



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**

Monday September 27, 2021 at 9:30 a.m.  
Zoom Virtual Meeting

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- Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services
- Directors: Don Moore, Chair, High River Director  
Cindy Holladay, Vice-Chair, Turner Valley Director  
Delilah Miller, Foothills County Director  
Ed Sands, Okotoks Director  
Brian Marconi, Black Diamond Director  
Dave Mitchell, Nanton Director
- Staff: Joe Angevine, Landfill Manager  
Courtney Russell, Landfill Coordinator  
Felicia Fairweather, Legislative Services Assistant
- Guest: Paul Lyons, Okotoks Manager of Waste Services
- Meeting  
Call to Order: Chair Don Moore called the meeting to order at 9:30 a.m.
- Additions: There were no additions to the agenda.
- Agenda Adoption: **RESOLUTION 114/2021**  
Moved by Director Ed Sands that the agenda be accepted as presented.  
  
CARRIED
- Minutes: **RESOLUTION 115/2021**  
Moved by Director Brian Marconi that the minutes of the meeting held on Monday August 30, 2021 be accepted as presented.  
  
CARRIED
- Accounts Payable: **RESOLUTION 116/2021**  
Moved by Director Cindy Holladay that the accounts payable dated September 27, 2021, in the amount of \$229,246.01 be accepted for payment.  
  
CARRIED
- Tonnage Reports: **RESOLUTION 117/2021**  
Moved by Director Dave Mitchell that the tonnage reports for the month of August 2021 be accepted as presented.  
  
CARRIED
- Operations Update: Joe Angevine discussed
1. No fall extended hours this year due to minimal staff. Bin system will continue to be used on Saturdays, when busy.
  2. Short staffed this month with vacation & illness.
  3. Hydrovac pad up and running, a video of the first load received was distributed to the Board via email. Loads have been slow so far, adjusted hours slightly to accommodate loads. Final invoice for hydrovac pad construction coming next month. Overall, the project was under budget.
  4. Lifecycle Analysis Study by Tetrattech is under way, working on tipping rates in time for budget. Creating a dynamic tool to recommend fees based on market etc.



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5. Power utility meters will be separated for the Landfill & Salvage Centre. Landfill has been paying for utilities. Salvage Centre not supportive of solar project. The weight of solar panels & snow in the winter is concerning.
6. Annual Recycle Round Up at the Black Diamond/Turner Valley & Priddis transfer stations were well attended.
7. Started stockpiling tire shred for the next landfill cell construction project.
8. Wood grind just started, may be slightly over budget with the concrete crushing earlier this year.
9. Final report received for Biocover. Recommendations will be available at the next meeting.

**RESOLUTION 118/2021**

Moved by Director Brian Marconi to accept the Operations Update for information.

CARRIED

Excavator Repair: Joe Angevine discussed three quotes for the excavator repair. Recommendation to Iron Edge for \$16,071.00 if parts are available. If not, Brandt Tractor for \$17,109.00.

**RESOLUTION 119/2021**

Moved by Director Delilah Miller to accept the excavator repair quote from Iron Edge for \$16,071.00 if parts are available, otherwise recommend, Brandt Tractor for \$17,109.00

CARRIED

Statement of  
Operating Revenues  
& Expenses:

Christine Hummel discussed.

**RESOLUTION 120/2021**

Moved by Director Ed Sands to accept the Statement of Operating Revenues and Expenses dated August 31, 2021.

CARRIED

BYLAW 003/2021: BYLAW 003/2021 was reintroduced to the meeting to authorize a Bylaw Respecting the Services and the Organizational Structure, Powers, and Duties of the Commission for the Foothills Regional Services Commission with the following amendments.

- 1.2 Change "Annual Meeting" to "Organizational Meeting".
- 1.5 Change "Chief Operating Officer" to "Chief Administrative Officer".
- 1.10 Change "Special Meeting" to "Organizational Meeting".

**RESOLUTION 121/2021**

Director Ed Sands moved second reading with amendments.

THE BYLAW WAS PASSED FOR TWO READINGS

**RESOLUTION 122/2021**

Director Cindy Holladay moved third reading with amendments.

THE BYLAW WAS PASSED

Paul Lyons left the meeting at 10:15 a.m.



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BYLAW 004/2021: BYLAW 004/2021 was reintroduced to the meeting to authorize a Bylaw Respecting the Appointment of a Board of Directors and Designation of the Chairperson, the Process for Changing Directors and Chairpersons, and the Terms of Office for Directors and Chairpersons for the Foothills Regional Service Commission with the following amendments.  
1.2 Change Section 4.1 to Section 3.1.  
1.5 Change “Chief Operating Officer” to “Chief Administrative Officer”.

**RESOLUTION 123/2021**

Director Delilah Miller moved second reading with amendments.

THE BYLAW WAS PASSED FOR TWO READINGS

**RESOLUTION 124/2021**

Director Brian Marconi moved third reading with amendments.

THE BYLAW WAS PASSED

BYLAW 005/2021: BYLAW 005/2021 was reintroduced to the meeting to authorize a Bylaw Respecting the Process for Adding or Removing Members of the Commission for the Foothills Regional Services Commission with the following amendments.  
3.3 Change Section 3.1 to Section 3.2.

**RESOLUTION 125/2021**

Director Ed Sands moved second reading with amendments.

THE BYLAW WAS PASSED FOR TWO READINGS

**RESOLUTION 126/2021**

Director Don Moore moved third reading with amendments.

THE BYLAW WAS PASSED

BYLAW 006/2021: BYLAW 006/2021 was reintroduced to the meeting to authorize a Bylaw Respecting the Disposal of the Commission’s Assets, the Process for Disestablishment of the Commission and the Treatment of Liabilities and Assets Upon Disestablishment of the Commission for the Foothills Regional Services Commission.

**RESOLUTION 127/2021**

Director Brain Marconi moved second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

**RESOLUTION 128/2021**

Director Brain Marconi moved third reading.

THE BYLAW WAS PASSED

Round Table discussion.

The next meeting TBD after the municipal election.

Adjournment:

**RESOLUTION 129/2021**

Moved by Director Don Moore that the meeting be adjourned at 10:47 a.m.

CARRIED



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Chairman

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CAO