



AGENDA

Foothills Regional Services Commission

Landfill Operations

Monday April 25, 2022 at 9:30 a.m.

Zoom Virtual Meeting

*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. *ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING
Recommendation: The minutes of the regular meeting held on Monday March 28, 2022 be accepted as presented.
5. *ACCOUNTS PAYABLE
Recommendation: The Accounts Payable dated April 25, 2022 in the amount of \$889,015.16 and be accepted for payment.
6. *TONNAGE REPORTS
Recommendation: The Tonnage Reports for the month of March 2022 be accepted as presented.
7. BUSINESS
 - A. *2021 Draft Financial Statement Presentation – James Nakishima & Michelle Lutz, Avail LLP. (10:00 a.m.)
 - B. Operations Update – Joe Angevine.
 - C. Compost Screening – Joe Angevine.
 - D. Paving Quotes – Joe Angevine.
 - E. Proposed upcoming meeting dates, May 24th or 30th, June 20th or July 4th. Cancel July 25th.
 - F.
 - G.
 - H. Round Table Discussion.
8. NEXT MEETING
Next scheduled meeting held on May __, 2022 at 9:30 a.m.
9. ADJOURNMENT



MINUTES
Foothills Regional Services Commission
Landfill Operations
Monday March 28, 2022 at 9:30 a.m.
Zoom Virtual Meeting

Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Foothills County Director
Cindy Holladay, Vice-Chair, Turner Valley Director
Michael Nychyk, High River Director
Rachel Swendseid, Okotoks Director
Dave Mitchell, Nanton Director
Daryl Lalonde, Black Diamond Director

Staff: Joe Angevine, Landfill Manager
Heather Hemingway, Director of Planning
Courtney Russell, Landfill Coordinator
Sherri Barrett, Manager of Legislative Services

Guests: Paul Lyons, Town of Okotoks

Meeting Call
to Order: Chair Delilah Miller called the meeting to order at 9:30 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 028/2022**
Moved by Director Daryl Lalonde that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 029/2022**
Moved by Director Cindy Holladay that the minutes of the meeting held on Monday February 28, 2022 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 030/2022**
Moved by Director Rachel Swendseid that the accounts payable dated March 28, 2022 in the amount of \$353,288.81 be accepted for payment.

CARRIED

Paul Lyons entered the meeting at 9:32 a.m.

Tonnage Reports: **RESOLUTION 031/2022**
Moved by Director Michael Nychyk that the tonnage reports for the month of February 2022 be accepted as presented.

CARRIED

Operations Update: Joe Angevine

1. Tire shred being stockpiled on site for the next cell construction. Less cost than using rock for drainage.
2. Site picking up with nicer weather. Seasonal staff will be hired back in the next few weeks.
3. New cell and bio-cover designs almost complete. Will be looking for bio-cover design approval soon for construction in the spring.
4. 2021 annual report submitted to AEP.



MINUTES

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5. Wind closure on February 7, 2022 for a few hours.
6. New local option for recycling mercury bulbs. 1/3 of the cost of our previous option.
7. Compost screening and wood chip gridding for bio-cover placement coming up.

RESOLUTION 032/2022

Moved by Director Dave Mitchell that the operations update be accepted for information as presented.

CARRIED

Rock Truck Options: Joe Angevine discussed options for purchasing a rock truck.

RESOLUTION 033/2022

Moved by Director Cindy Holladay approval to purchase a 2022 John Deere 310E rock truck for \$602,769.00 plus GST, including extended warranty.

2022 Fee Bylaw: BYLAW 001/2022 was introduced to the meeting to authorize the Hydrovac Slurry - discounted rate tipping fee and Light Hydrovac Soils rates for the Foothills Regional Landfill & Resource Recovery Centre for 2022.

RESOLUTION 034/2022

Director Rachel Swendseid moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

RESOLUTION 035/2022

Director Darryl Lalonde moved second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

RESOLUTION 036/2022

Director Michael Nychyk moved that BYLAW 001/2022 being the Tipping Fee Bylaw, be given third reading.

CARRIED UNANIMOUSLY

RESOLUTION 037/2022

Director Dave Mitchell moved third reading.

THE BYLAW WAS PASSED

CARRIED

Statement of
Operating Revenues
& Expenses:

Christine Hummel discussed.

RESOLUTION 038/2022

Moved by Director Darryl Lalonde to accept the Preliminary Statement of Operating Revenues and Expenses dated February 28, 2022 as presented.

CARRIED



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Request for Write
Off:

Christine Hummel discussed.

RESOLUTION 039/2022

Moved by Director Cindy Holladay that the request for write off for \$21.00, dated March 28, 2022 be approved as presented.

