

**FOOTHILLS REGIONAL SERVICES COMMISSION**  
**Waste Water Treatment Operations**  
**Monday October 29, 2018**  
**At the M.D. of Foothills / Town of High River Joint Administration Building**

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Present:                   **Municipal District of Foothills No. 31**  
Bill Robinson, Treasurer  
Councillor Delilah Miller  
Christine Hummel, Director of Corporate Services  
Courtney Russell, Landfill Coordinator

**Town of High River**  
Councillor Don Moore

**Town of Okotoks**  
Councillor Matt Rockley

Guest:                   Harry Riva Cambrin

**ORGANIZATIONAL MEETING**

Call to order:           Bill Robinson called the meeting to order at 10:56 a.m.

Chairman  
Nominations:           Councillor Don Moore nominated Matt Rockley as Chairman.

**RESOLUTION 125/2018**  
Moved by Councillor Don Moore that nominations cease.

CARRIED

Councillor Matt Rockley is declared Chairman by acclamation.

Vice-Chairman  
Nominations:           Councillor Don Moore nominated Delilah Miller as Vice-Chairman.

**RESOLUTION 126/2018**  
Moved by Councillor Don Moore that nominations cease.

CARRIED

Councillor Delilah Miller is declared Vice-Chairman by acclamation.

Banking/Signing  
Officers:                   **RESOLUTION 127/2018**  
Moved by Councillor Don Moore that the banking/signing officers shall remain as the Chairman, Vice-Chairman, Treasurer and Director of Corporate Services.

CARRIED

Meeting Time  
And Date:               **RESOLUTION 128/2018**  
Moved by Councillor Don Moore that the meeting date remain the fourth Monday of each month immediately following the Landfill Operations Meeting or at the call of the chair.

CARRIED

Adjournment:           **RESOLUTION 129/2017**  
Moved by Councillor Matt Rockley that the meeting be adjourned at 10:59 a.m.

CARRIED

The Organizational meeting adjourned at 10:59 a.m.

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Regular Meeting  
Call to order: Chairman Matt Rockley called the meeting to order at 10:59 a.m.

Additions: There were no additions to the agenda.

Agenda Adoption: **RESOLUTION 130/2018**  
Moved by Councillor Delilah Miller that the agenda be accepted as presented.

CARRIED

Minutes: **RESOLUTION 131/2018**  
Moved by Councillor Don Moore that the minutes of the meeting held on Monday September 24, 2018 be accepted as presented.

CARRIED

Accounts Payable: **RESOLUTION 132/2018**  
Moved by Councillor Delilah Miller that the accounts payable dated October 29, 2018 in the amount of \$3,680.79 be accepted for payment as presented.

CARRIED

Operations Update: Bill Robinson discussed.

1. No issues to report. Should have a report on the pump failure at the next meeting.

Waste Water  
Flows: Discussed the waste water flows for September 2018.

**RESOLUTION 133/2018**  
Moved by Councillor Don Moore that the Waste Water Volumes for September 2018 be accepted for information.

CARRIED

2019 Draft Budget: Bill Robinson discussed. To be discussed further at the next meeting.

CAO Retirement  
Letter: Bill Robinson discussed.

**RESOLUTION 134/2018**  
Moved by Councillor Don Moore that the Board appoint M.D. of Foothills Municipal Manager Harry Riva Cambrin as CAO of the Foothills Regional Services Commission effective November 30, 2018.

CARRIED

Next Meeting: The next scheduled meeting shall be November 26, 2018 immediately following the Landfill Operations meeting.

Adjournment: **RESOLUTION 135/2018**  
Moved by Councillor Matt Rockley that the meeting be adjourned.

CARRIED

The meeting adjourned 11:08 a.m.

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Chairman

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Treasurer