



**AGENDA**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday March 27, 2023 at 9:30 a.m.  
Zoom Virtual Meeting

\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the meeting held on Monday February 27, 2023 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated March 27, 2023 in the amount of \$367,469.23 be accepted for payment.
6. \*TONNAGE REPORTS  
*Recommendation:* The Tonnage Reports for the month of February 2023 be accepted as presented.
7. BUSINESS
  - A. Operations Update – Joe Angevine.
  - B. Dozer Options – Joe Angevine.
  - C. Compost Pad Closure – Joe Angevine.
  - D. \*Statement of Operating Revenues and Expenses dated February 28, 2023 – Reg Hammond.
  - E. \*2022 Landfill Reserve Transfer – Christine Hummel.
  - F. \*Adopted Technical Advisory Group (TAG) meeting minutes dated December 1, 2022.
  - G. Electronic signature policy – Rachel Swendseid.
  - H. Meeting in person annually – Rachel Swendseid.
  - I.
  - J.
  - K. Round Table Discussion.
8. NEXT MEETING  
Next scheduled meeting held on April 24, 2023.
9. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday February 27, 2023 at 9:30 a.m.  
Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director  
Rachel Swendseid, Vice-Chair, Okotoks Director  
Michael Nychyk, High River Director  
Dave Mitchell, Nanton Director  
Cindy Holladay, Diamond Valley Director alternate

Staff: Reginald Hammond, Corporate Services Manager  
Heather Hemingway, Director of Planning  
Joe Angevine, Landfill Manager  
Courtney Russell, Landfill Coordinator  
Felicia Fairweather, Legislative Services Assistant

Guests: Dan Waldorf, Foothills County Councillor

Absent: Hazel Martin, Diamond Valley Director

Meeting Call  
to Order: Chair Delilah Miller called the meeting to order at 9:31 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 037/2023**  
Moved by Director Michael Nychyk that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 038/2023**  
Moved by Director Rachel Swendseid that the minutes of the organizational meeting held on Monday January 23, 2023 be accepted as presented.

CARRIED

**RESOLUTION 039/2023**  
Moved by Director Rachel Swendseid that the minutes of the regular meeting held on Monday January 23, 2023 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 040/2023**  
Moved by Director Michael Nychyk that the accounts payable dated February 27, 2023 in the amount of \$378,207.03 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 041/2023**  
Moved by Director Cindy Holladay that the tonnage reports for the month of January 2023 be accepted as presented.

CARRIED



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday February 27, 2023 at 9:30 a.m.  
Zoom Virtual Meeting

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Operations Update: Joe Angevine

1. Continue to self-haul on site for bio cover project. Received approval from Alberta Environment and Protected Areas last week. Posted project to Alberta Purchasing Connection (APC), project will be completed this spring/summer.
2. Still waiting on cell construction approval.
3. H2S detection system installed in leachate pump shack.
4. Safety training for staff this month.
5. Dozer and compactor broke down, looking at options for extended downtime. Currently renting a D7E from Iron Edge. Looking into options to purchase a new dozer this year. Due for replacement in 2024.
6. Working on new shop design.

40-Yard roll off bin: Joe Angevine discussed options to purchase a new 40-Yard Roll off bin.

**RESOLUTION 042/2023**

Moved by Director Rachel Swendseid that the board approve the purchase of a new 40-Yard roll of bin from Universal Bins for \$11,439.00, including freight.

CARRIED

Dozer replacement discussion: Dozer broke down, rental needed while dozer is repaired. Joe Angevine looking into options for replacement. More information will be available at the next meeting.

Next Meeting: Next meeting on Monday March 27, 2023 at 9:30 a.m., by Zoom virtual meeting.

Adjournment: Chair Delilah Miller adjourned the meeting at 9:58 a.m.

