

**ADOPTED MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY
GROUP**

**Thursday, December 1, 2022
Town of Okotoks Operations Centre**

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Harry Riva Cambrin, CAO, Foothills Regional Services Commission Joe Angevine, Landfill Manager, Foothills County Steve Henrickson, Public Works Shop Foreman, Town of Black Diamond
MEMBERS ABSENT	Craig Beaton, Municipal Operations & Facilities Manager, Town of Turner Valley Peter Leek, Roads & Solid Waste Supervisor, Town of High River Tom Dougall, Public Works Manager, Town of Black Diamond
STAFF PRESENT	Kim Gordon, Waste Service Assistant, Town of Okotoks

1. CALL TO ORDER

The Chair called the meeting to order at 12:05 p.m.

2. ADOPTION OF AGENDA

2.1 Additions / Deletions

None

2.2 Adoption

MOTION: By P. Lyons that the agenda for the December 1, 2022 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as presented.

Carried Unanimously

3. MINUTES OF PREVIOUS MEETING

MOTION: By H. Riva Cambrin that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held September 1, 2022 be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 Matters arising from the previous minutes

ACTION: P. Lyons will contact ARMA to ascertain if they already have templates for household hazardous waste advertising.

Completed: No.

ACTION: K. Gordon will send J. Angevine a copy of Okotoks, Black Diamond and Turner Valley's most recent waste audits today.

Completed: Yes.

ACTION: J. Angevine will speak to Foothills County regarding electronic waste collection at the transfer site.

Completed: Yes.

ACTION: J. Angevine will notify C. Beaton once electronic waste collection is set up at the transfer site.

Completed: Yes.

ACTION: The TAG will present the Foothills Regional Service Commission with a revised copy of the Terms of Reference that reflects the switch to a quarterly meeting schedule.

Completed: No.

ACTION: P. Lyons will update the TAG Terms of Reference to reflect the switch to a quarterly meeting schedule.

4.2 Updates

4.2.1 Foothills Regional Landfill & Resource Recovery Centre

- Finalizing the cell design for next year with Alberta Environment.
- The hydro-vac pad is effective in terms of design and water recovery, but usage has been low.
- Preparing for the bio-cover in the spring. This bio-cover a methane reduction initiative and will be located at the southeast corner of the landfill.
- The holiday hours are posted on the Foothills Regional Landfill & Resource Recovery Centre website.
- There is no change to the garbage disposal fee in 2023, a letter indicating this will be sent out to municipalities.

4.2.2 Black Diamond

- Working on the amalgamation between Black Diamond and Turner Valley. On Monday, November 28th, the new Council was elected, and they will be sworn in at the council meeting on January 11th.

4.3 Electronics collection bin

Sustainable Living Centre inquired as to whether an electronics collection bin may be positioned on their property. Alberta Recycling Management Authority should be consulted regarding this request (ARMA).

4.4 Extended Producer Responsibility (EPR)

This item has been tabled until the March 2, 2023 TAG meeting.

4.5 Leaf & yard waste management in 2024

Municipalities currently bring leaf and yard waste to the compost pad at the Foothills Regional Landfill for free disposal. Municipalities may need to start budgeting for the disposal of yard and leaf waste in the future and find another location to send the material for the following reasons:

- The compost pad is situated above an unmined landfill and must eventually be placed inside a lined cell.
- The compost pad's poor construction causes it to leak, making the landfill situation worse.
- The compost pad is situated in the centre of the potential cell development area.
- The landfill does not have the space to build a new compost pad.

Alternate options for leaf and yard waste will be addressed early next year. Okotoks indicated their Council would like to be involved in the process and requested a report on it.

5. NEXT MEETING

The next meeting will be held on Thursday, March 2, 2023.

6. ADJOURNMENT

Chair Lyons adjourned the December 1, 2022 Foothills Regional Services Commission Technical Advisory Group Meeting at 1:13 p.m.