

MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY
GROUP

Thursday, May 24, 2018
Town of Okotoks Operations Centre

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Joe Angevine, Foothills Regional Services Commission Tom Dougall, Public Works Manage, Town of Black Diamond Andy Pfeifer, Director of Engineering & Municipal Operations, Town of Turner Valley Eugene Lund, Manager of Operational Services, Town of High River Bill Robinson, CFO, Municipal District of Foothills No. 31
STAFF PRESENT	Kim Gordon, Recording Secretary, Town of Okotoks
GUEST	Chris Radford, Infrastructure & Operations Director, Town of Okotoks

1. CALL TO ORDER

Chair Lyons called the meeting to order at 9:06 a.m.

2. ADOPTION OF AGENDA

2.1 ADDITIONS / DELETIONS

None

3. APPROVAL OF MINUTES

Minutes of the meeting held March 8, 2018 were accepted as presented.

4. GRANT APPLICATION UPDATE

P. Lyons provided an update that the grant in the amount of \$165,000 has been received. Next steps will be to determine the needs of all member municipalities and begin preparing an RFP.

5. DRAFT RFP REVIEW

E. Lund reviewed his progress to date on the development of the RFP and sought clarity on the outstanding issue of whether or not the governance review is to be included in the RFP.

The Town of Okotoks noted that it currently uses The Purchasing Office to create RFPs.

MOTION

By A. Pfeifer

That the RFP for the Regional Solid Waste Management Plan be developed by an outside professional.

Carried Unanimously

In discussion regarding the governance review, B. Robinson noted that the governance review as recommended by the Tetra-Tech report will be undertaken by the commission.

ACTION

Paul will send Bill the portion of the Tetra-Tech study that references the governance review.

The Group discussed opportunities for a facility to process organics, as the number one complaint the landfill receives is that it does not accept organics.

ACTION

Joe will send the Group the organic excerpts from the Calgary Regional Partnership.

MOTION

By J. Angevine

That some of the grant funds be re-distributed to look at organics waste management opportunities.

Carried Unanimously

6. WEBSITE INFORMATION

A paragraph on regional waste management initiatives had previously been sent out to the Group for comments and was reviewed during the meeting. The Group accepted the write up, and the information will be available on the Town of Okotoks website.

The Group decided that a TAG meeting could proceed even if only 3 members were in attendance, and that if a matter arose that required a vote, it would be moved to the next meeting.

7. VICE-CHAIR APPOINTMENT**MOTION**

That A. Pfeifer assume the role of Vice Chair for the Technical Advisory Group.

Carried Unanimously

8. DISCUSSION

Chris suggested doing a regional plan to research a solid waste management plan.

9. NEXT MEETING

The next meeting will be Thursday, June 14, 2018 at the Town of Okotoks Operations Centre in the Whitespruce boardroom.

10. ADJOURNMENT

Chair Lyons adjourned the May 24, 2018 Foothills Regional Waste Management Technical Advisory Group meeting at 9:50 a.m.