



AGENDA
Foothills Regional Services Commission
Landfill Operations
Monday September 18, 2023 at 9:30 a.m.
Zoom Virtual Meeting

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the meeting held on Monday August 28, 2023 be accepted as presented.
5. *ACCOUNTS PAYABLE
Recommendation: The Accounts Payable dated September 18, 2023 in the amount of \$647,014.14 be accepted for payment.
6. *TONNAGE REPORTS
Recommendation: The Tonnage Reports for the month of August 2023 be accepted as presented.
7. BUSINESS
 - A. Operations Update – Joe Angevine.
 - B. *Statement of Operating Revenues and Expenses dated August 31, 2023 – Reg Hammond.
 - C. *Adopted Technical Advisory Group (TAG) meeting minutes dated March 2, 2023.
 - D.
 - E.
 - F. Round Table Discussion.
8. NEXT MEETING
Next scheduled meeting held on Monday October 23, 2023 via Zoom Virtual Meeting.
9. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday August 28, 2023 at 9:30 a.m.
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director
Rachel Swendseid, Vice-Chair, Okotoks Director
Hazel Martin, Diamond Valley Director
Dave Mitchell, Nanton Director

Staff: Reginald Hammond, Deputy Director of Corporate Services
Joe Angevine, Landfill Manager
Courtney Russell, Landfill Coordinator
Felicia Fairweather, Legislative Services Assistant

Guests: Don Waldorf, Foothills County Councillor

Absent: Michael Nychyk, High River Director

Meeting Call
to Order: Chair Delilah Miller called the meeting to order at 9:33 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 095/2023**
Moved by Director Rachel Swendseid that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 096/2023**
Moved by Director Hazel Martin that the minutes of the meeting held on Tuesday
June 20, 2023 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 097/2023**
Moved by Director Dave Mitchell that the accounts payable dated
July 28, 2023 in the amount of \$589,349.82 be accepted for payment.

CARRIED



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday August 28, 2023 at 9:30 a.m.
Zoom Virtual Meeting

RESOLUTION 098/2023

Moved by Director Hazel Martin that the accounts payable dated August 28, 2023 in the amount of \$1,014,189.07 be accepted for payment.

CARRIED

Tonnage Reports:

RESOLUTION 099/2023

Moved by Director Rachel Swendseid that the tonnage reports for the month of June 2023 be accepted as presented.

CARRIED

RESOLUTION 100/2023

Moved by Director Rachel Swendseid that the tonnage reports for the month of July 2023 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. Hydrovac pad has been busy with the pipeline project west of Diamond Valley.
2. Biocover project progressing well, most of the work being done by our staff. Project will be under budget. Should be complete in September.
3. Cell 7 construction has been slow going with compacted clay liner issues slowing them down. On track to be well under budget.
4. Safety rails were installed in the bin area as per OH & S specifications.
5. Salvage Centre entrance road rebuild complete.
6. Finalizing Landfill approval renewal, submission in a few months.
7. New 40 yard bin arrived.
8. Compactor back on site and running well.
9. First draft of shop design should be completed soon. Construction costs very high right now.

Back up server:

RESOLUTION 101/2023

Moved by Director Hazel Martin that the board approve a new back up server from CDW for \$35,000.

CARRIED



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday August 28, 2023 at 9:30 a.m.
Zoom Virtual Meeting

Statement of
Operating Revenues
& Expenses:

Reginald Hammond discussed.

RESOLUTION 102/2023

Moved by Director Dave Mitchell to accept the Preliminary Statement of Operating Revenues and Expenses dated July 31, 2023 as presented.

CARRIED

There was round table discussion.

Next Meeting:

Next meeting on Monday September 18, 2023 at 9:30 a.m., by Zoom virtual meeting.

Adjournment:

Chair Delilah Miller adjourned the meeting at 10:01 a.m.

