

**ADOPTED MINUTES**  
**OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY**  
**GROUP**

**Thursday, August 5, 2021**  
**via Teams video conference**

<b>MEMBERS PRESENT</b>	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Craig Beaton, Municipal Operations & Facilities Manager, Town of Turner Valley Joe Angevine, Landfill Manager, Foothills County Tom Dougall, Public Works Manager, Town of Black Diamond
<b>MEMBERS ABSENT</b>	Barry Sturrock, Operations Manager, Town of Nanton Harry Riva Cambrin, CAO, Foothills Regional Services Commission Peter Leek, Roads & Solid Waste Supervisor, Town of High River
<b>STAFF PRESENT</b>	Kim Gordon, Waste Service Assistant, Town of Okotoks

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**1. CALL TO ORDER**

The chair called the meeting to order at 10:32 a.m.

**2. ADOPTION OF AGENDA**

2.1 Additions / Deletions

Changed item 4.6 Okotoks Waste Management Plan to be item 4.3.

2.2 Adoption

MOTION: By P. Lyons that the agenda for the August 5<sup>th</sup>, 2021 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as presented.

Carried Unanimously

### 3. MINUTES OF PREVIOUS MEETING

MOTION: By T. Dougall that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held August 5<sup>th</sup>, 2021 be adopted as presented.

Carried Unanimously

### 4. BUSINESS

#### 4.1 Matters arising from the previous minutes

*ACTION: P. Leek will contact a local contractor to find out if they would have use for crushed glass. He will then provide this information to J. Angevine to include in the analysis.*

Completed: Yes.

#### 4.2 Foothills Regional Landfill & Resource Recovery Centre update

- The hydro-vac pad is nearing completion. The cost per load will be \$65/MT, discounts for municipalities will be discussed moving forward.
- The road re-build has been completed.
- The Request for Proposal (RFP) for the Foothills Regional Landfill & Resource Recovery Centre tipping fees has been posted and will close on Friday, August 6<sup>th</sup>, 2021.

ACTION: J. Angevine will send the proposals submitted to the TAG members to review and provide feedback.

#### 4.3 Black Diamond program update

- Black Diamond Council denied the request to purchase carts for a curbside recycling and organics program. Council requested that Administration work with the Town of Okotoks to create an implementation program for curbside pick-up of recyclables and organics.

#### 4.4 Turner Valley program update

- Turner Valley Council approved the purchase of black carts to be funded through Operational Reserves. The black carts will be used for garbage and the current blue carts will be used for recycling.
- There will be a cost recovery/life cycle fee added to utility bills.

- The waste bylaw will be re-visited to accommodate the change in service.
- C. Beaton will provide a report to Council with potential options for managing the recycling facility.

Foothills County approved the development permit for Highwood organics located adjacent to the Cargill facility.

#### 4.5 Nanton program update

- B. Sturrock was not present to provide an update.

#### 4.6 Okotoks Waste Management Plan

- Okotoks just started the process of working with an engineering firm on updating the 2020 Waste Management Plan. J. Angevine will be interviewed on the construction and demolition waste management.
- Okotoks is also working on branding for Waste Services which will include a new logo and tag line.

### 5. **NEXT MEETING**

The next meeting will be held on Thursday, September 2<sup>nd</sup>, 2021 via Teams.

### 6. **ADJOURNMENT**

Chair Lyons adjourned the August 5<sup>th</sup>, 2021 Foothills Regional Services Commission Technical Advisory Group Meeting at 10:55 am