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Chairman

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CAO

**FOOTHILLS REGIONAL SERVICES COMMISSION**  
**Accounts for Approval**  
**Cheque Run dated March 27, 2023**

<u>Cheque No.</u>	<u>Payable to:</u>	<u>Amount Payable</u>
7202	Brown, Jim March expenses	\$ 87.12
7203	Cintas Canada Limited Inv 5148872585 - first aid supplies	\$ 375.22
7204	Clean Harbors Canada Inc. Inv 1004517813, 1004540956 - household hazardous waste	\$ 6,095.16
7205	Fired-Up Automotive Performance and Service Inv 43667, 43686, 43781 - 723 & 726 service, 707 repair	\$ 4,510.23
7206	Lemon, Dave mileage to course	\$ 81.60
7207	NLR/AE Consultants Inv 3567 - 2022 annual reports	\$ 8,729.70
7208	Oak Environmental Inc. Inv 182267 - hydrocarbon test kits	\$ 435.38
7209	Staples Okotoks Inv 2828660 - office supplies	\$ 103.88
7210	Sunbelt Rentals of Canada Inc. Inv 75181499-0006, 75181499-0007 - generator rental	\$ 2,861.58
7211	Triple K Autobody Limited Inv 28212 - repair	\$ 1,453.11
7212	UniFirst Canada Ltd. Inv 7573370103, 7573371667, 7573373209, 7573374763 coverall service	\$ 310.31
<b>CHEQUE TOTAL</b>		<b>\$ 25,043.29</b>

## EFT Payments

EFT000000000133	High River Home Hardware Inv 2671282 - shop supplies	\$	177.42
EFT000000000134	Foothills County Inv 31522, RTN0000000724CR, 31587, 31590 expenses, insurance, credit	\$	263,532.80
EFT000000000135	Finning International Inc. Inv 962362253 - 836K ext lease warranty	\$	881.96
EFT000000000136	Gregg Distributors Co Ltd. Inv 069-073276, 069-080068 - shop supplies	\$	724.64
EFT000000000137	Alberta Care Inv 002HHW - HHW course	\$	577.50
EFT000000000138	Angevine, Joe Feb/Mar expenses	\$	426.15
EFT000000000139	Iron Edge Equipment Ltd. Inv 916094, 17898, 17903, 17904, 17918, 916095, 17934, 17948, 916107, 17970, 916114 - equip repairs, dozer rental	\$	58,418.95
EFT000000000140	Poullins Pest Control Inv 1546008 - pest control service	\$	309.91
EFT000000000141	Okotoks Ford Lincoln Inv 430322 - service	\$	146.98
EFT000000000142	ABC Waste Potties Ltd. Inv 32400, 32533 - portable toilet rental	\$	551.25
EFT000000000143	The Image Stop Ltd. Inv 2155, 2226 - website design, domain & hosting	\$	897.21
EFT000000000144	Styro-Go Canada Inc. Inv 230058 - styrofoam recycling	\$	246.75
EFT000000000145	Tetra Tech Canada Inc. Inv 60796849, 60801098 - biocover	\$	4,387.52
EFT000000000146	EcoAg Initiatives Inc. Inv 703360 - manure	\$	2,307.53
EFT000000000147	FANS Services Inv 46 - coffee service	\$	300.00
EFT000000000148	True Grit Welding Inv 202779 - fabricate stand	\$	467.25

EFT000000000149	Sobeys Okotoks Inv 143592 - purified water, credit	\$	45.01
EFT000000000150	Zedcor Security Solutions Corp. Inv 24891 -security monitoring & equipment	\$	844.20
EFT000000000151	BP Propane Distributors Ltd. Inv 38095 - propane	\$	688.03
EFT000000000152	GFL Environmental Services Inc. Inv 1665268, 1675222 -used oil & filters	\$	348.74
EFT000000000153	Hifab Holdings Ltd. Inv 37002 - parts delivery	\$	36.94

<b>EFT TOTAL</b>	<b>\$ 336,316.74</b>
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**Pre-Authorized Payments**

2023-03-03	Telus Communications	\$617.31
2023-03-09	Telus Mobility	\$110.28
2023-03-13	Direct Energy	\$825.15
2023-03-14	EPCOR	\$3,455.10
2023-03-31	Telus Communications	\$602.61
2023-04-04	Xplornet	\$498.75

<b>PAP TOTAL</b>	<b>\$6,109.20</b>
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<b>GRAND TOTAL</b>	<b>\$ 367,469.23</b>
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**FOOTHILLS REGIONAL SERVICES COMMISSION  
MONTHLY TONNAGE  
FEBRUARY 2023**

