



**AGENDA**  
**Foothills Regional Services Commission**  
**Landfill Operations**  
Monday January 24, 2022 at 9:30 a.m.  
Zoom Virtual Meeting

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\*enclosure

1. CALL TO ORDER
2. ADDITIONS TO AGENDA
3. ADOPTION OF AGENDA
4. \*ACCEPTANCE OF THE FRSC MINUTES FROM PREVIOUS MEETING  
*Recommendation:* The minutes of the regular meeting held on Monday December 20, 2021 be accepted as presented.
5. \*ACCOUNTS PAYABLE  
*Recommendation:* The Accounts Payable dated January 24, 2022 in the amount of \$62,193.86 and be accepted for payment.
6. \*TONNAGE REPORTS  
*Recommendation:* The Tonnage Reports for the month of December 2021 be accepted as presented.
7. BUSINESS
  - A. Operations Update – Joe Angevine.
  - B. Holiday opening hours request – Paul Lyons.
  - C.
  - D.
  - E. Round Table Discussion.
8. NEXT MEETING  
Next scheduled meeting held on February 28, 2022 at 9:30 a.m.
9. ADJOURNMENT



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**

Monday December 20, 2021 at 9:30 a.m.  
Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services

Directors: Delilah Miller, Chair, Foothills County Director  
Cindy Holladay, Vice-Chair, Turner Valley Director  
Michael Nychyk, High River Director  
Rachel Swendseid, Okotoks Director  
Dave Mitchell, Nanton Director

Staff: Joe Angevine, Landfill Manager  
Courtney Russell, Landfill Coordinator  
Felicia Fairweather, Legislative Services Assistant

Guest: Paul Lyons, Okotoks Manager of Waste Services

Absent: Daryl Lalonde, Black Diamond Director

Meeting Call to Order: Chair Delilah Miller called the meeting to order at 9:32 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 158/2021**  
Moved by Director Rachel Swendseid that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 159/2021**  
Moved by Director Michael Nychyk that the organizational minutes of the meeting held on Monday November 22, 2021 be accepted as presented.

CARRIED

**RESOLUTION 160/2021**  
Moved by Director Cindy Holladay that the minutes of the meeting held on Monday November 22, 2021 be accepted as presented with one correction.

CARRIED

**RESOLUTION 161/2021**  
Moved by Director Cindy Holladay that the meeting notes of the budget review meeting held on Thursday December 9, 2021 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 162/2021**  
Moved by Director Cindy Holladay that the accounts payable dated December 20, 2021, in the amount of \$297,226.35 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 163/2021**  
Moved by Director Michael Nychyk that the tonnage reports for the month of November 2021 be accepted as presented.

CARRIED



**MINUTES**  
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Operations Update: Joe Angevine discussed

1. There was a Covid-19 outbreak earlier in the month, mostly through it now. Working with the Safety department on protocols and sanitizing the site.
2. Packer & dozer back up and running.

Statement of  
Operating Revenues  
& Expenses:

Christine Hummel discussed.

**RESOLUTION 164/2021**

Moved by Director Rachel Swendseid to accept the Statement of Operating Revenues and Expenses dated November 30, 2021.

CARRIED

2022 Budget: Christine Hummel discussed the 2022 Draft Operating Budget Version 2 and Capital Budget

**RESOLUTION 165/2021**

Moved by Director Dave Mitchell to accept the 2022 Draft Operating Budget Version 2 as presented.

CARRIED

TAG Meeting Minutes: **RESOLUTION 166/2021**

Moved by Director Rachel Swendseid that the Adopted TAG minutes dated August 4, 2021 be accepted for information.

CARRIED

Round Table discussion.

The next meeting held on Monday January 24, 2022 at 9:30 a.m. by virtual communications.

Adjournment:

**RESOLUTION 167/2021**

Moved by Chair Delilah Miller that the meeting be adjourned at 9:56 a.m.

