

MINUTES
OF THE FOOTHILLS REGIONAL SERVICES COMMISSION TECHNICAL ADVISORY
GROUP

Tuesday, February 8, 2018
Town of Okotoks Operations Centre

MEMBERS PRESENT	Paul Lyons, Waste Services Manager, Town of Okotoks, Chair Joe Angevine, Foothills Regional Services Commission Tom Dougall, Public Works Manage, Town of Black Diamond Andy Pfeifer, Director of Engineering & Municipal Operations, Town of Turner Valley
MEMBERS ABSENT	Eugene Lund, Manager of Operational Services, Town of High River Bill Robinson, CFO, Municipal District of Foothills No. 31
STAFF PRESENT	Kim Gordon, Recording Secretary, Town of Okotoks
GUEST	Chris Radford, Infrastructure & Operations Director, Town of Okotoks

1. CALL TO ORDER

Lyons called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

2.1 ADDITIONS / DELETIONS

None

3. TERMS OF REFERENCE

The Group reviewed the Foothills Regional Waste Management Technical Advisory Group Terms of Reference and updated the document as required.

ACTION

Kim will format the document and e-mail it to the group for review.

- The Chair will provide the minutes to the FRSC one week in advance of its scheduled meeting for filing.
- Create an RFP at the next meeting for governance review.

- Members discussed the role of an external contractor who will provide the technical expertise needed for the project.

4. ADJOURNMENT

Chair Lyons adjourned the February 8, 2018 Foothills Regional Services Commission Technical Advisory Group meeting at 12:10 p.m.