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	DIAMOND VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	332.86	545.97	382.42	130.49	93.54	1,584.33	415.08	3,484.69	5,716
FEBRUARY	269.94	401.33	290.31	100.26	50.71	1,450.21	10.28	2,573.04	4,192
MARCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
JULY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
AUGUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
SEPTEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
OCTOBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
NOVEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL</b>	602.80	947.30	672.73	230.75	144.25	3,034.54	425.36	6,057.73	9,908
<b>POPULATION</b>	14,324	30,405	23,200	5,341	2,167	75,437	75,437	75,437	
<b>Tonnes/Capita</b>	0.04	0.03	0.03	0.04	0.07	0.04	0.01	0.08	

**FOOTHILLS REGIONAL SERVICES COMMISSION  
MONTH TO YEAR COMPARISON  
FEBRUARY 2023**

	FEBRUARY 2022	FEBRUARY 2023	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2022	YR TO DATE 2023	YR TO DATE VARIANCE	% CHANGE
<b>HIGH RIVER</b>	274.08	269.94	-4.14	-1.51%	582.23	602.80	20.57	3.53%
<b>OKOTOKS</b>	436.57	401.33	-35.24	-8.07%	943.25	947.30	4.05	0.43%
<b>FOOTHILLS COUNTY</b>	296.12	290.31	-5.81	-1.96%	673.13	672.73	-0.40	-0.06%
<b>DIAMOND VALLEY</b>	130.36	100.26	-30.10	-23.09%	279.14	230.75	-48.39	-17.34%
<b>NANTON</b>	51.67	50.71	-0.96	-1.86%	102.99	144.25	41.26	40.06%
<b>COMMERCIAL</b>	6,756.50	1,450.21	-5,306.29	-78.54%	13,037.14	3,034.54	-10,002.60	-76.72%
<b>NO CHARGE FILL</b>	1,332.68	10.28	-1,322.40	-99.23%	2,267.60	425.36	-1,842.24	-81.24%
<b>TOTALS</b>	9,277.98	2,573.04	-6,704.94	-72.27%	17,885.48	6,057.73	-11,827.75	-66.13%
<b>VEHICLES</b>	4,791	4,192	-599	-12.50%	10,726	9,908	-818	-7.63%
<b>AVG. TONNAGE/VEHICLE</b>	1.94	0.61	-1.32	-68.30%	1.67	0.61	-1.06	-63.33%

**2023 BUDGET TONNAGE                      70,531**  
**% TO DATE    8.59%**

Leaves, Grass and  
other compostable  
Material included in  
above amounts

**HIGH RIVER**  
**OKOTOKS**  
**FOOTHILLS COUNTY**  
**DIAMOND VALLEY**  
**NANTON**  
**COMMERCIAL**

	FEBRUARY 2022	FEBRUARY 2023	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2022	YR TO DATE 2023	YR TO DATE VARIANCE	% CHANGE
<b>HIGH RIVER</b>	6.98	5.75	-1.23	-17.62%	15.89	15.43	-0.46	-2.89%
<b>OKOTOKS</b>	17.67	12.22	-5.45	-30.84%	41.78	37.45	-4.33	-10.36%
<b>FOOTHILLS COUNTY</b>	8.88	12.99	4.11	46.28%	22.32	37.23	14.91	66.80%
<b>DIAMOND VALLEY</b>	4.06	3.13	-0.93	-22.91%	5.56	8.03	2.47	44.42%
<b>NANTON</b>	0.15	0.44	0.29	193.33%	0.96	1.15	0.19	19.79%
<b>COMMERCIAL</b>	23.77	47.18	23.41	98.49%	51.40	71.18	19.78	38.48%
	61.51	81.71	20.20	32.84%	137.91	170.47	32.56	23.61%



**FOOTHILLS REGIONAL SERVICES COMMISSION  
COMPARISON - TRUCK AND RESIDENT HAULING  
FEBRUARY 2023**

MONTH	DIAMOND VALLEY		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	88.67	41.82	255.18	77.68	19.96	362.46	310.03	235.94	53.52	40.02
FEBRUARY	70.18	30.08	206.32	63.62	22.82	267.49	251.92	149.41	39.02	11.69
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										
<b>TOTAL</b>	158.85	71.90	461.50	141.30	42.78	629.95	561.95	385.35	92.54	51.71
	68.84%	31.16%	76.56%	23.44%	6.36%	93.64%	59.32%	40.68%	64.15%	35.85%

