



**AGENDA**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday June 20, 2023  
Zoom Virtual Meeting

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\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the meeting held on Monday May 29, 2023 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated June 20, 2023 in the amount of \$4,537.49 be accepted for payment.
6. BUSINESS
  - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
  - B. \*Waste Water Flow Tables – May 2023.
  - C.
  - D.
  - E. Round Table Discussion.
7. NEXT MEETING  
Next scheduled meeting held on Monday August 28, 2023 or as determined at the Landfill Operations Meeting.
8. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
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Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services

Directors: Rachel Swendseid, Chair, Okotoks Director  
Michael Nychyk, Vice-Chair, High River Director  
Delilah Miller, Foothills County Director

Staff: Reginald Hammond, Corporate Services Manager  
Courtney Russell, Landfill Coordinator  
Felicia Fairweather, Legislative Services Assistant

Guest: Don Waldorf, Foothills County Councillor

Meeting  
Call to Order: Chair Rachel Swendseid called the meeting to order at 10:02 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 081/2023**  
Moved by Director Michael Nychyk that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 082/2023**  
Moved by Director Delilah Miller that the minutes of the meeting held Monday April 24, 2023 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 83/2023**  
Moved by Director Delilah Miller that the accounts payable dated May 29, 2023 in the amount of \$5,476.61 be accepted for payment.

CARRIED

Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin

1. No issues to report.

Waste Water Flows: Discussed the Waste Water flows for April 2023.



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**RESOLUTION 084/2023**

Moved by Director Delilah Miller that the Waste Water Volumes for April 2023 be accepted for information.

CARRIED

Electronic Signature  
Policy:

Christine Hummel discussed.

**RESOLUTION 085/2023**

Moved by Director Michael Nychyk that the Electronic Signature Policy be approved as presented.

CARRIED

Next Meeting:

The next in-person meeting on June 20, 2023 immediately following the Landfill Operations Meeting.

Adjournment:

Chair Rachel Swendseid adjourned the meeting at 10:06 a.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
CAO

**Foothills Regional Services Commission - Frank Lake**  
**Accounts for Approval**  
**June 20, 2023**

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1753	Town of High River Inv 103935 - maintenance	\$1,066.44
<b>Cheque Total</b>		<u>\$1,066.44</u>

Preauthorized Payments

2023-06-19	Telus Communications	\$139.77
2023-06-28	Alberta Municipal Services (power)	\$3,331.28
<b>Pre-Authorized Payment Total</b>		<u>\$3,471.05</u>
<b>Grand Total</b>		<u><u>\$4,537.49</u></u>

**Table 1: 2023 YTD Breakdown of Wastewater Pumped to Frank Lake**

2023	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from F.C. 000,000 IG	Average Flow from F.C. IGPM
Jan-23	68.7	1539	43.9	983	24.7	553	0.1	2
Feb-23	58.8	1458	36.8	881	21.8	541	0.1	2
Mar-23	66.8	1496	41.3	925	25.3	627	0.1	2
Apr-23	61.1	1414	34.5	799	26.4	611	0.1	2
May-23	65.5	1467	34.5	773	30.7	711	0.1	2
Jun-23	0.0	0	0.0	0	0.0	0	0.0	0
Jul-23	0.0	0	0.0	0	0.0	0	0.0	0
Aug-23	0.0	0	0.0	0	0.0	0	0.0	0
Sep-23	0.0	0	0.0	0	0.0	0	0.0	0
Oct-23	0.0	0	0.0	0	0.0	0	0.0	0
Nov-23	0.0	0	0.0	0	0.0	0	0.0	0
Dec-23	0.0	0	0.0	0	0.0	0	0.0	0
<b>YTD Totals</b>	<b>321</b>		<b>191</b>		<b>129</b>		<b>0.5</b>	

**Table 2: Historical Flows to Frank Lake**

Month	2014 Total Flow 000,000 IG	2015 Total Flow 000,000 IG	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG	2022 Total Flow 000,000 IG
January	80	68	65	60	54	60	60	60	64
February	107	64	57	55	52	55	57	57	57
March	37	74	65	64	61	65	66	65	65
April	91	68	61	62	65	58	43	61	64
May	94	73	65	67	67	65	61	64	68
June	105	73	65	71	62	67	71	66	76
July	74	71	67	63	58	72	68	71	75
August	71	64	71	62	58	67	62	69	67
September	76	66	65	60	57	67	61	60	64
October	72	66	69	62	58	67	64	65	68
November	73	60	62	61	59	64	64	60	66
December	71	59	60	58	57	58	62	58	63
<b>Totals:</b>	<b>952</b>	<b>806</b>	<b>772</b>	<b>745</b>	<b>708</b>	<b>765</b>	<b>739</b>	<b>756</b>	<b>797</b>