

**ADOPTED MINUTES  
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY  
GROUP**

**Thursday, May 6, 2021  
via Teams video conference**

<b>MEMBERS PRESENT</b>	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Barry Sturrock, Operations Manager, Town of Nanton Craig Beaton, Municipal Operations & Facilities Manager, Town of Turner Valley Harry Riva Cambrin, CAO, Foothills Regional Services Commission Joe Angevine, Landfill Manager, Foothills County Peter Leek, Roads & Solid Waste Supervisor, Town of High River Tom Dougall, Public Works Manager, Town of Black Diamond
<b>STAFF PRESENT</b>	Kim Gordon, Waste Service Assistant, Town of Okotoks

---

**1. CALL TO ORDER**

The Chair called the meeting to order at 10:32 a.m.

**2. ADOPTION OF AGENDA**

2.1 Additions / Deletions

None

2.2 Adoption

MOTION: By T. Dougall that the agenda for the May 6, 2021 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as presented.

Carried Unanimously

### 3. MINUTES OF PREVIOUS MEETING

MOTION: By C. Beaton that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held April 1st, 2021 be adopted as presented.

Carried Unanimously

### 4. BUSINESS

#### 4.1 Matters Arising from the Previous Minutes

*ACTION: P. Leek will contact a local contractor to find out if they would have use for crushed glass. He will then provide this information to J. Angevine to include in the analysis.*

Completed: No

*ACTION: K. Gordon will add Landfill Update as a standing item on the TAG meeting agendas.*

Completed: Yes

*ACTION: K. Gordon will update the TAG Terms of Reference to reflect the changes that were made.*

Completed: Yes

*ACTION: P. Lyons will provide the group with the costs for glass disposal at a Calgary facility.*

Completed: Yes

*ACTION: P. Lyons will share the ARMA presentation with the group so they can recognize what the changes are.*

Completed: Yes.

*ACTION: J. Angevine will forward a web link to the group for ARMA's promotion and education material.*

Completed: Yes

*ACTION: Each representative was asked to share ARMA's promotion and education material with their communications specialist with a view to add this link to their respective websites.*

This item will be discussed under section 4.3.

*ACTION: K. Gordon will add electronic waste advertising to the next TAG meeting agenda.*

Completed: Yes.

*ACTION: K. Gordon will provide the rates for fresh green chip to the Town of Okotoks Parks department.*

Completed: Yes

#### 4.2 Foothills Regional Service Commission Presentation

J. Angevine shared the Foothills Regional Service Commission (FRSC) Presentation with the group. This presentation was created to educate new board members on the history of the FRSC.

#### 4.3 Alberta Recycling Management Authority (ARMA) Electronic Waste Advertising

ARMA electronic waste advertising has been posted on the Foothills Regional Landfill & Resource Recovery Centre (LRRRC) website.

J. Angevine sent out a link for ARMA's promotion and education material to the group. If each municipality posts this information on their website it can help educate the public on the items that are accepted.

#### 4.4 Landfill Update

- The hydrovac kickoff meeting with the contractor will be held next week.
- The wood grinding has been completed.
- Extended hours have begun, details are on the LRRRC website.
- The dozer required some repairs.
- An outdoor terminal has been set up to take payments for small loads. This will help to reduce the Saturday line-ups.

## 5. ROUND TABLE

H. Riva Cambrin:

- Waste collection is now being provided to Hawks Landing in Priddis. Foothills County is now managing utilities in Priddis Green and Hawks Landing.

T. Dougall:

- Black Diamond Council authorized the funding to move forward with a waste audit.
- Sidewalk replacements will be done this summer on 3<sup>rd</sup> Avenue between 3<sup>rd</sup> Street and 2<sup>nd</sup> Street. This will affect waste service collection for three homes.

C. Beaton:

- A waste audit will begin on May 11<sup>th</sup> at the public works shop.
- Construction will begin this weekend on Sunset Blvd.

ACTION: C. Beaton will forward the map and waste collection management information to P. Lyons before the end of the day on May 6<sup>th</sup>.

B. Sturrock:

- Nanton's large item drop off will start on May 14<sup>th</sup>. A local contractor will be managing this event.
- Nanton put out a request for proposal (RFP) for Yard Waste and Tree Branch Program: Chipping/Disposal Services. A local company will be removing the existing piles and managing yard waste and tree branches going forward.
- Nanton's Council gave the directive to move forward with an RFP for waste collection/disposal.

P. Lyons:

- Okotoks will be supporting Black Diamond and Turner Valley with their waste audits. T. Dougall agreed to the areas Okotoks selected. A report will be provided to each town which should help to support the implementation of new waste programs.
- Okotoks staff will be reviewing submissions for recycling processing for the next contract term. A decision is expected within the next month.

## 5. NEXT MEETING

The next meeting will be held on Thursday, June 3<sup>rd</sup>, 2021 via Teams.

**6. ADJOURNMENT**

Chair Lyons adjourned the May 6th, 2021 Foothills Regional Services Commission Technical Advisory Group Meeting at 11:28 a.m.