



**AGENDA**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday June 20, 2022 at 9:30 a.m.  
Zoom Virtual Meeting

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\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the regular meeting held on Monday May 30, 2022 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated June 20, 2022 in the amount of \$254,186.68 and be accepted for payment.
6. \*TONNAGE REPORTS  
*Recommendation:* The Tonnage Reports for the month of May 2022 be accepted as presented.
7. BUSINESS
  - A. Operations Update – Joe Angevine.
  - B. \*Statement of Operating Revenues and Expenses dated May 31, 2022 – Reginald Hammond.
  - C.
  - D.
  - E. Round Table Discussion.
8. NEXT MEETING  
Next scheduled meeting held on August\_\_\_\_, 2022 at 9:30 a.m. No meeting in July 2022.
9. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday May 30, 2022 at 9:30 a.m.  
Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Foothills County Director  
Cindy Holladay, Vice-Chair, Turner Valley Director  
Michael Nychyk, High River Director  
Rachel Swendseid, Okotoks Director  
Dave Mitchell, Nanton Director  
Daryl Lalonde, Black Diamond Director

Staff: Joe Angevine, Landfill Manager  
Courtney Russell, Landfill Coordinator  
Felicia Fairweather, Legislative Services Assistant

Meeting Call to Order: Chair Delilah Miller called the meeting to order at 9:31 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 063/2022**  
Moved by Director Rachel Swendseid that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 064/2022**  
Moved by Director Daryl Lalonde that the minutes of the meeting held on Monday April 25, 2022 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 065/2022**  
Moved by Director Dave Mitchell that the accounts payable dated May 30, 2022 in the amount of \$231,638.92 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 066/2022**  
Moved by Director Cindy Holladay that the tonnage reports for the month of April 2022 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. Season staff training almost complete. Looking for one additional seasonal position. Interviews taking place this afternoon.
2. Finalized development plan for approval next year.
3. Bio cover final design almost complete, will be submitted to AEP prior to construction. Expecting approval late June.
4. Compost screened for bio cover. Wood grinding and placement will be the next step in bio cover.
5. Spring groundwater sampling complete.
6. Tour of Eco-Growth in Calgary. They collect small scale food scraps and dehydrate. Working on proposals for transfer stations as potential drop off locations.



**MINUTES**  
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Statement of  
Operating Revenues  
& Expenses:

Christine Hummel discussed.

**RESOLUTION 067/2022**

Moved by Director Darryl Lalonde to accept the Preliminary Statement of Operating Revenues and Expenses dated April 30, 2022 as presented.

CARRIED

TAG Minutes:

**RESOLUTION 068/2022**

Moved by Director Rachel Swendseid that the TAG minutes dated Thursday February 3, 2022, be accepted for information as presented

CARRIED

Annexation Letter:

The City of Calgary Annexation Application involving Foothills County letter dated May 20, 2022.

**RESOLUTION 069/2022**

Moved by Director Cindy Holladay that The City of Calgary Annexation Application involving Foothills County letter be accepted for information as presented.

CARRIED

There was Round Table discussion.

Next Meeting:

The next meeting on Monday June 20, 2022 at 9:30 a.m.

Adjournment:

**RESOLUTION 070/2022**

Moved by Chair Delilah Miller that the meeting be adjourned at 10:03 a.m.