CARRIED

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Chairman

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CAO

**FOOTHILLS REGIONAL SERVICES COMMISSION**  
**Accounts for Approval**  
**Cheque Run dated January 24, 2022**

<u>Cheque No.</u>	<u>Payable to:</u>	<u>Amount Payable</u>
6890	ABC Waste Potties Ltd. Inv 27547, 27637 - portable toilet rental	\$ 551.25
6891	Accessories Shop Ltd., The Inv 22643 - parts	\$ 77.63
6892	Angevine, Joe Dec/21 Expenses	\$ 613.30
6893	Blue Spruce Auto Parts Ltd. Inv 385156 - parts & supplies	\$ 589.58
6894	Brandt Tractor Ltd. Inv 1416779 - travel time not covered	\$ 218.48
6895	Chimera Consultants Inc. Inv 1319 - groundwater contingency plan for hydrovac pad	\$ 8,741.25
6896	Clean Harbors Canada Inc. Inv 1004003155 - household hazardous waste	\$ 3,711.34
6897	Almeida, Marco A.M. (Fams Services) Inv 25 - coffee service	\$ 150.00
6898	Finning International Inc. Inv 962165853 - 836K extended lease warranty	\$ 1,356.14
6899	Fire-Alert Calgary Inv 0032/2022 - annual fire extinguisher inspection	\$ 527.10
6900	Fired-Up Automotive Performance and Service Inv 40543, 40544, 40638, 40636 - oil change & repairs	\$ 1,225.98
6901	Flag Shop, The Inv 36316 - flags	\$ 320.78
6902	Foothills County Inv 29541, 29602 - 4th QTR fuel usage, insurance	\$ 14,587.43
6903	Geoware Inc. Inv 12352 - release 14 project closure	\$ 567.00

6904	GFL Environmental Services Inv 93333468 - used oil & filters	\$	96.02
6905	Gregg Distributors Co. Ltd. Inv 009-008686, 009-009637, 009-13144, 009-014882, 009-14883, 009-022484 - equip & shop supplies	\$	2,894.40
6906	High River Home Hardware Inv 2653214 - shop supplies	\$	114.92
6907	High River Mechanical Ltd. Inv 21786, 21810 - equipment repairs	\$	2,164.19
6908	Iron Edge Equipment Ltd. Inv 16621, 16635, 16657 - equipment repairs	\$	3,821.48
6909	Liberty Tire Recycling Canada Inv 41557 - tire shred for future cell cons	\$	2,953.86
6910	Poullins Pest Control Inv 1427868 - pest control	\$	309.91
6911	Rocky Mountain Equipment Inv W37665 - dozer repairs	\$	2,490.16
6912	Sobeys Okotoks Inv 4045 - purified water	\$	65.89
6913	Styro-Go Canada Inc. Inv 210373 - styrofoam recycling	\$	246.75
6914	Sunbelt Rentals of Canada Inc. Inv 74162567-0001 - generator rental	\$	3,149.14
6915	Revolution Environmental Solutions LP / Terrapure Inv 93327021 - used oil & filters	\$	96.02
6916	Tetra Tech Canada Inc. Inv 60735867, 60735868 - lifecycle analysis, biocover	\$	6,121.22
6917	UniFirst Canada Ltd. Inv 7573274368,7573278878,7573280385, 7573281892, 7573283378 - coverall service	\$	378.70
6918	Zedcor Security Solutions Corp Inv 21772 - security system equip & monitoring	\$	844.20

\$ 58,984.12

**Pre-Authorized Payments**

2021-12-31	Telus Communications	\$614.78
2022-01-10	Telus Mobility	\$117.58
2022-01-08	Direct Energy	\$680.95
2022-01-28	Epcor	\$1,597.68
2022-02-04	Xplornet	\$198.75
		<u>\$3,209.74</u>