**FOOTHILLS REGIONAL SERVICES COMMISSION**

Summary of Waste Streams **Landfilled** vs. Diverted  
January 1, 2023 to December 31, 2023

Waste Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
100 Mixed Solid Waste	2,721.54	2,208.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,929.78
101 Hard To Handle	6.94	8.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.58
102 Animal Products	5.62	4.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103 Hard to Handle - Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104 Out of Boundary Penalty Rate	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.02
200 Demolition Waste	6.18	63.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.58
201 Wood	68.90	72.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	141.40
202 Clean Wood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203 Clean Drywall	18.86	20.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.40
204 Asphalt Shingles (mixed)	8.00	0.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.08
205 Concrete (big)	21.57	16.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.62
206 Asphalt	0.00	10.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.15
207 Concrete (small)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208 Concrete (clean)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209 Clean Shingles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210 Mixed Garbage - FLOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
212 Const and Demo Flood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
213 Special Handling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
214 C & D Grnd	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
215 Cln Mixed Construction Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 Grass/Leaves	10.58	1.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.64
302 Yard Waste	9.28	8.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.43
303 Manure	7.66	3.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.43
307 Compost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Sandstone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
309 Gypsum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310 Compost Bulk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 Mixed Soil	6.42	6.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.70
401 Cover with Debris	1.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.14
402 Clean Cover (Sand/Clay/No Debris)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403 Clean Topsoil	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
404 Street Sweepings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
405 Sludge	8.96	6.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.73
406 Approved Cover N/C	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
408 Flood Silt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
409 Flood Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
410 Hydrovac Slurry	124.56	104.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229.26
500 Metal	23.36	13.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.66
501 White Goods (Fridges/Freezers)	5.15	3.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.74
502 Batteries	0.33	0.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.45
600 Mixed recycling	8.26	9.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.28
601 Cardboard	3.08	1.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.09
602 E-Waste	4.34	3.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.48
603 Tires	5.24	3.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.34
604 Latex Paint	0.44	0.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.36
605 Oil Paint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 Oil	1.86	2.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.88
607 Household Hazardous Waste	0.58	0.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.92
608 Propane Tanks	0.00	0.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.06
609 Grain Bags	1.74	1.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.13
610 Fluorescent Bulbs Commercial	0.14	0.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.22
611 Underlay	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.02
612 Salvage Material	0.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.70
613 Tire Shred	400.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.70
614/15 Styrofoam	0.08	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10
700 Mixed Industrial/Oilfield	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 Light Hydrocarbon Soils	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
702 Industrial Contaminated Soils	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 Industrial Cover	2.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.44
705 Institutional	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 Cement Returns	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
708 Drill Cuttings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 Industrial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
710 Large Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
711 Contaminated Soil Discount Rate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
716 Light Hydrocarbon Soils 6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 Asbestos Flat Rate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Received</b>	<b>3,484.69</b>	<b>2,573.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,043.18</b>
<b>Landfilled</b>	<b>2,748.28</b>	<b>2,284.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,023.02</b>
<b>Diverted/Cover Material</b>	<b>736.41</b>	<b>288.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,020.16</b>
% Diverted or used for cover	21.13%	11.20%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	16.88%

**Foothills Regional Services Commission**  
**Landfill**  
**Preliminary Statement of Operating Revenues and Expenses**  
**For Month Ended February 28, 2023 (83% of year remaining)**

