



MINUTES
Foothills Regional Services Commission
Landfill Operations

Monday August 30, 2021 at 9:30 a.m.
Zoom Virtual Meeting

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- Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services
- Directors: Don Moore, Chair, High River Director
Cindy Holladay, Vice-Chair, Turner Valley Director
Delilah Miller, Foothills County Director
Matt Rockley, Okotoks Director Alternate
Brian Marconi, Black Diamond Director
Dave Mitchell, Nanton Director
- Staff: Joe Angevine, Landfill Manager
Courtney Russell, Landfill Coordinator
Sherri Barrett, Manager of Legislative Services
- Absent: Ed Sands, Town of Okotoks
- Guest: Paul Lyons, Okotoks Manager of Waste Services
- Meeting
Call to Order: Chair Don Moore called the meeting to order at 9:31 a.m.
- Additions: There was one deletion to the agenda. 7D. Solar Proposal Letter from Adeniyi Adeaga, Municipal Energy Manager.
- Agenda Adoption: **RESOLUTION 091/2021**
Moved by Director Brian Marconi that the agenda be accepted as amended.

CARRIED
- Minutes: **RESOLUTION 092/2021**
Moved by Director Cindy Holladay that the minutes of the meeting held on Monday June 21, 2021 be accepted with corrections.

CARRIED
- Accounts Payable: **RESOLUTION 093/2021**
Moved by Director Delilah Miller that the accounts payable dated July 29, 2021, in the amount of \$649,260.37 and August 30, 2021 in the amount of \$461,771.92 be accepted for payment.

CARRIED
- Tonnage Reports: **RESOLUTION 094/2021**
Moved by Director Dave Mitchell that the tonnage reports for the months of June and July 2021 be accepted as presented.

CARRIED
- Harry Riva Cambrin entered the meeting at 9:39 a.m.
- Operations Update: Joe Angevine discussed.
1. Hydrovac pad construction almost complete. Delays with the concrete contractor put the project behind. Office shack to be delivered this week with power hooked up next week. Training, testing & sampling ready to go. Will be advertised in the newspaper and step by step video placed on the Foothills LRRC website.
 2. Road rebuild complete, used crushed concrete material on site.



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3. New litter fencing complete, can be moved around with wheel loader.
4. Received 5 proposals for the Lifecycle Analysis, proposals forwarded to the TAG Group for comment. Scoring for all 5 proposals very close. Tetrattech had the top score and lowest cost.
5. Determined that the large Salvage Centre building can support the weight of solar panels, more information on proposal in September.

RESOLUTION 095/2021

Moved by Director Brian Marconi to accept the Operations Update for information.

CARRIED

Statement of
Operating Revenues
& Expenses:

Christine Hummel discussed.

RESOLUTION 096/2021

Moved by Director Dave Mitchell to accept the Statement of Operating Revenues and Expenses dated July 30, 2021.

CARRIED

Fee Bylaw:

BYLAW 002/2021 was introduced to the meeting to authorize the Hydrovac Slurry tipping fee for the Foothills Regional Landfill & Resource Recovery Centre for 2021.

RESOLUTION 097/2021

Director Brian Marconi moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

RESOLUTION 098/2021

Director Cindy Holladay moved second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

RESOLUTION 099/2021

Director Delilah Miller moved that BYLAW 002/2021 being the Tipping Fee Bylaw, be given third reading.

CARRIED UNANIMOUSLY

RESOLUTION 100/2021

Director Brian Marconi moved third reading.

THE BYLAW WAS PASSED

Cindy Holladay left the meeting at 10:15 a.m.

RESOLUTION 101/2021

Moved by Director Delilah Miller that the Board approve the purchase of two 40-yard roll off bins from Universal for \$21,690.00, including freight.

CARRIED

RESOLUTION 102/2021

Moved by Director Matt Rockley that the Board approve the Lifecycle Analysis proposal from Tetrattech for \$29,995.00.

CARRIED



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Bylaw Rewrite: BYLAW 003/2021 was introduced to the meeting to authorize a Bylaw Respecting the Services and the Organizational Structure, Powers, and Duties of the Commission for the Foothills Regional Services Commission.

RESOLUTION 103/2021

Director Delilah Miller moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

BYLAW 004/2021 was introduced to the meeting to authorize a Bylaw Respecting the Appointment of a Board of Directors and Designation of the Chairperson, the Process for Changing Directors and Chairpersons, and the Terms of Office for Directors and Chairpersons for the Foothills Regional Service Commission.

RESOLUTION 104/2021

Director Brian Marconi moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

BYLAW 005/2021 was introduced to the meeting to authorize a Bylaw Respecting the Process for Adding or Removing Members of the Commission for the Foothills Regional Services Commission.

RESOLUTION 105/2021

Director Dave Mitchell moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

Cindy Holladay re-entered the meeting at 10:30 a.m.

BYLAW 006/2021 was introduced to the meeting to authorize a Bylaw Respecting the Disposal of the Commission's Assets, the Process for Disestablishment of the Commission and the Treatment of Liabilities and Assets Upon Disestablishment of the Commission for the Foothills Regional Services Commission.

RESOLUTION 106/2021

Director Delilah Miller moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

TAG Meeting
Minutes:

RESOLUTION 107/2021

Moved by Director Dave Mitchell to approve the TAG meeting minutes dated April 1, 2021 and May 6, 2021 as presented.

CARRIED

Round Table discussion.

The next meeting held on Monday September 27, 2021 at 9:30 a.m. by virtual communications.

Adjournment:

RESOLUTION 108/2021

Moved by Director Don Moore that the meeting be adjourned at 10:48 a.m.

CARRIED



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Chairman

CAO