Chairman

CAO

FOOTHILLS REGIONAL SERVICES COMMISSION
Accounts for Approval
Cheque Run dated September 18, 2023

<u>Cheque No.</u>	<u>Payable to:</u>	<u>Amount Payable</u>
7256	Brown, Jim Aug-Sept/23 expenses	\$ 274.95
7257	Canyon Rigging Inc. Inv 105187 - custom winch line	\$ 1,526.89
7258	Clean Harbors Canada, Inc. Inv 1004733735, 1004753755 - household hazardous waste	\$ 7,675.07
7259	Fired-Up Automotive Performance and Service Inv 144990 - 722 recharge AC	\$ 167.85
7260	Staples Okotoks Inv 2859687 - thermal paper	\$ 129.14
7261	Trace Associates Inc. refund for incorrect charges	\$ 3,959.00
7262	Tracker Pipeline & Utility Locating Inc. Inv 231760 - locates on site	\$ 379.05
7263	UniFirst Canada Ltd. Inv 7573411504, 757412993 - coverall service	\$ 212.88
CHEQUE TOTAL		\$ 14,324.83

EFT Payments

EFT000000000259	Foothills County Inv 13827 - Aug/23 expenses	\$ 152,880.97
EFT000000000260	Thurber Engineering Ltd. Inv 210020 - cell 7	\$ 17,448.13
EFT000000000261	Recycling Council of Alberta Inv 21419 - membership renewal	\$ 600.00
EFT000000000262	Gregg Distributors Co. Ltd. Inv 069-190115, 069-193069, 069-199959 - shop supplies	\$ 1,554.82
EFT000000000263	NLR / AE Consultants Inv 3651 - cell 7	\$ 21,424.33

EFT000000000264	Angevine, Joe Inv Aug-Sept/23 expenses	\$	349.37
EFT000000000265	Iron Edge Equipment Ltd. Inv 18557, 18558 - equipment repairs, dozer screens	\$	19,501.64
EFT000000000266	Advantage Vac & Septic Services Inv 5648 - clean septic tanks & disposal	\$	596.10
EFT000000000267	Poullins Pest Control Inv 1596501 - pest control	\$	309.91
EFT000000000268	ABC Waste Potties Ltd. Inv 34680, 34867 - portable toilet rental	\$	551.25
EFT000000000269	Fire-Alert Calgary Inv 0468-2023 - annual fire extinguisher inspection	\$	611.10
EFT000000000270	Styro-Go Canada Inc. Inv 230311 - styro recycling	\$	246.75
EFT000000000271	Blackie Site Works Inv 23181- cell 7 - progress 5	\$	334,016.39
EFT000000000272	Dyller Dynamics Ltd. Inv 150-151 reissue, 152 - road work, biocover	\$	77,750.72
EFT000000000273	Calgary Metal Recycling Inc. Inv CMRI4167, CMRI4173 - freon disposal	\$	2,097.38

EFT TOTAL	\$	629,938.86
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Pre-Authorized Payments

2023-09-11	Direct Energy	\$78.41
2023-09-11	Telus Mobility	\$82.69
2023-09-11	EPCOR	\$292.26
2023-09-26	EPCOR	\$1,798.34
2023-10-05	Xplornet	\$498.75
	PAP TOTAL	\$2,750.45

GRAND TOTAL	\$	647,014.14
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**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTHLY TONNAGE
AUGUST 2023**