<b>Revenues</b>	<b>Month of Jan-Feb</b>	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>Balance Remaining</b>	<b>% Left</b>
Waste fees	\$ 532,783	\$ 5,385,456	532,783	\$ 4,852,673	90.11%
Scrap Metal/Batteries	-	75,000		75,000	100.00%
Hydrovac Revenue	14,562	75,000	14,562	60,438	80.58%
Other income	1,539	108,313	1,539	106,774	98.58%
Lease income	7,128	28,513	7,128	21,385	75.00%
Interest	25,512	450,000	25,512	424,488	94.33%
Composting program	-	31,350		31,350	100.00%
Gain on Sale of Equipment	-				
	<b>\$ 581,525</b>	<b>\$ 6,153,632</b>	<b>581,525</b>	<b>\$ 5,572,107</b>	<b>90.55%</b>
<b>Expenses</b>					
Wages and benefits	\$ 237,161	\$ 1,674,995	237,161	\$ 1,437,834	85.84%
Cell closure/final cover	-	100,000		100,000	100.00%
Amortization of TCA	-	869,130		869,130	100.00%
Engineering fees	-	163,000		163,000	100.00%
Work contracted	4,026	60,200	4,026	56,175	93.31%
Maintenance - Building	1,005	15,300	1,005	14,295	93.43%
Maintenance - Landfill	4,553	45,390	4,553	40,837	89.97%
Equipment repair and maintenance	27,114	325,000	27,114	297,886	91.66%
Fuel and oil	17,276	325,000	17,276	307,724	94.68%
Bank charges & interest	5,031	36,000	5,031	30,969	86.03%
Telephone and utilities	5,940	39,650	5,940	33,710	85.02%
Household hazardous waste program	3,301	125,000	3,301	121,699	97.36%
Small tools & supplies	2,588	30,000	2,588	27,412	91.37%
Administration services	4,167	35,000	4,167	30,833	88.10%
Memberships	338	2,300	338	1,962	85.33%
Insurance	1,476	44,000	1,476	42,524	96.65%
Wood chipping/concrete crushing	-	100,000		100,000	100.00%
Staff training	950	12,000	950	11,050	92.08%
Office and shop supplies	519	38,000	519	37,481	98.64%
Travel & Conference	94	5,000	94	4,906	98.12%
Composting expenses	-	8,160		8,160	100.00%
Audit and legal fees	-	13,650		13,650	100.00%
Advertising	1,253	9,000	1,253	7,747	86.08%
Miscellaneous	1,409	10,000	1,409	8,591	85.91%
Debenture interest	-	4,887		4,887	100.00%
Postage	150	2,000	150	1,850	92.52%
Bad debts	-	2,000		2,000	100.00%
Discount Ticket Sales	310	0	310	(310)	0.00%
	<b>\$ 318,658</b>	<b>\$ 4,094,662</b>	<b>318,658</b>	<b>\$ 3,776,004</b>	<b>92.22%</b>
Gain (Loss) before the following	\$ 262,867	\$ 2,058,970	262,867	\$ 1,796,103	
<b>Capital expenditures</b>					
Cap Construction	\$ -	\$ 250,000		\$ 250,000	100.00%
Cell Construction	8,014	\$ 3,300,000	8,014	3,291,986	99.76%
Land & Improvements	-	285,000		285,000	100.00%
Trucks & Equipment	49,400	119,000	49,400	69,600	58.49%
Buildings	-	50,000		50,000	100.00%
<b>Transfer to (from) Reserve - Closure</b>	-	500,000		500,000	100.00%
<b>Transfer to (from) Reserve - Capital</b>	-	(2,500,000)		(2,500,000)	100.00%
<b>Debt payment - composting</b>	-	47,939		47,939	100.00%
<b>EXCESS OF REVENUES (EXPENSES)</b>	<b>\$ 213,467</b>	<b>\$ 7,031</b>	<b>213,467</b>	<b>\$ 3,143,564</b>	
<b>FOR THE YEAR</b>					

**Foothills Regional Services Commission  
Reserves  
December 31, 2022**

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**Landfill Operations**

**Equipment Replacement Reserve**

Balance December 31, 2021	\$	5,063,797.01	
Transfers to reserve		<u>500,000.00</u>	
Balance December 31, 2022	\$	<u>5,563,797.01</u>	4.99.00.710

**Recycling Reserve**

Balance December 31, 2021	\$	20,000.00	
Additions to reserve		<u>-</u>	
Balance December 31, 2022	\$	<u>20,000.00</u>	4.99.00.715

**Site Closure/Post Closure Reserve**

Balance December 31, 2021	\$	12,200,805.25	
Additions to reserve		<u>780,000.00</u>	
Balance December 31, 2022	\$	<u>12,980,805.25</u>	4.99.00.720