CARRIED

Reserve transfers:

RESOLUTION 040/2022

Moved by Director Michael Nychyk that administration transfer \$495,000 out of equipment reserves for 2021 and transfer \$1,250,000 to Site Closure/Post Closure reserve for 2021.

CARRIED

There was Round Table discussion.

Next Meeting:

The next meeting on Monday April 25, 2022 at 9:30 a.m.

Adjournment:

RESOLUTION 041/2022

Moved by Chair Delilah Miller that the meeting be adjourned at 10:07 a.m.

CARRIED

Chairman

CAO

FOOTHILLS REGIONAL SERVICES COMMISSION
Accounts for Approval
Cheque Run dated April 25, 2022

<u>Cheque No.</u>	<u>Payable to:</u>	<u>Amount Payable</u>
6988	ABC Waste Potties Ltd. Inv 28376, 28536 - portable toilet rental	\$ 551.25
6989	Advantage Vac & Septic Service Inv3275, 3377, 2290, 4882 - clean septic tanks	\$ 2,280.00
6990	Angevine, Joe April/22 Expenses	\$ 1,755.78
6991	Avail LLP Inv 136397 - 2021 financial statements	\$ 4,200.00
6992	Brandt Tractor Ltd. Inv 044487911, 7452186, 1417707, 14178458 parts, repairs, 2022 John Deere rock truck	\$ 639,300.65
6993	CDI Wash Services Inv 23541 - wash bay charges	\$ 91.75
6994	Chimera Consultants Inc. Inv 1320 - 2021 Annual Report	\$ 9,450.00
6995	Cintas Canada Limited Inv 5102929244 - first aid supplies	\$ 165.22
6996	Clean Harbors Canada Inc. Inv 1004104963, 1004117642 - household hazardous waste	\$ 5,115.05
6997	D.S. Whitford Truck Systems Ltd. Inv 18977 - haul tracks back to Landfill	\$ 679.88
6998	EcoAg Initiatives Inc. Inv 703126 - manure	\$ 1,446.22
6999	Almeida, Marco A.M. (Fams Services) Inv 33 - coffee service	\$ 150.00
7000	Finning International Inc. Inv 962204720 - 836K ext lease warranty	\$ 1,798.57
7001	Geoware Inc. Inv 12393 - annual support & maintenance	\$ 18,548.25
7002	GFL Environmental Services Inv LQ01269176, LQ01281441 - used oil & filters	\$ 1,211.22

7003	Gregg Distributors Co. Ltd. Inv 009-066564, 009-072512, 009-072513, 009-073493, 009-074400CR, 09-074398, 009-074401CR, 009-074399CR equip & shop supplies	\$	755.37
7004	Iron Edge Equipment Ltd. Inv 16864, 16876, 16877, 16902 - equipment repairs	\$	4,564.83
7005	Liberty Tire Recycling Canada Inv 41461 - tire shred for cell construction	\$	32,894.30
7006	Meag's Cleaning Services Inv 2233 - saclehouse & office cleaning	\$	787.50
7007	NLR/AE Consultants Inv 3429 - 2021 annual report	\$	12,154.75
7008	Propane Busters Inv FH-18 - cylinder disposal	\$	1,839.34
7009	Rocky Mountain Equipment Inv P37788 -parts	\$	398.36
7010	Sobeys Okotoks Inv 3270 - purified water	\$	85.89
7011	Styro-Go Canada Inc. Inv 220096 - styrofoam recycling	\$	246.75
7012	Sunbelt Rentals of Canada Inc. Inv 74162567-0005 - generator rental	\$	2,774.61
7013	Terta Tech Canada Inc. Inv 60747870 - biocover	\$	2,067.16
7014	Tracker Pipeline & Utility Locating Inc. Inv 220270 - locates	\$	352.80
7015	Tractorland (High River) Inv W0076802 - service	\$	1,174.15
7016	UniFirst Canada Ltd. Inv 7573298247,7573299722, 7573301205, 7573302706 coverall service	\$	347.07
7017	United Farmers of Alberta Inv SOINV3095958 - parts	\$	104.99
7018	Zedcor Security Solutions Corp Inv 22249 - security system equip & monitoring	\$	844.20
			\$ 748,135.91

EFT Payments

EFT0000000000001	Foothills County	\$	137,800.33
	Inv 29968, 29969 - 1st QTR fuel, March Expenses		

Pre-Authorized Payments

2022-04-08	Direct Energy	\$805.62
2022-04-11	Telus Mobility	\$109.60
2022-04-22	Epcor	\$1,664.95
2022-05-05	Xplornet	\$498.75
		\$3,078.92