CARRIED

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Chairman

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CAO

**FOOTHILLS REGIONAL SERVICES COMMISSION**  
**Accounts for Approval**  
**Cheque Run dated June 20, 2022**

<u>Cheque No.</u>	<u>Payable to:</u>	<u>Amount Payable</u>
7046	ABC Waste Potties Ltd. Inv 29276, 29096 - portable toilet rental	\$ 551.25
7047	Blackie Site Works Ltd. Inv 21076 - culverts & site maintenance	\$ 3,990.00
7048	Challenger Geomatics Ltd. Inv 79234 - survey for bio cover	\$ 2,157.75
7049	Cintas Canada Limited Inv 5110208438 - first aid supplies	\$ 559.74
7050	Clean Harbors Canada Inc. Inv 1004174899 - household hazardous waste	\$ 3,113.19
7051	D.S. Whitford Truck Systems Ltd. Inv 18976 - haul tracks to Brandt Tractor	\$ 679.88
7052	Dirt Cheep Enterprises Inc. Inv 109970 - compost screening for bio cover	\$ 42,354.38
7053	GFL Environmental Services Inv LQ01336301, LQ01336990, LQ01354896 - used oil & filters	\$ 913.31
7054	Glacier Water Transport Service Ltd. Inv 32779 - water for emergency shower	\$ 166.00
7055	Gregg Distributors Co. Ltd. Inv 009-11040, 009-116905 - equip & shop supplies	\$ 830.42
7056	Iron Edge Equipment Ltd. Inv 16853, 17050, 17095, 17096 - equip repairs	\$ 1,431.06
7057	Lodgepole Horticultural Services Inv 3492 - plant 30 trees	\$ 30,439.50
7058	NLR/AE Consultants Inv 3449 - engineering	\$ 2,602.43
7059	Tetra Tech Canada Inc. Inv 60760971 - biocover	\$ 9,384.31
7060	Tracker Pipeline & Utility Locating Inc. Inv 220845 - locates for tree planting	\$ 352.80

7061	Triple K Autobody Limited Inv 27719 - #707 door hinges	\$	744.26
7062	ULINE Canada Corporation Inv 10522356 - vermiculite for HHW	\$	909.51
7063	UniFirst Canada Ltd. Inv 7573311543,7573313026, 7573313149, 7573314511 coverall service	\$	455.13
7064	Zedcor Security Solutions Corp Inv 22618 - security system equip & monitoring	\$	844.20

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**\$ 102,479.12**

**EFT Payments**

EFT0000000000004	Foothills County May/22 expenses	\$	147,060.52
EFT0000000000005	Finning International Inc. Inv 962236328 - 836K extended lease warranty	\$	1,760.09
EFT0000000000006	Angevine, Joe June/22 expenses	\$	157.22
EFT0000000000007	Styro-Go Canada Inc. Inv 220180 - styrofoam recycling	\$	246.75
EFT0000000000008	Almeida, Marco A.M. (Fams Service) Inv 35 - coffee service	\$	150.00
EFT0000000000009	Sobeys Okotoks Inv 128616, 2309, 3374 - purified water	\$	122.27

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**\$ 149,496.85**

**Pre-Authorized Payments**

2022-06-07	Direct Energy	\$406.57
2022-06-09	Telus Mobility	\$126.87
2022-06-20	Epcor	\$1,178.52
2022-07-05	Xplornet	\$498.75
		<hr/> <b>\$2,210.71</b>

**TOTAL**

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**\$ 254,186.68**

**FOOTHILLS REGIONAL SERVICES COMMISSION  
MONTHLY TONNAGE  
May-22**

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	BLACK DIAMOND	TURNER VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	308.15	506.68	377.01	75.04	73.74	51.32	6,280.64	934.92	8,607.50	5,935
FEBRUARY	274.08	436.57	296.12	72.50	57.86	51.67	6,756.50	1,332.68	9,277.98	4,791
MARCH	390.96	559.58	467.70	85.62	82.43	58.94	2,265.16	31.17	3,941.56	6,467
APRIL	418.33	635.16	655.28	106.88	89.56	60.82	2,877.54	144.59	4,988.16	7,830
MAY	601.66	896.70	700.68	143.82	119.96	86.80	3,977.91	271.41	6,798.94	9,232
JUNE									0.00	
JULY									0.00	
AUGUST									0.00	
SEPTEMBER									0.00	
OCTOBER									0.00	
NOVEMBER									0.00	
DECEMBER									0.00	
<b>TOTAL</b>	1,993.18	3,034.69	2,496.79	483.86	423.55	309.55	22,157.75	2,714.77	33,614.14	34,255
<b>POPULATION</b>	14,052	29,002	22,766	2,700	2,559	2,130	73,209	73,209	73,209	
<b>Tonnes/Capita</b>	0.14	0.10	0.11	0.18	0.17	0.15	0.30	0.04	0.46	