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	DIAMOND VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	332.86	545.97	382.42	130.49	93.54	1,584.33	415.08	3,484.69	5,716
FEBRUARY	269.94	401.33	290.31	100.26	50.71	1,450.21	10.28	2,573.04	4,192
MARCH	326.94	508.18	338.40	105.31	46.75	2,260.19	24.99	3,610.76	5,254
APRIL	592.26	765.67	692.07	162.19	81.97	1,648.83	119.17	4,062.16	8,196
MAY	653.70	2,005.25	2,261.05	251.62	84.66	2,407.67	434.71	8,098.66	10,828
JUNE	545.39	952.24	664.64	219.93	67.86	3,598.69	367.16	6,415.91	9,687
JULY	518.92	1,085.66	782.38	242.95	83.86	2,396.05	261.62	5,371.44	9,631
AUGUST	527.24	961.06	1,022.73	209.59	117.93	2,344.59	806.84	5,989.98	9,552
SEPTEMBER									
OCTOBER									
NOVEMBER									
DECEMBER									
TOTAL	3,767.25	7,225.36	6,434.00	1,422.34	627.28	17,690.56	2,439.85	39,606.64	63,056
POPULATION	14,324	30,405	23,200	5,341	2,167	75,437	75,437	75,437	
Tonnes/Capita	0.26	0.24	0.28	0.27	0.29	0.23	0.03	0.53	

**FOOTHILLS REGIONAL SERVICES COMMISSION
MONTH TO YEAR COMPARISON
AUGUST 2023**

	AUGUST 2022	August 2023	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2022	YR TO DATE 2023	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	513.77	527.24	13.47	2.62%	3,743.61	3,767.25	23.64	0.63%
OKOTOKS	931.87	961.06	29.19	3.13%	5,818.87	7,225.36	1,406.49	24.17%
FOOTHILLS COUNTY	707.15	1,022.73	315.58	44.63%	4,732.78	6,434.00	1,701.22	35.95%
DIAMOND VALLEY	227.00	209.59	-17.41	-7.67%	1,522.52	1,422.34	-100.18	-6.58%
NANTON	79.22	117.93	38.71	48.86%	535.62	627.28	91.66	17.11%
COMMERCIAL	6,904.64	2,344.59	-4,560.05	-66.04%	35,654.98	17,690.56	-17,964.42	-50.38%
NO CHARGE FILL	277.55	806.84	529.29	190.70%	4,411.62	2,439.85	-1,971.77	-44.69%
TOTALS	9,641.20	5,989.98	-3,651.22	-37.87%	56,420.00	39,606.64	-16,813.36	-29.80%
VEHICLES	9,389	9,552	163	1.74%	61,954	63,056	1,102	1.78%
AVG. TONNAGE/VEHICLE	1.03	0.63	-0.40	-39.12%	0.91	0.63	-0.28	-30.98%

2023 BUDGET TONNAGE 70,531
% TO DATE 56.15%

Leaves, Grass and other compostable Material included in above amounts

HIGH RIVER
OKOTOKS
FOOTHILLS COUNTY
DIAMOND VALLEY
NANTON
COMMERCIAL

	AUGUST 2022	AUGUST 2023	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2022	YR TO DATE 2023	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	91.84	80.27	-11.57	-12.60%	598.10	610.98	12.88	2.15%
OKOTOKS	199.78	220.69	20.91	10.47%	1,311.07	1,471.62	160.55	12.25%
FOOTHILLS COUNTY	155.54	169.02	13.48	8.67%	783.94	864.80	80.86	10.31%
DIAMOND VALLEY	33.83	37.85	4.02	11.88%	208.77	227.61	18.84	9.02%
NANTON	3.62	3.35	-0.27	-7.46%	19.83	24.36	4.53	22.84%
COMMERCIAL	88.18	125.87	37.69	42.74%	841.50	661.56	-179.94	-21.38%
	572.79	637.05	64.26	11.22%	3,763.21	3,860.93	97.72	2.60%

