



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday March 27, 2023 at 9:30 a.m.
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director
Rachel Swendseid, Vice-Chair, Okotoks Director
Michael Nychyk, High River Director
Dave Mitchell, Nanton Director
Hazel Martin, Diamond Valley Director

Staff: Reginald Hammond, Corporate Services Manager
Joe Angevine, Landfill Manager
Courtney Russell, Landfill Coordinator
Felicia Fairweather, Legislative Services Assistant

Guests: Don Waldorf, Foothills County Councillor

Meeting Call to Order: Chair Delilah Miller called the meeting to order at 9:31 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 047/2023**
Moved by Director Hazel Martin that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 048/2023**
Moved by Director Rachel Swendseid that the minutes of the meeting held on Monday February 27, 2023 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 049/2023**
Moved by Director Dave Mitchell that the accounts payable dated March 27, 2023 in the amount of \$367,469.23 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 050/2023**
Moved by Director Michael Nychyk that the tonnage reports for the month of February 2023 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. Snow melting on site, no major issues other than mud.
2. Continue to self-haul material on site for bio cover project. Pre-tender meeting to be held this week. Project will be completed this spring/summer.
3. Received approval for cell 7 from Alberta Environment and Protected Areas. Held pre-tender meeting last week, 20 contractors on site. Tenders will be reviewed by Associated Engineering and will provide recommendations.
4. Packer still down, delays in repairs. Should be back on site later this week. Continue to run rental Dozer while the Case Dozer is being repaired.



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Dozer replacement options:

Joe Angevine discussed options to purchase a used Dozer.

RESOLUTION 051/2023

Moved by Director Rachel Swendseid that the board approve the purchase of a used Caterpillar D7E LGP dozer and landfill guarding package for \$285,000, as presented.

CARRIED

Compost Pad Closure discussion:

Joe Angevine discussed.
Compost pad closure to be forwarded to the Technical Advisory Group (TAG) for further discussion and recommendations for options going forward.

Statement of Operating Revenues & Expenses:

Reginald Hammond discussed.

RESOLUTION 052/2023

Moved by Director Hazel Martin to accept the Preliminary Statement of Operating Revenues and Expenses dated February 28, 2023 as presented.

CARRIED

TAG Minutes:

RESOLUTION 053/2023

Moved by Director Michael Nychyk that the Technical Advisory Group (TAG) minutes dated December 1, 2022, be accepted for information as presented

CARRIED

2022 Reserve Transfers:

RESOLUTION 054/2023

Moved by Director Rachel Swendseid that administration transfer \$500,000 to equipment reserves for 2022 and transfer \$780,000 to Site Closure/Post Closure reserve for 2022.

CARRIED

Electronic signature Policy:

Rachel Swendseid discussed the Commission the adoption of an electronic signature policy. Christine Hummel will bring back more information to the next meeting.

Meeting in Person:

Rachel Swendseid suggested the Commission meet in person 1-2 times per year. Administration will send out a poll to the board for possible meeting date options.

There was round table discussion.

Next Meeting:

Next meeting on Monday April 24, 2023 at 9:30 a.m., by Zoom virtual meeting.



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Adjournment: Chair Delilah Miller adjourned the meeting at 10:08 a.m.

Chairman

CAO