**FOOTHILLS REGIONAL SERVICES COMMISSION  
MONTH TO YEAR COMPARISON  
May-22**

	May 2021	May 2022	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2021	YR TO DATE 2022	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	567.67	601.66	33.99	5.99%	2,092.62	1,993.18	-99.44	-4.75%
OKOTOKS	1,167.89	896.70	-271.19	-23.22%	4,101.33	3,034.69	-1,066.64	-26.01%
FOOTHILLS COUNTY	656.22	700.68	44.46	6.78%	2,465.16	2,496.79	31.63	1.28%
BLACK DIAMOND	162.99	143.82	-19.17	-11.76%	526.17	483.86	-42.31	-8.04%
TURNER VALLEY	152.39	119.96	-32.43	0.78%	503.46	423.55	-79.91	-15.87%
NANTON	102.63	86.80	-15.83	-15.42%	470.50	309.55	-160.95	-34.21%
COMMERCIAL	4,208.05	3,977.91	-230.14	-5.47%	16,162.06	22,157.75	5,995.69	37.10%
NO CHARGE FILL	256.66	271.41	14.75	5.75%	556.81	2,714.77	2,157.96	387.56%
<b>TOTALS</b>	7,274.50	6,798.94	-475.56	-6.54%	26,878.11	33,614.14	6,736.03	25.06%
<b>VEHICLES</b>	10,103	9,232	-871	-8.62%	37,114	34,255	-2,859	-7.70%
<b>AVG. TONNAGE/VEHICLE</b>	0.72	0.74	0.02	2.29%	0.72	0.98	0.26	36.29%

**2022 BUDGET TONNAGE                      69,181  
% TO DATE    48.59%**

Leaves, Grass and  
other compostable  
Material included in  
above amounts

HIGH RIVER  
OKOTOKS  
FOOTHILLS COUNTY  
BLACK DIAMOND  
TURNER VALLEY  
NANTON  
COMMERCIAL

	May 2021	May 2022	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2021	YR TO DATE 2022	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	100.36	137.39	37.03	36.90%	144.94	223.58	78.64	54.26%
OKOTOKS	189.83	243.20	53.37	28.11%	284.66	356.85	72.19	25.36%
FOOTHILLS COUNTY	155.73	192.52	36.79	23.62%	221.89	312.22	90.33	40.71%
BLACK DIAMOND	32.76	44.05	11.29	34.46%	40.95	67.75	26.80	65.45%
TURNER VALLEY	5.88	11.66	5.78	98.30%	11.24	22.33	11.09	98.67%
NANTON	2.86	4.64	1.78	62.24%	6.77	8.43	1.66	24.52%
COMMERCIAL	116.66	272.55	155.89	133.63%	320.93	547.96	227.03	70.74%
	604.08	906.01	301.93	49.98%	1,031.38	1,539.12	507.74	49.23%

**FOOTHILLS REGIONAL SERVICES COMMISSION  
COMPARISON - TRUCK AND RESIDENT HAULING  
May-22**

MONTH	BLACK DIAMOND		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		TURNER VALLEY		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	47.17	27.87	238.49	69.66	23.21	353.80	295.50	211.18	51.50	22.24	40.06	11.26
FEBRUARY	43.88	28.62	212.27	61.81	19.56	276.56	254.14	182.43	46.02	11.84	44.75	6.92
MARCH	58.47	27.15	279.23	111.73	20.64	447.06	315.60	243.98	59.85	22.58	41.86	17.08
APRIL	61.42	45.46	271.69	146.64	23.36	631.92	281.50	353.66	48.44	41.12	40.19	20.63
MAY	89.32	54.50	422.24	179.42	38.90	661.78	332.88	563.82	61.84	58.12	56.42	30.38
JUNE												
JULY												
AUGUST												
SEPTEMBER												
OCTOBER												
NOVEMBER												
DECEMBER												
<b>TOTAL</b>	300.26	183.60	1,423.92	569.26	125.67	2,371.12	1,479.62	1,555.07	267.65	155.90	223.28	86.27
	62.06%	37.94%	71.44%	28.56%	5.03%	94.97%	48.76%	51.24%	63.19%	36.81%	72.13%	27.87%