**FOOTHILLS REGIONAL SERVICES COMMISSION
COMPARISON - TRUCK AND RESIDENT HAULING
AUGUST 2023**

MONTH	DIAMOND VALLEY		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	88.67	41.82	255.18	77.68	19.96	362.46	310.03	235.94	53.52	40.02
FEBRUARY	70.18	30.08	206.32	63.62	22.82	267.49	251.92	149.41	39.02	11.69
MARCH	70.86	34.45	246.96	79.98	16.06	322.34	307.36	200.82	36.15	10.60
APRIL	90.49	71.70	305.36	286.90	28.14	663.93	338.63	427.04	48.83	33.14
MAY	124.48	127.14	486.22	167.48	34.94	2,226.11	1,246.11	759.14	52.06	32.60
JUNE	107.03	112.90	371.40	173.99	27.51	637.13	366.94	585.30	30.46	37.40
JULY	103.25	139.70	315.36	203.56	32.53	749.85	336.35	749.31	45.57	38.29
AUGUST	112.12	97.47	366.04	161.20	58.65	964.08	401.48	559.58	83.14	34.79
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
TOTAL	767.08	655.26	2,552.84	1,214.41	240.61	6,193.39	3,558.82	3,666.54	388.75	238.53
	53.93%	46.07%	67.76%	32.24%	3.74%	96.26%	49.25%	50.75%	61.97%	38.03%

FOOTHILLS REGIONAL SERVICES COMMISSION

Summary of Waste Streams **Landfilled** vs. Diverted
January 1, 2023 to December 31, 2023

