

FOOTHILLS REGIONAL SERVICES COMMISSION
Landfill Operations
Monday September 24, 2018 at 9:30 a.m.
At the M.D. of Foothills / Town of High River Joint Administration Building

Present: **Municipal District of Foothills No. 31**
Bill Robinson, Treasurer
Delilah Miller, Councillor
Christine Hummel, Director of Corporate Services
Joe Angevine, Landfill Manager
Courtney Russell, Landfill Coordinator

Town of High River
Councillor Don Moore

Town of Nanton

Town of Okotoks
Councillor Matt Rockley
Paul Lyons, Manager Waste Services

Town of Turner Valley
Councillor Barry Crane

Town of Black Diamond
Councillor Brian Marconi

Absent: Dave Mitchell

Guests: Harry Riva Cambrin, M.D. of Foothills
Chris Radford, Town of Okotoks
Dean Plant, Stoney Tribal Administration
Garry VanKeimpema, Stoney Tribal Administration

Meeting
Call to order: Chairman Don Moore called the meeting to order at 9:31 a.m.

Additions: There was one addition to the agenda. 7H. CAO Retirement letter – Bill Robinson.

Agenda Adoption: **RESOLUTION 094/2018**
Moved by Councillor Barry Crane that the agenda be accepted with one addition to the agenda.

CARRIED

Minutes: **RESOLUTION 095/2018**
Moved by Councillor Delilah Miller that the minutes of the meeting held on Monday August 27, 2018 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 096/2018**
Moved by Councillor Brian Marconi that the accounts payable dated September 24, 2018 in the amount of \$610,533.15 be accepted for payment.

CARRIED

Tonnage Reports: **RESOLUTION 097/2018**
Moved by Councillor Matt Rockley that the tonnage report for the month of August 2018 be accepted for information as presented.

CARRIED

Stoney Tribal
Administration:

Garry VanKeimpema & Dean Plant discussed hauling waste from Eden Valley to the landfill. Currently have a third party contractor hauling to Pincher Creek. Looking to minimize hauling distance & costs. Recently purchased a roll off truck and will be self-hauling. Joe Angevine to tour the site and report back at the next meeting.

RESOLUTION 098/2018

Moved by Councillor Barry Crane that administration include a site visit and report with recommendations for desired pricing for the Eden Valley Garbage Transfer Site, to be included in formulation of a contract with a dedicated contact.

CARRIED

Operations Update: Joe Angevine

1. Cell construction wrapping up. Putting waste into new cell for frost protection for the next 1-2 months. Quality Assurance & Control report should be available soon, and then submit to Alberta Environment and Parks (AEP) for approval. Project is under budget at \$1.3 million, budgeted \$1.45 million.
2. Finalized the Biocap grant submission proposal. Cost estimated \$300,000-350,000 with grant. Could qualify for carbon credits.
3. Currently working on budget planning for next year.
4. Finalizing the Hydovac Slurry pad design to send to Alberta Environment and Parks for approval. Approval expected by late November.
5. Landfill compactor broke down, approximately \$25,000 in repairs needed. Rented a packer from Whissel.

RESOLUTION 099/2018

Moved by Councillor Barry Crane that the Operations Update be accepted as presented.

CARRIED

D6T CAT Dozer
Sale Offer:

RESOLUTION 100/2018

Moved by Councillor Brian Marconi that the offer of purchase for the D6T CAT Dozer from Iron Edge for \$85,000.00 be accepted.

CARRIED

Concrete Crushing
Quotes:

Joe Angevine discussed. Still \$100,000 left in the budget for crushing/wood grinding. Estimated volume of material is 8,500 MT. Recommend Synchor to crush at \$8.00/MT. estimated total cost \$68,000.

RESOLUTION 101/2018

Moved by Councillor Delilah Miller that the quote for concrete crushing from Synchor be accepted for \$8.00/MT, estimated total cost \$68,000.00.

CARRIED

Preliminary Statement
of Operating Revenues
& Expenses:

Bill Robinson discussed.

RESOLUTION 102/2018

Moved by Councillor Brian Marconi that the Preliminary Statement of Operating Revenues & Expenses dated August 31, 2018 be accepted as presented.

CARRIED

Recycling/MRF
Update:

Paul Lyons discussed.

1. Technical Advisory Group (TAG) is very close to having the RFP ready. A few modifications have been made. Recommendation for the following amendments:

12.1 The TAG meetings will generally be held from 10:00 a.m. to 12:00 p.m. at Town of Okotoks Operation Centre Offices, or at other locations, as designated by the TAG. Meetings may be held at other times in the day if so decided by the TAG but ~~shall~~ **should** not exceed two (2) hours; Hosting involves providing a meeting space, audio/visual equipment, and basic refreshments.

14.1 The TAG may, **with prior approval of the Commission** ~~also~~ choose to retain a consultant to assist with its review of information provided by the Foothills Region. All correspondence to any agency prepared by the consultant or a TAG member shall include the FRSC and member municipalities on the distribution.

2. Attended the Recycling Conference in Banff, discussion about Extended Producer Responsibility (EPR) and the effects on the industry.

RESOLUTION 103/2018

Moved by Councillor Barry Crane that the Technical Advisory Group (TAG) Terms of Reference be accepted with an amendment to 12.1 and 14.1 as recommended.

CARRIED

CAO Retirement
Letter:

Bill Robinson discussed his retirement effective December 31, 2018.

Next Meeting:

The next Organizational meeting shall be held on Monday October 29, 2018 at 9:30 a.m. at the M.D. of Foothills / Town of High River Joint Administration Building.

Adjournment:

RESOLUTION 104/2018

Moved by Councillor Don Moore that the meeting be adjourned at 11:22 a.m.

CARRIED

Chairman

Treasurer