**Foothills Regional Services Commission**  
**Landfill**  
**Preliminary Statement of Operating Revenues and Expenses**  
**For Month Ended May 31, 2022 (58% of year remaining)**

<b>Revenues</b>	<b>Month of May</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>Balance Remaining</b>	<b>% Left</b>
Waste fees	\$ 477,696	\$ 5,282,170	\$ 1,993,833	\$ 3,288,337	62.25%
Scrap Metal/Batteries	2,176	50,000	23,512	26,488	52.98%
Hydrovac Revenue	2,611	100,000	13,180	86,820	86.82%
Other income	8,889	74,550	20,607	53,943	72.36%
Lease income	7,128	28,513	14,257	14,256	50.00%
Interest	5,056	400,000	14,031	385,969	96.49%
Composting program	-	30,000	1,929	28,071	93.57%
Cost Recovery Wages	5,201	79,790	10,401	69,389	86.96%
	<b>\$ 508,757</b>	<b>\$ 6,045,023</b>	<b>\$ 2,091,749</b>	<b>\$ 3,953,274</b>	<b>65.40%</b>
<b>Expenses</b>					
Wages and benefits	\$ 118,379	\$ 1,674,995	\$ 566,371	\$ 1,108,624	66.19%
Cell closure/final cover	-	100,000	-	100,000	100.00%
Amortization of TCA	-	906,836	-	906,836	100.00%
Engineering fees	28,172	163,000	51,222	111,778	68.58%
Work contracted	1,908	60,200	11,485	48,715	80.92%
Maintenance - Building	295	15,000	909	14,091	93.94%
Maintenance - Landfill	1,324	114,500	6,800	107,700	94.06%
Equipment repair and maintenance	22,698	325,000	92,056	232,944	71.67%
Fuel and oil	24,938	225,000	87,793	137,207	60.98%
Bank charges & interest	4,774	30,000	9,459	20,541	68.47%
Telephone and utilities	3,419	34,300	15,595	18,705	54.53%
Household hazardous waste program	7,219	100,000	19,394	80,606	80.61%
Small tools & supplies	1,658	30,000	7,003	22,997	76.66%
Administration services	2,083	25,000	10,417	14,583	58.33%
Memberships	289	2,300	289	2,011	87.43%
Insurance	591	33,000	591	32,409	98.21%
Wood chipping/concrete crushing	-	100,000	-	100,000	100.00%
Staff training	800	12,000	3,746	8,254	68.78%
Office and shop supplies	28	38,000	13,056	24,944	65.64%
Travel & Conference	37	5,000	720	4,280	85.60%
Composting expenses	1,768	8,000	2,171	5,829	72.86%
Audit and legal fees	2,800	13,000	6,800	6,200	47.69%
Advertising	594	8,000	2,418	5,582	69.77%
Miscellaneous	476	10,000	2,504	7,496	74.96%
Debenture interest	-	6,913	-	6,913	100.00%
Postage	61	2,000	387	1,613	80.67%
Bad debts	-	2,000	-	2,000	100.00%
Discount Ticket Sales	170	0	896	(896)	0.00%
	<b>\$ 224,481</b>	<b>\$ 4,044,044</b>	<b>\$ 912,083</b>	<b>\$ 3,131,961</b>	<b>77.45%</b>
Gain (Loss) before the following	\$ 284,276	\$ 2,000,979	\$ 1,179,666	\$ 821,313	
<b>Capital expenditures</b>					
Cap Construction	\$ 8,103	\$ 235,000	10,071	\$ 224,929	95.71%
Trucks & Equipment	-	765,000	602,769	162,231	21.21%
Land & Improvements	4,500	170,000	83,012	86,988	51.17%
<b>Transfer to (from) Reserve - Closure</b>	-	780,000		780,000	
<b>Transfer to (from) Reserve - Capital</b>	-	-		-	
<b>Debt payment - composting</b>	-	45,913		45,913	100.00%
<b>EXCESS OF REVENUES (EXPENSES)</b>	<b>\$ 271,674</b>	<b>\$ 5,066</b>	<b>\$ 483,814</b>	<b>\$ (478,748)</b>	
<b>FOR THE YEAR</b>					