Waste Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
100 Mixed Solid Waste	2,721.54	2,208.24	2,725.38	3,148.52	3,634.75	3,498.73	3,403.64	3,571.83	0.00	0.00	0.00	0.00	24,912.63
101 Hard To Handle	6.94	8.64	0.00	8.98	33.16	42.64	42.08	41.36	0.00	0.00	0.00	0.00	183.80
102 Animal Products	5.62	4.60	4.48	3.14	5.46	3.81	4.12	4.79	0.00	0.00	0.00	0.00	0.00
103 Hard to Handle - Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104 Out of Boundary Penalty Rate	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.02
200 Demolition Waste	6.18	63.40	16.00	30.68	7.73	1.20	7.31	2.43	0.00	0.00	0.00	0.00	134.93
201 Wood	68.90	72.50	75.20	140.31	236.62	194.80	237.01	231.47	0.00	0.00	0.00	0.00	1,256.81
202 Clean Wood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203 Clean Drywall	18.86	20.54	10.60	15.68	14.50	16.28	10.30	16.55	0.00	0.00	0.00	0.00	123.31
204 Asphalt Shingles (mixed)	8.00	0.08	5.48	8.60	38.78	21.94	37.16	29.43	0.00	0.00	0.00	0.00	149.47
205 Concrete (big)	21.57	16.05	15.68	132.10	77.60	27.55	68.20	72.34	0.00	0.00	0.00	0.00	431.09
206 Asphalt	0.00	10.15	6.26	4.50	11.34	11.41	0.54	8.41	0.00	0.00	0.00	0.00	52.61
207 Concrete (small)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208 Concrete (clean)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209 Clean Shingles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210 Mixed Garbage - FLOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
212 Const and Demo Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
213 Special Handling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
214 C & D Grind	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
215 Cln Mixed Construction Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 Grass/Leaves	10.58	1.06	7.83	187.60	653.95	435.50	331.46	285.50	0.00	0.00	0.00	0.00	1,913.48
302 Yard Waste	9.28	8.15	26.30	61.90	177.39	158.94	128.60	120.08	0.00	0.00	0.00	0.00	690.64
303 Manure	7.66	3.77	4.28	26.16	17.77	7.97	10.77	1.48	0.00	0.00	0.00	0.00	79.86
307 Compost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Sandstone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
309 Gypsum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310 Compost Bulk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 Mixed Soil	6.42	6.28	10.38	84.84	1,151.79	216.23	410.22	261.16	0.00	0.00	0.00	0.00	2,147.32
401 Cover with Debris	1.14	0.00	0.00	2.20	30.04	10.74	19.44	0.64	0.00	0.00	0.00	0.00	64.20
402 Clean Cover (Sand/Clay/No Debris)	0.00	0.00	0.00	0.00	1,465.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,465.17
403 Clean Topsoil	0.00	0.00	0.00	2.21	38.41	31.95	20.21	3.50	0.00	0.00	0.00	0.00	96.28
404 Street Sweepings	0.00	0.00	0.00	5.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.85
405 Sludge	8.96	6.77	8.03	11.38	5.87	5.34	4.70	46.44	0.00	0.00	0.00	0.00	97.49
406 Approved Cover N/C	0.00	0.00	0.00	0.00	0.00	0.00	0.00	610.54	0.00	0.00	0.00	0.00	610.54
408 Flood Silt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
409 Flood Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
410 Hydrovac Slurry	124.56	104.70	52.84	66.98	61.88	1,018.35	180.58	114.20	0.00	0.00	0.00	0.00	1,724.09
500 Metal	23.36	13.30	17.70	37.84	45.45	40.20	40.60	43.66	0.00	0.00	0.00	0.00	262.11
501 White Goods (Fridges/Freezers)	5.15	3.59	5.74	7.90	7.51	6.87	12.26	13.33	0.00	0.00	0.00	0.00	62.35
502 Batteries	0.33	0.12	0.44	1.90	0.80	1.24	0.89	0.48	0.00	0.00	0.00	0.00	6.20
600 Mixed recycling	8.26	9.02	6.93	26.74	85.57	133.18	111.10	111.70	0.00	0.00	0.00	0.00	492.50
601 Cardboard	3.08	1.01	2.10	2.83	2.86	3.71	5.25	5.02	0.00	0.00	0.00	0.00	25.86
602 E-Waste	4.34	3.14	4.47	3.24	4.68	3.78	6.66	7.36	0.00	0.00	0.00	0.00	37.67
603 Tires	5.24	3.10	6.92	21.03	18.30	21.74	21.46	15.01	0.00	0.00	0.00	0.00	112.80
604 Latex Paint	0.44	0.92	0.77	1.12	1.98	2.16	3.22	3.93	0.00	0.00	0.00	0.00	14.54
605 Oil Paint	0.00	0.00	0.00	0.00	0.00	0.00	0.02	0.00	0.00	0.00	0.00	0.00	0.00
606 Oil	1.86	2.02	2.52	2.50	4.55	7.03	4.81	4.96	0.00	0.00	0.00	0.00	30.25
607 Household Hazardous Waste	0.58	0.34	0.79	1.06	0.90	2.21	0.47	1.14	0.00	0.00	0.00	0.00	0.00
608 Propane Tanks	0.00	0.06	0.14	0.46	0.38	0.60	0.58	0.10	0.00	0.00	0.00	0.00	0.00
609 Ag Plastics	1.74	1.39	4.32	8.64	6.00	5.30	2.36	0.00	0.00	0.00	0.00	0.00	0.00
610 Fluorescent Bulbs Commercial	0.14	0.08	0.18	0.14	0.08	0.06	0.10	0.06	0.00	0.00	0.00	0.00	0.00
611 Underlay	0.02	0.00	0.00	0.06	1.05	0.23	0.70	0.21	0.00	0.00	0.00	0.00	2.27
612 Salvage Material	0.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.70
613 Tire Shred	400.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.70
614/15 Styrofoam	0.08	0.02	0.13	0.09	0.06	0.04	0.00	0.21	0.00	0.00	0.00	0.00	0.63
700 Mixed Industrial/Oilfield	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 Light Hydrocarbon Soils	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.99	0.00	0.00	0.00	0.00	0.00
702 Industrial Contaminated Soils	0.00	0.00	0.00	0.00	256.28	484.18	244.62	337.67	0.00	0.00	0.00	0.00	1,322.75
703 Industrial Cover	2.44	0.00	0.00	4.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.76
705 Institutional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 Cement Returns	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
708 Drill Cuttings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 Industrial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710 Large Asbestos	0.00	0.00	0.00	0.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.66
711 Contaminated Soil Discount Rate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
714 Light Hydrocarbon Soils 4	0.00	0.00	588.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	588.87
716 Light Hydrocarbon Soils 6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Asbestos Flat Rate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Received	3,484.69	2,573.04	3,610.76	4,062.16	8,098.66	6,415.91	5,371.44	5,989.98	0.00	0.00	0.00	0.00	39,507.21
Landfilled	2,748.28	2,284.96	2,751.34	3,199.92	3,719.88	3,568.32	3,494.31	3,649.84	0.00	0.00	0.00	0.00	25,380.83
Diverted/Cover Material	736.41	288.08	859.42	862.24	4,378.78	2,847.59	1,877.13	2,340.14	0.00	0.00	0.00	0.00	14,126.38
% Diverted or used for cover	21.13%	11.20%	23.80%	21.23%	54.07%	44.38%	34.95%	39.07%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	35.76%