**TOTAL**

\$ 62,193.86

**FOOTHILLS REGIONAL SERVICES COMMISSION  
MONTHLY TONNAGE  
Dec-21**

MONTH	HIGH RIVER	OKOTOKS	FOOTHILLS COUNTY	BLACK DIAMOND	TURNER VALLEY	NANTON	COMMERCIAL	NO CHARGE TONNAGE	TOTAL TONNAGE	NUMBER OF VEHICLES
JANUARY	349.88	603.40	408.64	73.95	75.52	71.74	6,078.32	51.97	7,713.42	6,205
FEBRUARY	275.88	554.34	302.99	65.04	71.62	56.36	1,844.43	15.69	3,186.35	4,575
MARCH	405.37	779.03	520.09	84.45	96.29	83.37	1,434.19	37.73	3,440.52	7,176
APRIL	493.82	996.67	667.89	139.74	107.64	156.40	2,278.83	194.76	5,035.75	9,055
MAY	567.67	1,167.89	669.56	162.99	152.39	102.63	4,194.71	256.66	7,274.50	10,103
JUNE	529.46	1,301.51	709.39	296.10	130.46	91.18	7,393.82	382.99	10,834.91	9,647
JULY	584.31	1,092.19	847.98	156.92	104.36	81.49	6,891.99	242.26	10,001.50	9,708
AUGUST	629.89	1,024.10	830.78	173.48	95.58	88.26	6,063.89	207.47	9,113.45	8,641
SEPTEMBER	511.28	1,060.73	645.52	157.84	87.39	74.82	4,801.02	872.49	8,211.09	8,494
OCTOBER	464.95	946.67	728.55	133.63	91.70	113.60	3,315.15	1,577.53	7,371.78	8,596
NOVEMBER	423.77	1,328.46	574.16	97.40	90.28	65.29	3,757.94	1,435.77	7,773.07	7,222
DECEMBER	310.21	619.65	372.92	76.49	63.11	52.94	1,502.00	375.78	3,373.10	5,069
<b>TOTAL</b>	5,546.49	11,474.64	7,278.47	1,618.03	1,166.34	1,038.08	49,556.29	5,651.10	83,329.44	94,491
<b>POPULATION</b>	14,052	29,002	22,766	2,700	2,559	2,130	73,209	73,209	73,209	
<b>Tonnes/Capita</b>	0.39	0.40	0.32	0.60	0.46	0.49	0.68	0.08	1.14	

**FOOTHILLS REGIONAL SERVICES COMMISSION  
MONTH TO YEAR COMPARISON  
Dec-21**

	December 2020	December 2021	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2020	YR TO DATE 2021	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	354.10	310.21	-43.89	-12.39%	6,131.49	5,546.49	-585.00	-9.54%
OKOTOKS	685.48	619.65	-65.83	-9.60%	10,189.45	11,474.64	1,285.19	12.61%
FOOTHILLS COUNTY	413.02	355.84	-57.18	-13.84%	6,849.19	7,261.39	412.20	6.02%
BLACK DIAMOND	83.67	76.49	-7.18	-8.58%	1,502.97	1,618.03	115.06	7.66%
TURNER VALLEY	78.58	63.11	-15.47	0.78%	1,206.82	1,166.34	-40.48	-3.35%
NANTON	68.36	52.94	-15.42	-22.56%	1,030.07	1,038.08	8.01	0.78%
COMMERCIAL	1,544.78	1,519.08	-25.70	-1.66%	39,912.92	49,573.37	9,660.45	24.20%
NO CHARGE FILL	30.31	375.78	345.47	1139.79%	2,269.37	5,651.10	3,381.73	149.02%
<b>TOTALS</b>	<b>3,258.30</b>	<b>3,373.10</b>	<b>114.80</b>	<b>3.52%</b>	<b>69,092.28</b>	<b>83,329.44</b>	<b>14,237.16</b>	<b>20.61%</b>
<b>VEHICLES</b>	<b>6,103</b>	<b>5,069</b>	<b>-1,034</b>	<b>-16.94%</b>	<b>92,298</b>	<b>94,491</b>	<b>2,193</b>	<b>2.38%</b>
<b>AVG. TONNAGE/VEHICLE</b>	<b>0.53</b>	<b>0.67</b>	<b>0.14</b>	<b>25.55%</b>	<b>0.75</b>	<b>0.88</b>	<b>0.13</b>	<b>17.58%</b>