TOTAL	\$	889,015.16

FOOTHILLS REGIONAL SERVICES COMMISSION
MONTHLY TONNAGE
Mar-22

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	BLACK DIAMOND	TURNER VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	308.15	506.68	377.01	75.04	73.74	51.32	6,280.64	934.92	8,607.50	5,935
FEBRUARY	274.08	436.57	296.12	72.50	57.86	51.67	6,756.50	1,332.68	9,277.98	4,791
MARCH	390.96	559.58	467.70	85.62	82.43	58.94	2,265.16	31.17	3,941.56	6,467
APRIL									0.00	
MAY									0.00	
JUNE									0.00	
JULY									0.00	
AUGUST									0.00	
SEPTEMBER									0.00	
OCTOBER									0.00	
NOVEMBER									0.00	
DECEMBER									0.00	
TOTAL	973.19	1,502.83	1,140.83	233.16	214.03	161.93	15,302.30	2,298.77	21,827.04	17,193
POPULATION	14,052	29,002	22,766	2,700	2,559	2,130	73,209	73,209	73,209	
Tonnes/Capita	0.07	0.05	0.05	0.09	0.08	0.08	0.21	0.03	0.30	

FOOTHILLS REGIONAL SERVICES COMMISSION
MONTH TO YEAR COMPARISON
Mar-22

	March 2021	March 2022	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2021	YR TO DATE 2022	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	405.37	390.96	-14.41	-3.55%	1,031.13	973.19	-57.94	-5.62%
OKOTOKS	779.03	559.58	-219.45	-28.17%	1,936.77	1,502.83	-433.94	-22.41%
FOOTHILLS COUNTY	482.48	467.70	-14.78	-3.06%	1,146.99	1,140.83	-6.16	-0.54%
BLACK DIAMOND	84.45	85.62	1.17	1.39%	223.44	233.16	9.72	4.35%
TURNER VALLEY	96.29	82.43	-13.86	0.78%	243.43	214.03	-29.40	-12.08%
NANTON	83.37	58.94	-24.43	-29.30%	211.47	161.93	-49.54	-23.43%
COMMERCIAL	1,471.80	2,265.16	793.36	53.90%	9,411.67	15,302.30	5,890.63	62.59%
NO CHARGE FILL	37.73	31.17	-6.56	-17.39%	105.39	2,298.77	2,193.38	2081.20%
TOTALS	3,440.52	3,941.56	501.04	14.56%	14,310.29	21,827.04	7,516.75	52.53%
VEHICLES	7,176	6,467	-709	-9.88%	17,956	17,193	-763	-4.25%
AVG. TONNAGE/VEHICLE	0.75	0.61	-0.14	-18.73%	1.01	1.27	0.26	25.70%

2022 BUDGET TONNAGE
% TO DATE

69,181
31.55%

Leaves, Grass and
other compostable
Material included in
above amounts

	March 2021	March 2022	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2021	YR TO DATE 2022	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	30.56	19.19	-11.37	-37.21%	44.58	35.08	-9.50	-21.31%
OKOTOKS	48.30	24.14	-24.16	-50.02%	94.83	65.92	-28.91	-30.49%
FOOTHILLS COUNTY	34.54	38.01	3.47	10.05%	66.16	60.33	-5.83	-8.81%
BLACK DIAMOND	5.11	2.88	-2.23	-43.64%	8.19	6.98	-1.21	-14.77%
TURNER VALLEY	1.84	1.46	-0.38	-20.65%	5.36	2.92	-2.44	-45.52%
NANTON	0.78	1.28	0.50	64.10%	3.91	2.24	-1.67	-42.71%
COMMERCIAL	103.36	59.13	-44.23	-42.79%	204.27	110.53	-93.74	-45.89%
	224.49	146.09	-78.40	-34.92%	427.30	284.00	-143.30	-33.54%

**FOOTHILLS REGIONAL SERVICES COMMISSION
COMPARISON - TRUCK AND RESIDENT HAULING
Mar-22**

MONTH	BLACK DIAMOND		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		TURNER VALLEY		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	47.17	27.87	238.49	69.66	23.21	353.80	295.50	211.18	51.50	22.24	40.06	11.26
FEBRUARY	43.88	28.62	212.27	61.81	19.56	276.56	254.14	182.43	46.02	11.84	44.75	6.92
MARCH	58.47	27.15	279.23	111.73	20.64	447.06	315.60	243.98	59.85	22.58	41.86	17.08
APRIL												
MAY												
JUNE												
JULY												
AUGUST												
SEPTEMBER												
OCTOBER												
NOVEMBER												
DECEMBER												
TOTAL	149.52	83.64	729.99	243.20	63.41	1,077.42	865.24	637.59	157.37	56.66	126.67	35.26
	64.13%	35.87%	75.01%	24.99%	5.56%	94.44%	57.57%	42.43%	73.53%	26.47%	78.23%	21.77%

Summary of Waste Streams **Landfilled** vs. Diverted
January 1, 2022 to December 31, 2022

[illegible]