



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday April 24, 2023 at 9:30 a.m.  
Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director  
Rachel Swendseid, Vice-Chair, Okotoks Director  
Hazel Martin, Diamond Valley Director

Staff: Reginald Hammond, Corporate Services Manager  
Joe Angevine, Landfill Manager  
Courtney Russell, Landfill Coordinator  
Felicia Fairweather, Legislative Services Assistant

Guests: Don Waldorf, Foothills County Councillor  
Paul Lyons, Manager, Waste Services Town of Okotoks

Absent: Michael Nychyk, High River Director  
Dave Mitchell, Nanton Director

Meeting Call to Order: Chair Delilah Miller called the meeting to order at 9:41 a.m.

Additions: There was one addition to the agenda. 7H. Mobile Litter Fencing.

Agenda Adoption: **RESOLUTION 060/2023**  
Moved by Director Hazel Martin that the agenda with one addition, 7H. Mobile Litter Fencing.

CARRIED

Minutes: **RESOLUTION 061/2023**  
Moved by Director Rachel Swendseid that the minutes of the meeting held on Monday March 27, 2023 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 062/2023**  
Moved by Director Hazel Martin that the accounts payable dated April 24, 2023 in the amount of \$467,419.84 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 063/2023**  
Moved by Director Rachel Swendseid that the tonnage reports for the month of March 2023 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. New landfill cell construction was awarded to Blackie Site Works, mobilization beginning May 1<sup>st</sup>. Moving material and prepping the site before construction begins.
2. Extended hours begin the first week of May. Monday-Thursday 4:30 p.m. -6:30 p.m., for residential loads.
3. Pre-tender meeting for bio cover, with 20 attendees. New federal legislation coming for methane control. There may be more expenses,



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moving forward once the legislation comes into effect.

4. U of C students finished their study on leachate management options and recommend an aerated leachate pond, that would work in tandem with an engineered land application.
5. Initial meeting for the new shop design last week, engineers report and budget ready for Fall of 2023.
6. Metal recycling ongoing, the market is currently very high for scrap metal, receiving \$400/MT.

Michelle Lutz and James Nakashima entered the meeting at 9:57 a.m.

Financial Statements: 2022 Draft Financial Statements Presentation – James Nakashima & Michelle Lutz, Avail LLP.

**RESOLUTION 064/2023**

Moved by Director Rachel Swendseid that the Board accept the 2022 Draft Financial Statements, as prepared by Avail, LLP.

CARRIED

Michelle Lutz and James Nakashima left the meeting at 10:19 a.m.

Compost Pad Closure: Joe Angevine discussed potential options in the region to deal with food, leaf & yard waste.

Cell 7 Construction: Joe Angevine discussed Cell 7 Construction notice of award.

**RESOLUTION 065/2023**

Moved by Director Hazel Martin that the board award cell 7 construction contract to Blackie Site Works for \$3,207,526.00, as recommended.

CARRIED

Statement of  
Operating Revenues  
& Expenses:

Reginald Hammond discussed.

**RESOLUTION 066/2023**

Moved by Director Hazel Martin to accept the Preliminary Statement of Operating Revenues and Expenses dated March 31, 2023 as presented.

CARRIED

Electronic Signature  
Policy:

Christine Hummel discussed. More information to come at the next meeting.

**RESOLUTION 067/2023**

Moved by Director Hazel Martin that the Electronic Signature Policy be postponed to the next meeting on May 29, 2023.

CARRIED

In person meeting: Harry Riva Cambrin discussed in person meeting dates. Proposed date, Tuesday June 20, 2023 at 9:30 a.m.



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Mobile litter fencing: Joe Angevine discussed options for mobile litter fencing. Request for approval will go out by email to ensure quorum.

There was round table discussion.

Next Meeting: Next meeting on Monday May 29, 2023 at 9:30 a.m., by Zoom virtual meeting.

Adjournment: Chair Delilah Miller adjourned the meeting at 10:40 a.m.

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Chairman

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CAO