

**ADOPTED MINUTES  
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL  
ADVISORY GROUP**

**Thursday, November 5, 2020  
via Zoom video conferencing**

<b>MEMBERS PRESENT</b>	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Barry Sturrock, Operations Manager, Town of Nanton Craig Beaton, Municipal Operations & Facilities Manager, Town of Turner Valley Peter Leek, Roads & Solid Waste Supervisor, Town of High River Tom Dougall, Public Works Manager, Town of Black Diamond Joe Angevine, Landfill Manager, Foothills Regional Services Commission
<b>MEMBERS ABSENT</b>	Harry Riva Cambrin, CAO, Foothills County
<b>STAFF PRESENT</b>	Sharlene Brown, CAO, Town of Black Diamond Chris Radford, Operations Director, Town of Okotoks Marisa Harris, Waste Service Assistant, Town of Okotoks
<b>GUEST SPEAKERS</b>	John Crandlemire, Highwood Organics John Markiw, Highwood Organics

**1. CALL TO ORDER**

The Chair P. Lyons called the meeting to order at 10 a.m.

**2. ADOPTION OF AGENDA**

2.1 Additions / Deletions

None

## 2.2 Adoption

Motion: By C. Beaton that the agenda for the November 5, 2020 Foothills Regional Services Commission Technical Advisory Group meeting be adopted as presented.

**Carried Unanimously**

## 3. APPROVAL OF MINUTES

Motion: By P. Leek that the minutes of the Foothills Regional Services Commission Technical Advisory Group meeting held September 3, 2020 be adopted as presented.

**Carried Unanimously**

## 4. BUSINESS

### 4.1 Highwood Organic Presentation - 15 min

Highwood Organics presented to the Technical Advisory Group (TAG) on the vision and progress of establishing a local organics processing plant in Aldersyde.

The TAG later discussed the presentation from Highwood. The group discussed the possibility of having Highwood Organics present to the Commission.

B. Sturrock noted he was interested of hearing more as a group or individually.

J. Angevine will be meeting with Highwood Organics to further discuss next steps. It was noted that there could be changes to current programs such as grass and leaves.

### 4.2 Cielow Energy Plant Tour Update

C. Beaton toured the facility and noted that they still have some hurdles to overcome. He further noted that Cielow has the capability of processing cardboard and plastics to convert to energy which is very promising but currently they are unable to get the required permit.

P. Lyons stated that currently Cielow is only processing wood waste. The members of the group were encouraged tour the facility.

#### 4.3 Glass Disposal Issue

Okotoks has been managing glass for five of the six municipalities' and the current glass program has been shut down. The Town of Okotoks has contacted their engineering department as well as United Concrete in B.C. to look for a solution. Approximately 40 tons of glass is collected per year. There is no option at the landfill unless the glass is processed.

J. Angevine will investigate and report back to the TAG.

P. Lyons will prepare a proposal for glass for the group. The group was made aware that 6 tons of glass will be heading to the landfill at the end of the week.

**Action:** P. Lyons to come up with a proposal for glass

**Action:** J. Angevine will think about a possible solution

**Action:** C Beaton to contact Lafarge for a possible solution

#### 4.4 Black Diamond/Turner Valley Pilot Project Update

The TAG was asked if there was any interest from the other municipalities in curbside composting after coming out of the discussion/presentation with Highwood Organics.

C. Beaton noted that there has been definite interested in curbside blue cart recycling.

B. Sturrock reported they would be interested in proceeding in finding a solution for grass and leaves.

S. Brown noted that some members of council would be very interested in both curbside recycling and organics.

T. Dougall from Black Diamond updated the group on the Pilot Project. He stated that the Solid Waste Collection Pilot program is progressing well in Black Diamond. He noted the issues with garbage being dropped had been rectified.

C. Beaton from Turner Valley updated the group on the Pilot Project and stated that the pilot has been running very well. He noted staff have been pleased with the project and has received no complaints from residents in the past month and half.

P. Lyons commented that the Town of Okotoks has decided to add 2 additional years to their current contract with T & T Disposal for curbside recycling collection and asked if there was interest from the other municipalities on getting a volume price. It was noted that these numbers would be for a curbside program. The TAG was encouraged to continue working together for the benefit of the region.

S. Brown requested information on the service and cart costs.

P. Lyons suggested that the TAG could approach the Commission with a proposal to fund the purchase of carts. There was interest by most members.

P. Leek to follow up.

**Action:** P. Lyon to put a proposal together to go to Commission

**Action:** P. Lyons to provide S. Brown with recommended cart sizes

**Action:** M. Harris to share Black Diamond and Turner Valley Data Collection with the Town of Nanton

## 5. NEXT MEETING

The next meeting will be determined and sent out with the meeting minutes.

## 6. ADJOURNMENT

Chair P. Lyons adjourned the November 5, 2020 Foothills Regional Services Commission Technical Advisory Group Meeting at 11:16 a.m.