

**ADOPTED MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL
ADVISORY**

**Thursday, December 3, 2020
via Zoom video conferencing**

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Barry Sturrock, Operations Manager, Town of Nanton Craig Beaton, Municipal Operations & Facilities Manager, Town of Turner Valley Peter Leek, Roads & Solid Waste Supervisor, Town of High River Tom Dougall, Public Works Manager, Town of Black Diamond
MEMBERS ABSENT	Harry Riva Cambrin, CAO, Foothills County Joe Angevine, Landfill Manager, Foothills Regional Services Commission
STAFF PRESENT	Marisa Harris, Waste Service Assistant, Town of Okotoks

1. CALL TO ORDER

The Chair P. Lyons called the meeting to order at 10:06am

2. ADOPTION OF AGENDA

2.1 Additions / Deletions

The following items were added to the agenda:

4.3 Landfill Management Plan

4.4 Role of the Tag

2.2 Adoption

MOTION: By C. Beaton that the agenda for the December 3, 2020 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as amended.

Carried Unanimously

3. APPROVAL OF MINUTES

The following changes were made to the minutes:

4.1 In previous minutes the word Commission needs to be capitalized.

MOTION: By P. Leek that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held November 5, 2020 be adopted as amended.

Carried Unanimously

4. BUSINESS

4.1 Glass

P. Lyons discussed glass recycling and updated the Technical Advisory Group (TAG) with possible solutions. One possibility would be to have T&T Disposal transport the glass to Lafarge in Exshaw. There would be a transportation fee associated with this. Another possible solution would be to purchase a machine to crush the glass and then each municipality would have access to the glass if the machine was located at the landfill. The Town of Okotoks Engineering department have confirmed they could use the product if it was crushed.

ACTION: P. Lyons to provide a cost for T&T Disposal to transport glass to Lafarge in Exshaw.

ACTION: P. Lyons to provide a cost for purchasing machine to crush the glass.

ACTION: TAG to discuss with their team if this would be an option to purchase the machine and use crushed glass internally.

4.2 Management of Depot Materials

P. Lyons discussed the challenges and costs involved in managing the depot and depot material and felt it could be beneficial to have a regional management system to collectively manage depot material. Members were asked if this is something the TAG would like to explore long term.

C. Beaton discussed the cost to operate the depot.

P. Leek noted the Town of High River only had the depot as an option for recycling and also mentioned their tonnage and the associated trucking cost.

4.3 Landfill Management Plan

C. Beaton recommended as members of the Commission a synchronized partnership is needed to preserve the landfill long term. He suggested the FRSC could ban materials (e.g. organics) from the landfill to assist with proposed diversion initiatives (see Regional Solid Waste Management Plan).

4.4 Role of the TAG

P. Lyons stated that the TAG has the ability to make recommendation to the FRSC as outlined in section 3.1 of the Terms of Reference.

B. Sturrock is agreement and feels it shows responsibility.

ACTION: C. Beaton to develop proposal together to present to the Commission. All members to assist C. Beaton with developing the proposal.

5. NEXT MEETING

The next meeting Thursday January 7, 2021

6. ADJOURNMENT

Chair P. Lyons adjourned the December 3, 2020 Foothills Regional Services Commission Technical Advisory Group Meeting at 11:11 a.m.