



**AGENDA**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday November 28, 2022  
Zoom Virtual Meeting

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\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the meeting held on Monday October 24, 2022 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated November 28, 2022 in the amount of \$4,028.54 be accepted for payment.
6. BUSINESS
  - A. Frank Lake Lift Station/Pipeline Update – Harry Riva Cambrin.
  - B. \*Waste Water Flow Table – October 2022.
  - C. 2023 Budget – Christine Hummel.
    - \*Frank Lake 2023 Budget Version 1 (Pg. 5)
    - \*Frank Lake Reserve Fund (Pg. 6)
  - D.
  - E.
  - F. Round Table Discussion.
7. NEXT MEETING  
Next scheduled meeting held on December \_\_\_\_, 2022 or as determined at the Landfill Operations Meeting.
8. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Waste Water Operations**  
Monday October 24, 2022  
Zoom Virtual Meeting

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- Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services
- Directors: Michael Nychyk, Chair, High River Director  
Rachel Swendseid, Vice-Chair, Okotoks Director  
Delilah Miller, Foothills County Director
- Staff: Reginald Hammond, Corporate Services Manager  
Courtney Russell, Landfill Coordinator  
Krista Conrad, Legislative Services Assistant
- Meeting  
Call to Order: Chair Michael Nychyk called the meeting to order at 9:48 a.m.
- Additions: There were no additions to the agenda.
- Agenda Adoption: **RESOLUTION 119/2022**  
Moved by Director Delilah Miller that the agenda be accepted as presented.  
  
CARRIED
- Minutes: **RESOLUTION 120/2022**  
Moved by Director Rachel Swendseid that the minutes of the meeting held Monday September 26, 2022 be accepted as presented.  
  
CARRIED
- Accounts Payable: **RESOLUTION 121/2022**  
Moved by Director Delilah Miller that the accounts payable dated October 24, 2022 in the amount of \$7,900.89 be accepted for payment.  
  
CARRIED
- Operations Update: Frank Lake Lift Station/ Pipeline Update – Harry Riva Cambrin  
  
1. No issues to report.
- Waste Water Flows: Discussed the Waste Water flows for September 2022.  
  
**RESOLUTION 122/2022**  
Moved by Director Delilah Miller that the Waste Water Volumes for September 2022 be accepted for information.  
  
CARRIED
- Next Meeting: The next meeting on November 28, 2022 by Zoom virtual meeting, immediately following the Landfill Operations Meeting.
- Adjournment: Chair Michael Nychyk adjourned the meeting at 9:52 a.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
CAO

**Foothills Regional Services Commission - Frank Lake**  
**Accounts for Approval**  
**November 28, 2022**

<u>Cheque #</u>	<u>Vendor Name</u>	<u>Cheque Amt</u>
1744	Foothills County Inv 31093, 31133 - insurance	\$1,037.62
<b>Cheque Total</b>		<u>\$1,037.62</u>

Preauthorized Payments

2022-11-21	Telus Communications	\$133.47
2022-11-28	Alberta Municipal Services (power)	\$2,857.45
<b>Pre-Authorized Payment Total</b>		<u>\$2,990.92</u>
<b>Grand Total</b>		<u><u>\$4,028.54</u></u>

**Table 1: 2022 YTD Breakdown of Wastewater Pumped to Frank Lake**

2022	Total Flow to Frank Lake 000,000 IG	Average Flow to Frank Lake IGPM	Total Flow from Cargill 000,000 IG	Average Flow from Cargill IGPM	Total Flow from High River 000,000 IG	Average Flow from High River IGPM	Total Flow from M.D. 000,000 IG	Average Flow from M.D. IGPM
Jan-22	64.8	1452	41.7	934	22.8	511	0.2	4
Feb-22	57.4	1424	37.2	891	20.0	496	0.1	2
Mar-22	65.4	1465	41.6	932	23.7	588	0.1	2
Apr-22	63.7	1475	42.4	981	21.2	491	0.1	2
May-22	67.5	1512	44.3	992	23.1	535	0.1	2
Jun-22	75.5	1748	41.5	961	33.8	782	0.1	2
Jul-22	75.3	1687	44.0	986	31.2	699	0.1	2
Aug-22	67.0	1501	44.0	986	22.8	511	0.1	2
Sep-22	63.6	1425	43.0	963	20.1	450	0.1	2
Oct-22	67.5	1512	45.5	1019	21.9	491	0.1	2
Nov-22		0		0		0		0
Dec-22		0		0		0		0
<b>YTD Totals</b>	<b>668</b>		<b>425</b>		<b>241</b>		<b>1.1</b>	

**Table 2: Historical Flows to Frank Lake**

Month	2013 Total Flow 000,000 IG	2014 Total Flow 000,000 IG	2015 Total Flow 000,000 IG	2016 Total Flow 000,000 IG	2017 Total Flow 000,000 IG	2018 Total Flow 000,000 IG	2019 Total Flow 000,000 IG	2020 Total Flow 000,000 IG	2021 Total Flow 000,000 IG
January	66	80	68	65	60	54	60	60	60
February	59	107	64	57	55	52	55	57	57
March	68	37	74	65	64	61	65	66	65
April	64	91	68	61	62	65	58	43	61
May	73	94	73	65	67	67	65	61	64
June	65	105	73	65	71	62	67	71	66
July	113	74	71	67	63	58	72	68	71
August	86	71	64	71	62	58	67	62	69
September	81	76	66	65	60	57	67	61	60
October	81	72	66	69	62	58	67	64	65
November	83	73	60	62	61	59	64	64	60
December	87	71	59	60	58	57	58	62	58
<b>Totals:</b>	<b>926</b>	<b>952</b>	<b>806</b>	<b>772</b>	<b>745</b>	<b>708</b>	<b>765</b>	<b>739</b>	<b>756</b>



# Frank Lake Operations

## Equipment Replacement Reserve

Balance December 31, 2020	\$ 446,264.09
Transfer to reserve	<u>45,000.00</u>
Balance December 31, 2021	<u><u>\$ 491,264.09</u></u>