**ADOPTED MINUTES  
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY  
GROUP**

**Thursday, December 1, 2022  
Town of Okotoks Operations Centre**

<b>MEMBERS PRESENT</b>	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Harry Riva Cambrin, CAO, Foothills Regional Services Commission Joe Angevine, Landfill Manager, Foothills County Steve Henrickson, Public Works Shop Foreman, Town of Black Diamond
<b>MEMBERS ABSENT</b>	Craig Beaton, Municipal Operations & Facilities Manager, Town of Turner Valley Peter Leek, Roads & Solid Waste Supervisor, Town of High River Tom Dougall, Public Works Manager, Town of Black Diamond
<b>STAFF PRESENT</b>	Kim Gordon, Waste Service Assistant, Town of Okotoks

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**1. CALL TO ORDER**

The Chair called the meeting to order at 12:05 p.m.

**2. ADOPTION OF AGENDA**

2.1 Additions / Deletions

None

2.2 Adoption

MOTION: By P. Lyons that the agenda for the December 1, 2022 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as presented.

Carried Unanimously

### 3. MINUTES OF PREVIOUS MEETING

MOTION: By H. Riva Cambrin that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held September 1, 2022 be adopted as presented.

Carried Unanimously

### 4. BUSINESS

#### 4.1 Matters arising from the previous minutes

*ACTION: P. Lyons will contact ARMA to ascertain if they already have templates for household hazardous waste advertising.*

Completed: No.

*ACTION: K. Gordon will send J. Angevine a copy of Okotoks, Black Diamond and Turner Valley's most recent waste audits today.*

Completed: Yes.

*ACTION: J. Angevine will speak to Foothills County regarding electronic waste collection at the transfer site.*

Completed: Yes.

*ACTION: J. Angevine will notify C. Beaton once electronic waste collection is set up at the transfer site.*

Completed: Yes.

*ACTION: The TAG will present the Foothills Regional Service Commission with a revised copy of the Terms of Reference that reflects the switch to a quarterly meeting schedule.*

Completed: No.

**ACTION: P. Lyons will update the TAG Terms of Reference to reflect the switch to a quarterly meeting schedule.**

## 4.2 Updates

### 4.2.1 Foothills Regional Landfill & Resource Recovery Centre

- Finalizing the cell design for next year with Alberta Environment.
- The hydro-vac pad is effective in terms of design and water recovery, but usage has been low.
- Preparing for the bio-cover in the spring. This bio-cover a methane reduction initiative and will be located at the southeast corner of the landfill.
- The holiday hours are posted on the Foothills Regional Landfill & Resource Recovery Centre website.
- There is no change to the garbage disposal fee in 2023, a letter indicating this will be sent out to municipalities.

### 4.2.2 Black Diamond

- Working on the amalgamation between Black Diamond and Turner Valley. On Monday, November 28th, the new Council was elected, and they will be sworn in at the council meeting on January 11th.

## 4.3 Electronics collection bin

Sustainable Living Centre inquired as to whether an electronics collection bin may be positioned on their property. Alberta Recycling Management Authority should be consulted regarding this request (ARMA).

## 4.4 Extended Producer Responsibility (EPR)

This item has been tabled until the March 2, 2023 TAG meeting.

## 4.5 Leaf & yard waste management in 2024

Municipalities currently bring leaf and yard waste to the compost pad at the Foothills Regional Landfill for free disposal. Municipalities may need to start budgeting for the disposal of yard and leaf waste in the future and find another location to send the material for the following reasons:

- The compost pad is situated above an unmined landfill and must eventually be placed inside a lined cell.
- The compost pad's poor construction causes it to leak, making the landfill situation worse.
- The compost pad is situated in the centre of the potential cell development area.
- The landfill does not have the space to build a new compost pad.

Alternate options for leaf and yard waste will be addressed early next year. Okotoks indicated their Council would like to be involved in the process and requested a report on it.

**5. NEXT MEETING**

The next meeting will be held on Thursday, March 2, 2023.

**6. ADJOURNMENT**

Chair Lyons adjourned the December 1, 2022 Foothills Regional Services Commission Technical Advisory Group Meeting at 1:13 p.m.