Foothills Regional Services Commission
Landfill
Preliminary Statement of Operating Revenues and Expenses
For Month Ended August 31, 2023 (33% of year remaining)

Revenues	Month of August	2023 Budget	2023 Actual	Balance Remaining	% Left
Waste fees	\$ 447,231	\$ 5,385,456	3,020,511	\$ 2,364,945	43.91%
Scrap Metal/Batteries	36,845	75,000	255,066	(180,066)	-240.09%
Hydrovac Revenue	7,425	75,000	111,735	(36,735)	-48.98%
Other income	8,065	108,313	30,199	78,114	72.12%
Lease income	-	28,513	21,046	7,467	26.19%
Interest	64,365	450,000	408,251	41,749	9.28%
Composting program	-	31,350	-	31,350	100.00%
Cost Recovery Wages	-	-	5,291	(5,291)	-
Gain on Sale of Equipment	-	-	-	-	-
	\$ 563,931	\$ 6,153,632	3,852,098	\$ 2,301,534	37.40%
Expenses					
Wages and benefits	\$ 135,045	\$ 1,674,995	992,422	\$ 682,573	40.75%
Cell closure/final cover	-	100,000	-	100,000	100.00%
Amortization of TCA	-	869,130	-	869,130	100.00%
Engineering fees	3,583	163,000	43,673	119,327	73.21%
Work contracted	6,330	60,200	43,466	16,734	27.80%
Maintenance - Building	1,130	15,300	3,101	12,199	79.73%
Maintenance - Landfill	2,216	45,390	12,800	32,590	71.80%
Equipment repair and maintenance	11,921	325,000	207,016	117,984	36.30%
Fuel and oil	12,624	325,000	130,191	194,809	59.94%
Bank charges & interest	3,561	36,000	24,312	11,688	32.47%
Telephone and utilities	3,058	39,650	27,722	11,928	30.08%
Household hazardous waste program	4,434	125,000	36,724	88,276	70.62%
Small tools & supplies	2,353	30,000	17,299	12,701	42.34%
Administration services	2,917	35,000	23,333	11,667	33.33%
Memberships	-	2,300	721	1,579	68.66%
Insurance	(420)	44,000	30,825	13,175	29.94%
Wood chipping/concrete crushing	-	100,000	-	100,000	100.00%
Staff training	125	12,000	1,965	10,035	83.63%
Office and shop supplies	272	38,000	27,121	10,879	28.63%
Travel & Conference	183	5,000	2,455	2,545	50.90%
Composting expenses	767	8,160	3,874	4,286	52.52%
Audit and legal fees	-	13,650	7,120	6,530	47.84%
Advertising	332	9,000	2,419	6,581	73.13%
Miscellaneous	77	10,000	3,526	6,474	64.74%
Debenture interest	-	4,887	2,702	2,185	44.71%
Postage	66	2,000	572	1,428	71.41%
Bad debts	-	2,000	-	2,000	100.00%
Discount Ticket Sales	305	0	1,943	(1,943)	0.00%
	\$ 190,881	\$ 4,094,662	1,647,302	\$ 2,447,360	59.77%
Gain (Loss) before the following	\$ 373,050	\$ 2,058,970	2,204,796	\$ (145,826)	-
Capital expenditures					
Cap Construction	\$ 2,029	\$ 250,000	\$ 12,554	\$ 237,446	94.98%
Cell Construction	695,206	\$ 3,300,000	1,153,098	2,146,902	65.06%
Land & Improvements	89,257	285,000	151,310	133,690	46.91%
Trucks & Equipment	-	119,000	332,539	(213,539)	-179.44%
Buildings	5,996	50,000	35,975	14,025	28.05%
Transfer to (from) Reserve - Closure	-	500,000	-	500,000	100.00%
Transfer to (from) Reserve - Capital	-	(2,500,000)	-	(2,500,000)	100.00%
Debt payment - composting	-	47,939	23,711	24,228	50.54%
EXCESS OF REVENUES (EXPENSES)	\$ (419,437)	\$ 7,031	\$ 495,610	\$ (488,579)	-
FOR THE YEAR					

