

MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY
GROUP

Thursday, March 8, 2018
Town of Okotoks Operations Centre

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Joe Angevine, Foothills Regional Services Commission Tom Dougall, Public Works Manage, Town of Black Diamond Andy Pfeifer, Director of Engineering & Municipal Operations, Town of Turner Valley
MEMBERS ABSENT	Eugene Lund, Manager of Operational Services, Town of High River Bill Robinson, CFO, Municipal District of Foothills No. 31
STAFF PRESENT	Kim Gordon, Recording Secretary, Town of Okotoks

1. CALL TO ORDER

Chair Lyons called the meeting to order at 10:04 a.m.

2. ADOPTION OF AGENDA

2.1 ADDITIONS / DELETIONS

None

3. APPROVAL OF MINUTES

Minutes of the meeting held February 8, 2018 were accepted as presented.

As per Section 11 of the Technical Advisory Group's Terms of Reference a copy of the adopted meeting minutes will be forwarded to the FRSC by the Chair.

4. TERMS OF REFERENCE

The Foothills Regional Waste Management Technical Advisory Group Terms of Reference were reviewed and changes made based on the comments from FRSC.

5. RFP FOR SOLID WASTE REGIONAL PLAN

The Group voted to exclude the governance review from the RFP process and instead focus on service delivery models.

The selected contractor will be required to demonstrate the ability to provide value added benefits not outlined in the RFP

ACTION

Eugene will draft an RFP for the group to review at the next meeting.

6. NEXT MEETING

The next meeting will be Thursday, April 12, 2018 at the Town of Okotoks Operations Centre in the Whitespruce boardroom.

7. ADJOURNMENT

Chair Lyons adjourned the March 8, 2018 Foothills Regional Waste Management Technical Advisory Group meeting at 11:17 a.m.