

ADOPTED MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY
GROUP

Thursday, January 7, 2021
via Zoom video conferencing

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Barry Sturrock, Operations Manager, Town of Nanton Craig Beaton, Municipal Operations & Facilities Manager, Town of Turner Valley Peter Leek, Roads & Solid Waste Supervisor, Town of High River Harry Riva Cambrin, CAO, Foothills Regional Services Commission Joe Angevine, Landfill Manager, Foothills County
MEMBERS ABSENT	Tom Dougall, Public Works Manager, Town of Black Diamond
STAFF PRESENT	Marisa Harris, Waste Service Assistant, Town of Okotoks Kim Gordon, Waste Service Assistant, Town of Okotoks

1. CALL TO ORDER

The Chair P. Lyons called the meeting to order at 10:02 a.m.

2. ADOPTION OF AGENDA

2.1 Additions / Deletions

The following items were removed from the agenda:

4.1 Election of Chair and Vice Chair

The following items were added to the agenda:

4.1 Matters Arising from the Previous Meeting

4.5 Review of the Draft Terms of Reference

2.2 Adoption

MOTION: By B. Sturrock that the agenda for the January 7, 2021 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as amended.

Carried Unanimously

3. APPROVAL OF MINUTES

MOTION: By P. Leek that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held December 3, 2020 be adopted as presented.

Carried Unanimously

4. BUSINESS

4.1 Matters Arising from the Previous Meeting

Glass:

P. Lyons previously e-mailed the Technical Advisory Group (TAG) with the cost of purchasing a glass crusher as well as the cost for transport and disposal to Exshaw. Updated cost for transport and disposal have since been provided.

ACTION: P. Lyons will provide the TAG with updated costs.

The group discussed whether each individual municipality would support the purchase of a glass machine to be used regionally. The Town of Okotoks would utilize the product once crushed.

ACTION: P. Lyons to send information to the TAG regarding purchasing a glass machine.

ACTION: Group members to discuss the option of purchasing a glass machine with their municipalities.

Proposal for the commission:

C. Beaton was tasked with developing a proposal to the Commission regarding the landfill management plan and the need for a synchronized partnership to preserve the landfill long term.

4.2 GHD Presentation Request

P. Lyons received an e-mail from GHD advising they have brought in a communication specialist and they would like to schedule some time to present to the TAG some of the incentives they are working on and items that may be beneficial to the region.

ACTION: P. Lyons to contact GHD for more detailed information and send it to the TAG for review at the next meeting.

4.3 Black Diamond and Turner Valley Waste Collection Update

P. Lyons provided an update on the Town of Okotoks collecting waste in Black Diamond and Turner Valley. The six month pilot program was deemed successful and as a result Black Diamond has entered into an agreement with the Town of Okotoks for collection of waste until 2023. Turner Valley will provide the same recommendation to their council. P. Lyons shared tonnage information and data collected during the pilot program to Black Diamond and Turner Valley.

C. Beaton mentioned that the service went great and the transition was very smooth. Residents transitioned well and concerns were dealt with immediately. He sees it as a success and looks forward to moving forward with the service. He also added that the current technology on the Town of Okotoks trucks is very beneficial.

The Town of Okotoks will continue to provide Communication material/support as needed to Black Diamond and Turner Valley.

4.4 Landfill Hours

P. Lyons thanked the Foothills Regional Landfill manager for having staff available on December 31st to accommodate a later drop-off. He expressed his concern that waste collected on holidays has to be stored in the trucks until the next scheduled opening. P. Lyons asked if an arrangement could be put into place for the landfill to open for a few hours on holidays excluding Christmas and New Year's. J. Angevine advised this will need to be discussed with the board.

ACTION: P. Lyons to send information to J. Angevine and H. Riva Cambrin for their consideration on opening the landfill on holidays to accommodate the Town of Okotoks trucks.

5. NEXT MEETING

MOTION: By H. Riva Cambrin that going forward TAG meetings be held at 10:30 a.m.

Carried Unanimously

ACTION: P. Lyons will send out an updated Zoom meeting requested reflecting the change in start time.

The next meeting will be held on Thursday, February 4, 2021 via Zoom.

6. ADJOURNMENT

Chair P. Lyons adjourned the Foothills Regional Services Commission Technical Advisory Group Meeting at 10:57 a.m.