	-21.83	-3.01%	5,578.26	7,937.49	2,359.23	42.29%
DIAMOND VALLEY	193.18	174.26	-18.92	-9.79%	1,709.25	1,783.23	73.98	4.33%
NANTON	89.87	73.01	-16.86	-18.76%	615.07	868.71	253.64	41.24%
COMMERCIAL	7,231.04	3,035.74	-4,195.30	-58.02%	38,426.47	23,375.16	-15,051.31	-39.17%
NO CHARGE FILL	143.52	431.48	287.96	200.64%	4,645.34	3,055.19	-1,590.15	-34.23%
TOTALS	9,839.99	5,809.68	-4,030.31	-40.96%	63,365.24	50,776.24	-12,589.00	-19.87%
VEHICLES	8,600	8,302	-298	-3.47%	70,439	80,557	10,118	14.36%
AVG. TONNAGE/VEHICLE	1.14	0.70	-0.44	-38.61%	0.88	0.63	-0.25	-28.37%

2023 BUDGET TONNAGE 70,531
% TO DATE 71.99%

Leaves, Grass and
other compostable
Material included in
above amounts

	OCTOBER 2022	OCTOBER 2023	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2022	YR TO DATE 2023	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	97.58	109.24	11.66	11.95%	777.24	825.64	48.40	6.23%
OKOTOKS	145.33	161.41	16.08	11.06%	1,613.42	1,825.61	212.19	13.15%
FOOTHILLS COUNTY	110.91	176.74	65.83	59.35%	1,038.81	1,197.40	158.59	15.27%
DIAMOND VALLEY	29.97	33.36	3.39	11.31%	270.18	297.18	27.00	9.99%
NANTON	0.69	2.88	2.19	317.39%	25.87	31.33	5.46	21.11%
COMMERCIAL	89.15	185.85	96.70	108.47%	984.54	986.81	2.27	0.23%
	473.63	669.48	195.85	41.35%	4,710.06	5,163.97	453.91	9.64%

**FOOTHILLS REGIONAL SERVICES COMMISSION
COMPARISON - TRUCK AND RESIDENT HAULING
OCTOBER 2023**

MONTH	DIAMOND VALLEY		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	88.67	41.82	255.18	77.68	19.96	362.46	310.03	235.94	53.52	40.02
FEBRUARY	70.18	30.08	206.32	63.62	22.82	267.49	251.92	149.41	39.02	11.69
MARCH	70.86	34.45	246.96	79.98	16.06	322.34	307.36	200.82	36.15	10.60
APRIL	90.49	71.70	305.36	286.90	28.14	663.93	338.63	427.04	48.83	33.14
MAY	124.48	127.14	486.22	167.48	34.94	2,226.11	1,246.11	759.14	52.06	32.60
JUNE	107.03	112.90	371.40	173.99	27.51	637.13	366.94	585.30	30.46	37.40
JULY	103.25	139.70	315.36	203.56	32.53	749.85	336.35	749.31	45.57	38.29
AUGUST	112.12	97.47	366.04	161.20	58.65	964.08	401.48	559.58	83.14	34.79
SEPTEMBER	91.67	94.96	350.28	159.16	22.23	777.45	369.44	493.59	128.34	40.08
OCTOBER	106.08	68.18	375.22	232.98	32.11	671.70	397.68	385.50	40.97	32.04
NOVEMBER										
DECEMBER										
TOTAL	964.83	818.40	3,278.34	1,606.55	294.95	7,642.54	4,325.94	4,545.63	558.06	310.65
	54.11%	45.89%	67.11%	32.89%	3.72%	96.28%	48.76%	51.24%	64.24%	35.76%

Foothills Regional Services Commission
Landfill
Preliminary Statement of Operating Revenues and Expenses
For Month Ended October 31, 2023 (16.7% of year remaining)

Revenues	Month of October	2023 Budget	2023 Actual	Balance Remaining	% Left
Waste fees	\$ 481,177	\$ 5,385,456	3,946,538	\$ 1,438,918	27%
Scrap Metal/Batteries	1,500	75,000	260,598	(185,598)	(247%)
Hydrovac Revenue	5,142	75,000	125,081	(50,081)	(67%)
Other income	2,704	108,313	38,201	70,112	65%
Lease income	-	28,513	21,385	7,128	25%
Interest	21,237	450,000	462,151	(12,151)	(3%)
Composting program	3,134	31,350	3,134	28,216	90%
Cost Recovery Wages	-	-	5,291	(5,291)	0%
	\$ 514,894	\$ 6,153,632	4,862,380	\$ 1,291,252	
Expenses					
Wages and benefits	\$ 131,403	\$ 1,674,995	1,255,510	\$ 419,485	25%
Cell closure/final cover	-	100,000	-	100,000	100%
Amortization of TCA	-	869,130	-	869,130	100%
Engineering fees	25,433	163,000	69,105	93,895	58%
Work contracted	4,538	60,200	50,698	9,502	16%
Maintenance - Building	852	15,300	4,248	11,052	72%
Maintenance - Landfill	4,573	45,390	19,980	25,410	56%
Equipment repair and maintenance	21,479	325,000	234,018	90,982	28%
Fuel and oil	18,494	325,000	174,449	150,551	46%
Bank charges & interest	6,477	36,000	30,837	5,163	14%
Telephone and utilities	3,943	39,650	34,307	5,343	13%
Household hazardous waste program	24,831	125,000	68,865	56,135	45%
Small tools & supplies	3,697	30,000	22,796	7,204	24%
Administration services	2,917	35,000	29,167	5,833	17%
Memberships	-	2,300	921	1,379	60%
Insurance	-	44,000	30,825	13,175	30%
Wood chipping/concrete crushing	-	100,000	-	100,000	100%
Staff training	-	12,000	1,965	10,035	84%
Office and shop supplies	2,202	38,000	29,522	8,478	22%
Travel & Conference	90	5,000	2,606	2,394	48%
Composting expenses	-	8,160	4,600	3,560	44%
Audit and legal fees	-	13,650	7,120	6,530	48%
Advertising	2,856	9,000	7,484	1,516	17%
Miscellaneous	986	10,000	4,641	5,359	54%
Debenture interest	-	4,887	2,702	2,185	45%
Postage	86	2,000	727	1,273	64%
Bad debts	-	2,000	-	2,000	100%
Discount Ticket Sales	250	0	2,503	(2,503)	0%
	\$ 255,105	\$ 4,094,662	2,089,595	\$ 2,005,067	
Gain (Loss) before the following	\$ 259,788	\$ 2,058,970	2,772,785	\$ (713,815)	
Capital expenditures					
Cap Construction	\$ -	\$ 250,000	\$ 40,045	\$ 209,955	84%
Cell Construction	-	\$ 3,300,000	1,508,230	1,791,770	54%
Land & Improvements	-	285,000	151,310	133,690	47%
Trucks & Equipment	26,043	119,000	373,849	(254,849)	(214%)
Buildings	-	50,000	35,975	14,025	28%
Transfer to (from) Reserve - Closure	-	500,000	-	500,000	100%
Transfer to (from) Reserve - Capital	-	(2,500,000)	-	(2,500,000)	100%
Debt payment - composting	-	47,939	23,711	24,228	51%
Excess of Revenues (Expenses) for the year	\$ 233,746	\$ 7,031	\$ 639,666	\$ (632,635)	