

**FOOTHILLS REGIONAL SERVICES COMMISSION**  
**Landfill Operations**  
**Monday October 29, 2018 at 9:30 a.m.**  
**At the M.D. of Foothills / Town of High River Joint Administration Building**

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Present:                   **Municipal District of Foothills No. 31**  
Bill Robinson, Treasurer  
Delilah Miller, Councillor  
Christine Hummel, Director of Corporate Services  
Joe Angevine, Landfill Manager  
Courtney Russell, Landfill Coordinator

**Town of High River**  
Councillor Don Moore

**Town of Nanton**  
Councillor Dave Mitchell

**Town of Okotoks**  
Councillor Matt Rockley  
Paul Lyons, Manager Waste Services

**Town of Turner Valley**  
Councillor Barry Crane

**Town of Black Diamond**  
Councillor Brian Marconi

Guests:                   Harry Riva Cambrin, M.D. of Foothills

**ORGANIZATIONAL MEETING**

Call to order:           Bill Robinson called the meeting to order at 9:36 a.m.

Chairman  
Nominations:           Councillor Delilah Miller nominated Don Moore as Chairman.

**RESOLUTION 111/2018**  
Moved by Councillor Brian Marconi nominations cease.

CARRIED

Councillor Don Moore is declared Chairman by acclamation.

Vice-Chairman  
Nominations:           Councillor Barry Crane nominated Matt Rockley as Vice-Chairman.

**RESOLUTION 112/2018**  
Moved by Councillor Dave Mitchell that the nominations cease.

CARRIED

Councillor Matt Rockley is declared Vice-Chairman by acclamation.

Banking/Signing  
Officers:                   **RESOLUTION 113/2018**  
Moved by Councillor Brian Marconi that the banking/signing officers shall remain as the Chairman, Vice-Chairman, Treasurer and Director of Corporate Services.

CARRIED

Meeting Time  
And Date:

**RESOLUTION 114/2018**

Moved by Councillor Don Moore that the meeting date remain the fourth Monday of each month at 9:30 a.m. or at the call of the chair.

CARRIED

Adjournment:

**RESOLUTION 115/2018**

Moved by Councillor Dave Mitchell that the meeting be adjourned at 9:41 a.m.

CARRIED

The Organizational Meeting adjourned at 9:41 a.m.

Matt Rockley entered the meeting at 9:41 a.m.

Regular Meeting  
Call to order:

Chairman Don Moore called the meeting to order at 9:42 a.m.

Additions:

There was one addition to the agenda. 7F. Salvage Centre Letters – Joe Angevine.

Agenda Adoption:

**RESOLUTION 116/2018**

Moved by Councillor Barry Crane that the agenda be accepted with one addition to the agenda.

CARRIED

Minutes:

**RESOLUTION 117/2018**

Moved by Councillor Delilah Miller that the minutes of the meeting held on Monday September 24, 2018 be accepted as presented.

CARRIED

Accounts Payable:

**RESOLUTION 118/2018**

Moved by Councillor Matt Rockley that the accounts payable dated October 29, 2018 in the amount of \$426,591.67 be accepted for payment.

CARRIED

Tonnage Reports:

**RESOLUTION 119/2018**

Moved by Councillor Delilah Miller that the tonnage report for the month of September 2018 be accepted for information as presented.

CARRIED

Operations Update: Joe Angevine

1. Cell construction wrapped up, putting waste into new cell for frost protection. 1/3 of new cell covered with waste.
2. 836K CAT compactor was down with a leaking gasket head. Obtained a rental unit from Whissel during repairs. Approximately \$25,000 in repairs.
3. Banner Environmental Engineering hasn't completed the Hydrovac Slurry Pad proposal. Will be submitted to Alberta Environment and Parks once completed.
4. Biocap project grant proposal was denied grant funding. Looking into other ways to apply for grant funding for the project.
5. Fall extended hours were quiet this year.
6. Soil jobs are busy, clean up of old gas station sites, well sites etc.

Stoney Tribal  
Administration

Update: Joe Angevine discussed. Site visit to Eden Valley waste collection area. A few minor concerns regarding waste storage. Willing to work with Joe on proper storage of household hazardous waste and sorting. Set up a drawdown account with a deposit of \$5,000 to start.

Preliminary Statement  
of Operating Revenues  
& Expenses:

Bill Robinson discussed.

**RESOLUTION 120/2018**

Moved by Councillor Barry Crane that the Preliminary Statement of Operating Revenues & Expenses dated September 30, 2018 be accepted as presented.

CARRIED

CAO Retirement  
Letter:

Bill Robinson discussed his retirement effective December 31, 2018.

**RESOLUTION 121/2018**

Moved by Councillor Brain Marconi that the Board appoint M.D. of Foothills Municipal Manager Harry Riva Cambrin as CAO of the Foothills Regional Services Commission effective November 30, 2018.

CARRIED

2019 Draft  
Budget:

Bill Robinson discussed the 2019 Draft Budget. To be discussed further at the next meeting.

Salvage Centre  
Letters:

Joe Angevine discussed two Foothills Salvage and Recycling Society (FSRS) requests.

1. Approve a part-time employee Matthew Smith to permanent full-time effective October 29, 2018. FSRS to be invoiced for wage and benefit compensation.
2. Request to increase the parking lot on the north side of the property. Move fence 15-20 feet north on unused land to accommodate more parking. FSRS willing to pay for all expenses incurred for the utility locates and moving of fence line.

**RESOLUTION 122/2018**

Moved by Councillor Dave Mitchell that the Board approve the Foothills Salvage and Recycling Society's request to hire Matthew Smith as permanent full-time employee effective October 29, 2018.

CARRIED

**RESOLUTION 123/2018**

Moved by Councillor Barry Crane that the Board approve the Foothills Salvage and Recycling Society's request to extend the fencing 15-20 feet on the north side to accommodate more parking with all expenses paid by FSRS.

CARRIED

Recycling/MRF  
Update:

Paul Lyons discussed.

1. RFP closed last week. Sent to Purchasing Consultant for further evaluation.

Next Meeting:

The next meeting shall be held on Monday November 26 at 8:30 a.m. at the M.D. of Foothills / Town of High River Joint Administration Building. There will be breakfast provided in honor of Bill Robinson's upcoming retirement.

Adjournment:

**RESOLUTION 124/2018**

Moved by Councillor Don Moore that the meeting be adjourned at 10:42 a.m.

CARRIED

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Chairman

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Treasurer