**ADOPTED MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY
GROUP**

**Thursday, March 2, 2023
Town of Okotoks Operations Centre**

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Bill Woytiuk, Operations Manager, Town of Nanton Joe Angevine, Landfill Manager, Foothills County Peter Leek, Roads & Solid Waste Supervisor, Town of High River
MEMBERS ABSENT	Craig Beaton, Manager of Operations, Town of Diamond Valley Harry Riva Cambrin, CAO, Foothills Regional Services Commission
STAFF PRESENT	Kim Gordon, Waste Service Assistant, Town of Okotoks
GUESTS	John Lavery, SYLVIS Environmental Services Mark Teshima, SYLVIS Environmental Services

1. CALL TO ORDER

K. Gordon called the meeting to order at 10:30 a.m.

2. ELECTION OF CHAIR AND VICE CHAIR

J. Angevine nominated P. Lyons for the position of Chair of the Foothills Regional Services Commission Technical Advisory Group (TAG) for the period ending March 6, 2024.

There were no other nominations.

Motion: J. Angevine that nominations for Chair cease.

Carried Unanimously

P. Lyons was elected as Chair.

J. Angevine nominated C. Beaton for the position of Vice Chair of the Foothills Regional Services Commission Technical Advisory Group (TAG) for the period ending January 31, 2023.

There were no other nominations.

Motion: By J. Angevine that nominations for Vice Chair cease.

Carried Unanimously

In absentia C. Beaton was elected as Vice Chair.

2. ADOPTION OF AGENDA

2.1 Additions / Deletions

None

2.2 Adoption

MOTION: By J. Angevine that the agenda for the March 2, 2023 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as presented.

Carried Unanimously

3. MINUTES OF PREVIOUS MEETING

MOTION: By J. Angevine that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held December 1, 2022 be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 Okotoks Food Dehydrator

P. Lyons provided information on an organics pilot program that will include the businesses within Okotoks' downtown core. This one-year pilot will help in determining next steps in achieving Council objective of implementing an ICI waste diversion program.

4.2 SYLVIS Presentation

SYLVIS Environmental gave a presentation to the TAG. SYLVIS is a Canadian residual management consulting and contracting firm that develops and implements innovative methods to reduce greenhouse gas emissions and increase carbon sequestration, including the management of residuals such as biosolids, ash, pulp and paper residuals, wood waste, water treatment residuals, and leachate.

Municipalities may choose to work individually with SYLVIS or together based on Council's objectives and synergies.

5. **NEXT MEETING**

The next meeting will be held on Thursday, June 1, 2023.

6. **ADJOURNMENT**

Chair Lyons adjourned the March 2, 2023 Foothills Regional Services Commission Technical Advisory Group Meeting at 12:20 p.m.