**2021 BUDGET TONNAGE                      66,965**  
**% TO DATE    124.44%**

Leaves, Grass and  
other compostable  
Material included in  
above amounts

	December 2020	December 2021	MO. TO DATE VARIANCE	% CHANGE	YR TO DATE 2020	YR TO DATE 2021	YR TO DATE VARIANCE	% CHANGE
HIGH RIVER	12.63	24.00	11.37	90.02%	1,929.71	797.79	-1,131.92	-58.66%
OKOTOKS	19.96	66.00	46.04	230.66%	4,280.82	1,767.39	-2,513.43	-58.71%
FOOTHILLS COUNTY	24.03	50.00	25.97	108.07%	2,287.38	864.90	-1,422.48	-62.19%
BLACK DIAMOND	1.10	8.00	6.90	627.27%	742.12	289.16	-452.96	-61.04%
TURNER VALLEY	1.92	14.00	12.08	629.17%	162.40	68.68	-93.72	-57.71%
NANTON	1.02	5.00	3.98	390.20%	92.58	28.77	-63.81	-68.92%
COMMERCIAL	80.93	39.00	-41.93	-51.81%	1,945.00	1,238.41	-706.59	-36.33%
	141.59	206.00	64.41	45.49%	11,440.01	5,055.10	-6,384.91	-55.81%



**FOOTHILLS REGIONAL SERVICES COMMISSION  
COMPARISON - TRUCK AND RESIDENT HAULING  
Dec-21**

MONTH	BLACK DIAMOND		HIGH RIVER		FOOTHILLS COUNTY		OKOTOKS		TURNER VALLEY		NANTON	
	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT	TRUCK	RESIDENT
JANUARY	50.15	23.80	250.70	99.18	50.97	357.67	324.21	279.19	53.06	22.46	51.28	20.46
FEBRUARY	43.56	21.48	213.28	62.60	36.57	266.42	370.20	184.14	48.44	23.18	46.22	10.14
MARCH	48.25	36.20	285.82	119.55	64.28	455.81	431.85	347.18	65.26	31.03	59.09	24.28
APRIL	87.09	52.65	338.38	155.44	24.17	643.72	532.76	463.91	55.76	51.88	117.38	39.02
MAY	108.81	54.18	419.97	147.70	31.54	638.02	556.84	611.05	106.66	45.73	74.71	27.92
JUNE	90.54	205.56	390.98	138.48	40.78	668.61	363.14	938.37	82.88	47.58	54.26	36.92
JULY	102.60	54.32	363.98	220.33	39.60	808.38	575.55	516.64	64.04	40.32	54.29	27.20
AUGUST	83.54	89.94	339.41	290.48	82.40	748.38	490.06	534.04	63.28	32.30	62.34	25.92
SEPTEMBER	88.91	68.93	356.26	155.02	56.77	588.75	556.22	504.51	57.02	30.37	47.52	27.30
OCTOBER	92.49	41.14	331.84	133.11	44.55	684.00	573.79	372.88	55.50	36.20	46.56	67.04
NOVEMBER	62.77	34.63	297.54	126.23	54.70	519.46	1,044.54	283.92	65.37	24.91	51.52	13.77
DECEMBER	56.75	19.74	260.90	49.31	52.86	320.06	434.56	185.09	46.36	16.75	37.36	15.58
<b>TOTAL</b>	915.46	702.57	3,849.06	1,697.43	579.19	6,699.28	6,253.72	5,220.92	763.63	402.71	702.53	335.55
	56.58%	43.42%	69.40%	30.60%	7.96%	92.04%	54.50%	45.50%	65.47%	34.53%	67.68%	32.32%

