



**MINUTES**  
**Foothills Regional Services Commission**  
**Landfill Operations**

Monday November 23, 2020 at 9:30 a.m.  
Foothills County Council Chambers/  
Zoom Virtual Meeting

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Officers: Harry Riva Cambrin, CAO  
Christine Hummel, Director of Corporate Services

Directors: Don Moore, Chair, High River Director  
Cindy Holladay, Vice-Chair, Turner Valley Director  
Delilah Miller, Foothills County Director  
Ed Sands, Okotoks Director  
Brian Marconi, Black Diamond Director

Staff: Joe Angevine, Landfill Manager  
Courtney Russell, Landfill Coordinator  
Sherri Barrett, Legislative Services

Absent: Dave Mitchell

Guest: Paul Lyons, Manager of Waste Services

**ORGANIZATIONAL MEETING**

Call to order: CAO Harry Riva Cambrin called the meeting to order at 9:39 a.m.

Chair Nominations: Director Brian Marconi nominated Don Moore as Chair.  
Director Don Moore accepted the nomination.

No further nominations were received.  
Director Don Moore was declared Chair by acclamation.

Vice-Chair Nominations: Chair Don Moore nominated Cindy Holladay as Vice-Chair.  
Director Cindy Holladay accepted the nomination.

No further nominations were received.  
Director Cindy Holladay was declared Vice-Chair by acclamation.

Banking/Signing Officers:

**RESOLUTION 124/2020**

Moved by Chair Don Moore that the banking/signing officers shall remain as the Chair, Vice-Chair, CAO & Director of Corporate Services.

CARRIED

Meeting Time and Date:

**RESOLUTION 125/2020**

Moved by Chair Don Moore that the meeting time and date remain the fourth Monday of each Monday at 9:30 a.m. or at the call of the Chair.

CARRIED

Adjournment:

**RESOLUTION 126/2020**

Moved by Councillor Brian Marconi that the meeting be adjourned at 9:44 a.m.

CARRIED

Regular Meeting Call to Order:

Chair Don Moore called the meeting to order at 9:44 a.m.

Additions: There were no additions to the agenda.



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Agenda Adoption: **RESOLUTION 127/2020**  
Moved by Director Ed Sands that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 128/2020**  
Moved by Director Delilah Miller that the minutes of the meeting held on Monday October 26, 2020 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 129/2020**  
Moved by Director Cindy Holladay that the accounts payable dated November 23, 2020 in the amount of \$214,159.61 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 130/2020**  
Moved by Director Brian Marconi that the tonnage reports for the month of October 2020 be accepted as presented.

CARRIED

Operations Update: Joe Angevine discussed.

1. New CAT compactor arrived and running, fire suppression system installed.
2. IT updates moving along slowly. Internet & server upgraded, hope to be complete in the next month. Zedcor security system delayed.
3. AEP & Associated Engineering finalizing hydrovac design.
4. Working on proposals for the Biocap, should have them for the next meeting.
5. Interest in the region to set up an organics processing facility.
6. Municipal Energy Manager, Adeniyi Adeaga reviewing options for solar.
7. Concrete crushing moving forward to 2021.
8. Set up a more efficient system to pump around the leachate blockage for winter months.

**RESOLUTION 131/2020**

Moved by Director Brian Marconi that the operations update be accepted for information as presented.

CARRIED

Preliminary Statement  
of Operating Revenues  
& Expenses:

Christine Hummel discussed.

**RESOLUTION 132/2020**

Moved by Director Delilah Miller to accept the Preliminary Statement of Operating Revenues and Expenses dated October 31, 2020.

CARRIED

Draft 2021 Budget: Draft 2021 Budget, Version 1 & Version 2 – Christine Hummel discussed.



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**RESOLUTION 133/2020**

Moved by Director Brian Marconi to approve the Draft 2021 Budget Version 1 as presented.

CARRIED

2021 Fee Bylaw:

BYLAW 001/2021 was introduced to the meeting to authorize tipping fees for the Foothills Regional Landfill & Resource Recovery Centre for 2021.

**RESOLUTION 134/2020**

Director Delilah Miller moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

**RESOLUTION 135/2020**

Director Ed Sands moved second reading.

THE BYLAW WAS PASSED FOR TWO READINGS

**RESOLUTION 136/2020**

Director Brian Marconi moved that BYLAW 001/2021 being the Tipping Fee Bylaw, be given third reading.

CARRIED UNANIMOUSLY

**RESOLUTION 137/2020**

Director Cindy Holladay moved third reading.

THE BYLAW WAS PASSED

Adopted TAG

Minutes:

Adopted TAG meeting minutes dated February 6, 2020 & September 3, 2020 - Paul Lyons discussed.

**RESOLUTION 138/2020**

Moved by Director Cindy Holladay to approve the TAG meeting minutes dated February 6, 2020 & September 3, 2020 as presented.

CARRIED

Next Meeting:

**RESOLUTION 139/2020**

Moved by Director Delilah Miller to cancel the December 28, 2020 meeting.

CARRIED

The next meeting held on Monday January 25, 2021 at 9:30 a.m. at the Foothills County / Town of High River Joint Administration Building and virtual communications.

Adjournment:

**RESOLUTION 140/2020**

Moved by Director Don Moore that the meeting be adjourned at 11:06 a.m.

CARRIED

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Chairman

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CAO