



MINUTES
Foothills Regional Services Commission
Landfill Operations

Monday April 27, 2020 at 9:30 a.m. Foothills
County Council Chambers/Zoom Virtual
Meeting

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- Officers: Harry Riva Cambrin, CAO
Christine Hummel, Director of Corporate Services
- Directors: Don Moore, Chair, High River Director
Cindy Holladay, Vice-Chair, Turner Valley Director
Delilah Miller, Foothills County Director
Ed Sands, Okotoks Director
Brian Marconi, Black Diamond Director
- Staff: Joe Angevine, Landfill Manager
Courtney Russell, Landfill Co-ordinator
- Absent: Dave Mitchell, Nanton Director
- Guest: Paul Lyons, Manager of Waste Services
- Meeting Call
to Order: Chair Don Moore called the meeting to order at 9:42 a.m.
- Additions: There were no additions to the agenda.
- Agenda Adoption: **RESOLUTION 031/2020**
Moved by Director Brian Marconi that the agenda be accepted as presented.

CARRIED
- Minutes: **RESOLUTION 032/2020**
Moved by Director Ed Sands that the minutes of the meeting held on
Monday February 24, 2020 be accepted as presented.

CARRIED
- Accounts Payable: **RESOLUTION 033/2020**
Moved by Director Delilah Miller that the accounts payable dated March
20, 2020 in the amount of \$169,363.90 and April 27, 2020 in the amount
of \$195,403.18 be accepted for payment.

CARRIED
- Tonnage Reports: **RESOLUTION 034/2020**
Moved by Director Brian Marconi that the tonnage reports for the months of
February 2020 and March 2020 be accepted as presented.

CARRIED
- Financial Statements: Presentation of the 2019 Draft Financial Statements – James Nakashima, Avail LLP

RESOLUTION 035/2020
Moved by Director Cindy Holladay that the Board accept the 2019 Draft Financial
Statements as prepared by Avail, LLP.

CARRIED



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Operations Update: Joe Angevine

1. Operations have picked up, 400-500 customers a day during the week and over 600 on Saturday. Intercom system working well, debit machine attached to rod to pass safely to customers. Not accepting cash currently.
2. A few employees have been off due to Covid-19 symptoms, no positive results.
3. Ponds overflowing in SE corner of the site. Pumping overflow to the ditch rather than flood the neighbors land. Reported to AEP.
4. Welding repairs on cover plates & roll off bins.
5. Customer had a heart attack on site last month, staff performed CPR and EMS commended staff for their response.
6. All annual reviews, safety training and job hazard assessments have been completed for the year.
7. Bio-cover sub drain is at 90% for submission to AEP, U of C can now finalize the cap design for submission now that funding has been secured.
8. Still waiting on formal responses from AEP & Banner for the hydrovac pad.
9. Overbuilt corner of the Landfill, did not tie in properly to liner so leachate does not drain properly in that area. It has been a long-term issue that needs to be fixed.
10. Salvage Centre closed, donations are on hold. Shared employee still diverting some material and checking on the buildings. Will not be re-opening until the provincial government says it is safe to do so.
11. Town of High River green sweep has been cancelled, however free tipping for High River residents will go ahead April 30- May 2.
12. Foothills County hired a Municipal Energy Manager, Joe reviewing solar options with him.
13. Finalizing pricing to rebuild or replace Landfill compactor. Options to be provided at the next weekend.

RESOLUTION 036/2020

Moved by Director Delilah Miller that the operations update be accepted for information as presented.

CARRIED

Software Options: Joe Angevine discussed Landfill Software Options.

RESOLUTION 037/2020

Moved by Director Brian Marconi approval to upgrade Landfill software to Geoware for up to \$40,000 including a hardware upgrade for \$14,000.

CARRIED

Statement of
Operating Revenues
& Expenses:

RESOLUTION 038/2020

Moved by Director Cindy Holladay to accept the statement of operating revenues and expenses dated March 31, 2020.

CARRIED



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Next Meeting: The next meeting on Monday May 25, 2020 at 9:30 a.m. at the Foothills County /
Town of High River Joint Administration Building.

Adjournment: **RESOLUTION 039/2020**
Moved by Chair Don Moore that the meeting be adjourned at 11:09
a.m.

CARRIED

Chairman

CAO